

## Minutes for Thursday, August 30, 2012

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, Ohio Revised Code § 121.22(F) provides, “Every public body, by rule, shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings. A public body shall not hold a special meeting unless it gives at least twenty-four hours’ advance notice to the news media that have requested notification, except in the event of an emergency requiring immediate official action....”;

WHEREAS, Ohio Revised Code § 121.22(F) further provides, “The rule shall provide that any person, upon request and payment of a reasonable fee, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed. Provisions for advance notification may include, but are not limited to, mailing the agenda of meetings to all subscribers on a mailing list or mailing notices in self-addressed, stamped envelopes provided by the person....”;

WHEREAS, Ohio Revised Code § 121.22(C) provides, “The minutes of a regular or special meeting of any public body shall be promptly prepared, filed, and maintained and shall be open to public inspection. The minutes need only reflect the general subject matter of discussions in executive sessions....”;

WHEREAS, the Board of County Commissioners’ present policy for providing Notice and Minutes inarguably complies with the foregoing sections of the Ohio Revised Code;

WHEREAS, the Board of County Commissioners has nevertheless determined that, in an abundance of caution, and because a number of citizens have complained of the present policy, it is in the best interest of the County to amend the policy for providing Notice and Minutes to put the issue to rest, once and for all;

THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF PUTNAM COUNTY, OHIO:

- Section I. The Board of County Commissioners (the “Board”) will hold regular meetings on Tuesdays and Thursdays beginning at 8:30 AM at 245 E. Main St., Suite 101, Ottawa, Ohio 45875. On the outside of the Board’s office door, which is accessible to the general public, the Board will post the time and location of the next regular meeting, at least 48 hours in advance of such meeting. An agenda may also be provided, which will briefly outline the subject matter of items to be covered during those meetings and the approximate time for discussing those items. Items discussed at the meeting may or may not coincide with the agenda because the agenda may be changed prior to, or during, the meeting.
- Section II. Periodically, the Board will hold special meetings. On the outside of the Board’s office door, which is accessible to the general public, the Board will post an agenda of items to be covered at the next special meeting at least 24 hours in advance of such meeting. The agenda will provide the time, place, and purpose of the special meeting. The Board will not hold a special meeting unless it gives at least twenty-four hours’ advance notice to the local news media that have requested notification.
- Section III. After filling out an application (Exhibit A) and submitting payment in the amount of \$5.00, any person may obtain reasonable advance notification of the meeting for which they specified the public business to be discussed. The Board will email a copy of the relevant agenda for a regular or special meeting to the email address

listed by the applicant.

Section IV. Within 7 days of any regular or special meeting, the Board will prepare, file, and maintain the minutes of such meeting. The minutes shall be open to public inspection during regular office hours of the Board. For meetings of the Board, the minutes shall contain sufficient information to apprise the public of the rationale of Board decisions and objections to those decisions. For executive sessions, the minutes need only, and will only, reflect the general subject matter of discussions.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 101, Page 336-339

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, According to the Revised Code of Ohio, Section 955.14 if in any year there is not sufficient money in the dog and kennel fund, after paying the expense of the administration, to pay the claims allowed for livestock injured or destroyed, by dogs, the Board of County Commissioners may increase dog and kennel registration fees in the county. The amount of the fees must not exceed an amount that the board, in its discretion, estimates is needed to pay all expenses for the administration of the Dog Law and to pay claims allowed for animals, fowl, or poultry injured or destroyed by dogs. Such a resolution must be adopted not earlier than February 1 and not later than August 31 of any year and must apply to the registration period commencing on December 1 of the current year and ending on January 31 of the following year, unless the period is extended as authorized under the bill. Any increase in fees adopted must be in the ratios of \$2.00 for a dog registration fee and \$10.00 for a kennel registration fee.

now therefore, be it

**RESOLVED**, that the fees for dog tags and kennel fees will be as follows:

Dog Tags - \$18.00

Kennel Fees - \$90.00

(These are the same prices as 2012)

Mr. Schroeder seconded the motion.

Discussion was held and Mr. Schroeder moved to lower the price to \$16.00 for dog tags and \$80.00 for kennel fees. Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love no

Comm. Jrl. 101, Page 340

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The road records for Liberty Township Road 9-D, from County Road D to Co. Rd. E and being located in Sections 21 & 22 of Liberty Township, Putnam County, Ohio, have been lost or destroyed.

and

**WHEREAS**, Revised Code Section 2729.13 provides, as to every county road the records of which have been lost or destroyed, and which records are not reproduced under section 2729.09 to 2729.12, inclusive, of the Revised Code, the center of the road as fenced on April 12, 1884, is prima facie the true center, and the width of such road is prima facie sixty feet.

and

**WHEREAS**, The Putnam County Commissioners, after viewing said road, and based on the recommendation of the Putnam County Engineer, have found the apparent and occupied right-of-way of Liberty Township, Road 9-D, from County Road D thence South along the section line 825.34 feet, thence continuing Southeast along centerline of TR 9-D approximately 4895 feet to

County Road E located in Sections 21 & 22 of Liberty Township, Putnam County, Ohio, to be 50 feet in width.

now therefore, be it

**RESOLVED**, The road right-of-way width for Liberty Township, Road 9-D, from County Road D thence South along the section line 825.34 feet, thence continuing Southeast along centerline of TR 9-D approximately 4895 feet to County Road E located in Sections 21 & 22 of Liberty Township, Putnam County, Ohio, shall be 50 feet in width.

and be it further

**RESOLVED**, The Putnam County Engineer shall add this resolution to the official road records of the county hereby establishing the road right-of-way width for said road.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 101, Page 341

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners, has 88 beds and nursing home equipment at Putnam Acres Care Center that is no longer needed for public use.

and

**WHEREAS**, The Board of County Commissioners, pursuant to O.R.C. 307.12 will advertise for sealed bids for the sale of the 88 beds and nursing home related equipment at Putnam Acres Care Center.

now therefore, be it

**RESOLVED**, Sealed bids will be received at the office of the Board of County Commissioners until 9:00 a.m. on the 18th day of September, 2012, at which time they will be publicly read aloud for the sale of 88 beds and nursing home related equipment no longer needed at Putnam Acres Care Center.

and be it further

**RESOLVED**, Successful bidder must have the willingness to retain 85% or more of the current work force of approximately 90 employees at the care center.

and be it further

**RESOLVED**, A sealed envelope containing the bid must be addressed to the Board of Putnam County Commissioners, Courthouse, Ottawa, Ohio 45875 and clearly marked on the outside of the envelope "88 beds and nursing home equipment".

and be it further

**RESOLVED**, Minimum sealed bid of 1.4 million dollars must be in the form of a cashier's check, payable to the Putnam County Commissioners.

and be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any or all bids.

and be it further

**RESOLVED**, The successful bidder reserves the right of recision for 24 hours after the bid opening.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 101, Page 342

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to establish a revenue line and an appropriation line for Fund 160, OWDA Loan.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to add the following appropriation line:

160 SEPT – Septic Grant

and be it further

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to establish the following revenue line in Fund 160, OWDA Loan:

160 SEPT – Septic Grant

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 101, Page 343

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 064, EZ COMPENSATION

- 64 SCH, School Comp Payments ....\$63,894.40
- 64 VIL, Village Comp Payments.....\$18,679.39
- 64 TWP, Township Comp Payment ...\$ 17,945.87
- 64 COM, County Comp Payment..... \$19,258.76
- 64 JVS, Vocational School Comp Payment...\$4,403.78

2012 E-Z Compensation Payments

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 101, Page 344

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 033, Recycle Grant

- 33 RL2, Equipment.....\$ 1,800.00  
(scrubber)

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 101, Page 345

Mr. Love moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2012, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

- 9 E 1I, County Share Recycling.....\$75,000.00  
(County's Grant Match)

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 101, Page 346

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2012.

Fund 021, Putnam Acres Care Center  
From....7245-0-1, Houskeeping salary...to..7610-0-1, Daycare Administrator....\$817.10  
Mr. Schroeder seconded the motion.  
Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Comm. Jrl. 101, Page 347

## **Now and Then Purchase orders**

**Putnam Acres Care Center**...Purchase order 20338, 20339,20341-200344  
**Title Administration**.....Purchase order 92813, 92814  
**Treasurer**.....Purchase order 92399

Mr. Jerwers moved to approve the now and then purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes  
Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none  
Comm. Jrl. 101, Page 348

## **Purchase orders and travel requests.....**

**County**.....Putnam County Commissioners, match money for recycle grant \$75,000.00;  
Staples, 20 boxes 8 ½ x 11 copy paper \$625.40;

## **Enterprize Zone Compensation.....**

**Kalida School**, B-K Tool, Fortman Auto & RV and KM#2,KM#3 and KIM#4 \$11,976.76;  
**Village of Kalida**, B-K Tool, Fortman Auto & RV and KM#2, KM#3, KM#3 \$1,639.47;  
**Vantage Joint Vocational School**, KM#2, KM#3, KM#4, B-K Tool, Fortman Auto & RV, H & M Machine, Progressive Stamping and Production Products \$4,403.78;  
**Union Township**, B-K Tool, KM#2, KM#3,KM#4, and Fortman Auto & RV, \$465.95;  
**Leipsic Local School**, Buckeye Truck Stop, Iams #4, Precision Laser \$9,144.06; **Village of Leipsic**, Buckeye truck Stop, Iams #4 and Precision Laser \$1,623.36;  
**Van Buren Township**, ROMA Buckeye Truck Stop, IAMS #4, and Precision Laser \$924.27;  
**Ottawa-Glandorf Local School**, D-4, Affeschaft/JB Machining, Steel Technologies and Whirlpool \$11,200.00;  
**Village of Ottawa**, D-4, Affeschaft/JB Machining, RJR Kahle Properties, Steel Technologies, Whirlpool # 1, Whirlpool #2, \$2,183.39;  
**Ottawa Township**, D-4 Industries, Affeschaft/JB Machining, Steel Technologies, RJR Kahle Properties, Whirlpool #1, Whirlpool #2, \$197.45;  
**Monterey Township**, H & M Machine \$48.30;  
**Ottoville Local School**, H & M Machine and Progressive Stamping \$11,961.46;  
**Columbus Grove Local School**, Production Products \$15,309.57;  
**Village of Columbus Grove**, Production Productions \$3,077.74;

**Blanchard Township**, Nelson Mfg. \$7,580.69;  
**Village of Gilboa**, Nelson Mfg., \$500.00;  
**Village of Continental**, New Millenium \$9,655.43;  
**Miller City-New Cleveland LSD**, Verhoff Machine & Welding and Wezbra Dairy \$4,302.61;  
**Greensburg Township**, Verhoff Machine & Welding, \$451.80;  
**Palmer Township**, Wezbra Dairy, \$8,277.41;  
**Putnam County Commissioners**, BK Tool, Buckeye Truck, D-4, Fortman, H & M, Iams, KMI, PSI, PPI, Nelson Mfg., New Millenium, Precision Laser, RJR Kahle, Steel Technologies, Verhoff Machine, Whirlpool #1, Whirlpool #2, Wezbra Dairy \$19,258.76;

**Recycle Grant**.....Northwest Tractor, air purifer (scrubber) for John Deere Skidsteer \$1,800.00

**Veterans Service Commission**.....Travel for Joe Moenter to attend OSACVSC/OSACVSO regional training in Findlay, Sept. 5; travel for Denny Hanneman to attend same training; travel for Alvin Schroeder to attend same training with P.O. for \$96.00;

Mr. Schroeder moved to approve the purchase orders and travel requests.  
 Mr. Love seconded the motion.  
 Vote: Mr. Jerwers yes    Mr. Schroeder yes    Mr. Love yes  
 Exceptions: Mr. Jerwers none    Mr. Schroeder none    Mr. Love none

**8:30 a.m.**

Commissioner Jerwers moved to open the business session.  
 Commissioner Love seconded the motion.  
 Vote: Mr. Jerwers yes    Mr. Schroeder yes    Mr. Love yes

**9:15 a.m.**

Commissioner Jerwers left to go to complex.

**9:45 a.m. – 10:15 a.m.**

Brian Fox and Tom of Brown, Todd called and was placed on speaker phone  
 Present were commissioners Love and Schroeder, administrator Jack Betscher; Clerk Betty Schroeder and later attendees were Mr. Jerwers and Leslie Noia of the Sentinel.

**9:50 a.m.**

Commissioner Jerwers returned.

**10:15 a.m. – 11:10**

Agenda. Present were commissioners Love, Schroeder and Jerwers; administrator Jack Betscher; clerk Betty Schroeder and Leslie Noia of The Sentinel. The dog warden arrived at 10:20 a.m. Regarding the dog fee tag resolution, Mr. Love moved and Mr. Schroeder seconded. Discussion was held.

**11:10 a.m. – 11:45 a.m.**

Jason Hedrick and Ann Meyer of the extension office, met with commissioners Love, Schroeder and Jerwers and administrator Jack Betscher regarding an update on the office and said the new

ag director, Jim Hoorman will start Tuesday.

**12:00 a.m.**

Mr. Jerwers moved to recess for lunch.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

**1:00 p.m.**

Mr. Jerwers moved to reconvene.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

**1:15 p.m. – 1:35 p.m.**

Deena Leginski with Volunteer Energy (natural gas supplier), Pickerington, and Tim Schnipke, maintenance employee at the jail/sheriff's office, and Jim Beutler, sheriff, met with commissioners Schroeder and Jerwers regarding supplying natural gas for county owned buildings.

**1:30 p.m.**

Commissioner Love left to meet with Ross Pugsley, insurance adjuster.

**1:40 p.m.**

Commissioner Jerwers left to meet with Sharon at Soil & Water Conservation District.

**2:35 p.m.**

Pete Clementz, maintenance personnel at Putnam Acres Care Center, met with commissioners Love, Schroeder and Jerwers and administrator Jack Betscher said wants to stay employed at the county.

**3:10 p.m. – 3:30 p.m.**

Steve Kuns of Miller Contracting, met with Commissioners Love, Schroeder and Jerwers and administrator Jack Betscher said getting ready to start at the complex.

**4:30 p.m.**

Mr. Love moved to adjourn.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes

Mr. Jerwers moved that the minutes be approved as read. Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes