

Minutes for Tuesday, July 1, 2014

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For E-911, Fund 100

100 CAP, Cost Allocation.....\$ 1,239.00

100 SER, Contract Services.....\$ 5,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

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Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2014, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Office of Public Safety

120 EQ2, Heavy Rescue Equipment.....\$18,000.00

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

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Now and Then Purchase Orders

Brookhill Center.....Purchase order 24785

Jail.....Purchase order 26442

Office of Public Safety.....Purchase order 2302

Sewer District No. 1.....Purchase order 26320

Solid Waste Dist. Disp. Fees.....Purchase order 26321

Youth Subsidy.....Purchase order 26088, 26099, 26101

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none

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Purchase orders and travel requests.....

CDBG.....Ward Construction, Belmore Main St. improvement change order \$1,466.20;

Home Funds.....Putnam Co. Habitat for Humanity, lift system for habitat home for Jodi Young \$7,928.32; DMD Environmental, lead inspection/risk assessment clearance sampling 5 units \$2,625.00;

Office of Public Safety....Blanket P.O. for vehicle maintenance \$2,500.00; Howell Rescue Systems, 2 cutting tools for heavy rescues \$18,000.00;

Mr. Jerwers moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none

8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

8:30 a.m.

Agenda. Present were commissioners Schroeder, Jerwers and Love; administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

9:00 a.m.

Commissioners Schroeder, Jerwers and Love attended the elected officials meeting hosted by recorder Cathy Recker in the lunch room.

10:00 a.m.

Commissioner Love attended the 911 meeting held at the sheriff's office.

11:30 a.m.

Mr. Schroeder moved to adjourn for lunch

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

12:40 p.m.

Mr. Schroeder moved to resume the business session

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

1:00 p.m. –

Kim Diamond, Job & Family Services, director, met with commissioners Schroeder, Jerwers and Love and administrator Jack Betscher and gave an update of his funds. He stated the fund balances for WIA which is federal; CSEA state funds; public assistance which is state, federal and local and the children services fund which is state, federal and local. He said they have the State Child Protective Allocation and the Child, Family and Adult Community Protective Services Allocation (533 grant).

Mr. Diamond also asked if it was ok to have the staff go thru the Meadows, commissioners said ok. Vince asked about paying back, would it be better if bonds and he said still have to pay by useful life. Useful life is determined by the auditor. Kim said it was 15 years and Jack said yes at one time. Twenty-five years would be more

reasonable Kim said. County owned building or debt thru bonding. They were thinking \$2,000.00 a month over 2 years...\$480,000.00

Fiscal person from state at office tomorrow, let me talk to her, which is best for county and the agency. Talked about the building they are in now that some of the fire doors are going bad and the parking lot across the street needs repaved.

1:30 p.m. Kim wants to talk about a personnel issue dealing with one employee at Job & Family Services.

Mr. Schroeder moved to go into executive session.

Mr. Jerwers seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

1:35 p.m. Mr. Love moved to close the executive session

Mr. Diamond made recommendation to do salary schedule.

Mr. Schroeder moved to approve the recommendation and change salary schedule to do necessary adjustment.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers yes Mr. Schroeder yes

1:40 p.m.

Tim Schnipke brought in estimates for the demo of two buildings at the ag complex, 3M is the cheapest. He also presented a quote for the drain in the recycling area at \$17,825.00. When asked which building demo is priority Tim said the \$42,000 one. The fans for the recycling area, one took out of Cliff Schroeder's area needs a new motor and other one needs new bearings. Tim will fix these fans. Tim just left Putnam Acres said pine smell odor in hallways, and another room smells like urine. Tim said will take down the evergreen bushes. Joe Moenter stopped in and said crank beds free at the Meadows in Kalida, perhaps use when a disabled veteran is in need. Tim Schnipke will pick up beds tomorrow and store in ag complex building. Tim Schnipke said Trilogy wants us to do landscaping there and Mr. Love said start thing down the line lets remove. Trilogy wants us to do the front entrance, Mr. Love said could see that. Mr. Love said if they want to maintain it while they are there they do it. Tim said Aaron, Dick and Brady are installing the new windows at the Glandorf building. He said will work on garage roof when cooler. Tim said regarding the chiller at the courthouse, Perfection is working on it and is not charging us. Mr. Love asked if air conditioner is programmed in courthouse and Tim said yes shuts down on weekends.

Tim talked to Steve Kunz, about Building 13, valley under warranty will meet Tim and Aaron tomorrow at 11:30. Talked about a 4 inch rise and has to go by specs.

2:00 p.m. – 3:05 p.m.

Denny Recker, Adam Cupp; Cathy Fortman and Jonathan Fortman, agents for the county's group health insurance, and Bob Benroth auditor and Jeannie Selhorst, deputy auditor, met with commissioners Schroeder, Jerwers and Love and administrator Jack Betscher about tracking employees hours.

Time of year need to begin tracking hours of employees. Wondering who to track, make sure all on same page Adam said. Parameters as to who should be counted. On call make certain amount, get called get paid hourly rate...Jeannie said some get EMS people get overtime. Steve hiring more people to avoid this.

Effective Jan. 1, 2015 since over 100 employees, need to pay health insurance if work 30 or more hours a week during look back period. Denny Recker said average. Our reporting period is July thru December Jeannie said.

Full time is 36 hours.

Brookhill and Health Department not part of our health plan, but they use our tax ID number, so we need to track their employees.

Adam said employees need to be offered health insurance. Bob said Trilogy using our tax ID number for medicare and Medicaid payments. Their W2s are showing their tax ID number and Adam agreed shouldn't have a problem with Trilogy using our Tax ID number for Medicare and Medicaid.

Should have memo of understanding between commissioners and health dept., Brookhill Center and Mental Health Board that agree that commissioners don't pay penalty. Jeanne said so if employees work an average of more than 30 hours a week July thru December, than Jan. 1 have to offer them insurance. Adam said yes. Jeanne said perhaps change look back period from Jan. thru June; Jeanne said the year stability would be easier. Denny said can't go more than a year.

If don't want insurance, sign waiver and date it.

2:50 p.m. Mr. Schroeder left.

It was noted the mental health board uses our tax ID but they are not on our insurance.

Mr. Love said may be looking at a 8.3% CEBCO rate increase.

Mr. Benroth said the Auditor's office is very appreciative of health insurance consultants making sure the county is in compliance and up to date, as the auditor's office is in charge of tracking hours. The county, overall, is very appreciative.

3:45 p.m.

Mr. Jerwers left.

3:50 p.m.

Mr. Schroeder returned.

4:30 p.m.

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes

Mr. Schroeder moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its aoption, the vote resulted as follows: Mr. Love yes Mr. Schroeder yes