

Minutes for Tuesday, August 11, 2015

Mr. Jerwers moved to approve the minutes from Thursday, August 6, 2015

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners owns property located at 10170 Road 5-H, Ottawa, which was previously used as a nursing home facility, known as Putnam Acres Care Center.
and

WHEREAS, Oak Haven Residential Care LLC, 152 Main Street, Cloverdale, Ohio, is interested in entering into a lease.
now therefore, be it

RESOLVED, That the Board of County Commissioners does hereby agree to lease said building located at 10170 Road 5-H, Ottawa, Ohio, to Oak Haven Residential Care, LLC at a rate of \$6,000.00 a month.
and be it further

RESOLVED, The term of the lease will commence on August 1, 2015 for a period of one year with an automatic one year renewal.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Page 459

Mr. Love moved to approve the application to be designated a depository for active/inactive funds for a period of one year from the 28th day of April 2015, in the total amount of \$5,000,000.00; and also to approve the memorandum of agreement for deposit of county funds from April 28, 2015 to July 19, 2016.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Pages 460,461

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses.
now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices
and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes
Comm. Jrl. 107, Pages 462, 463

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 118, Safe Communities
118 TRNG, Peace Officers Training.....\$2,500.00

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 464

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 081, EMA
W 11, Grant 1.....\$ 3,195.00

Fund 149, Common Pleas Ct. Special Pro
149 EXP, Expenses.....\$2,500.00

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 465

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Putnam Acres Care Center
From..6021-0-1, Gas Bills.....to..7260-0-1, Legal Services.....\$633.49

For Solid Waste Dist. Disposal Fees
From...35 REP, Repairs.....to...35 SU, Supplies.....\$ 1,432.20

For Commissioners
From...4 B 14, Contracts,services...to...4 B 13, Contracts, repair.....\$2,500.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 466

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Jail/Sheriff
From...4 B 11FLW, Utilities....to...6 A 14D1, Maint. contracts.. \$6,800.00

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 467

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2015.

For Job & Family....

From....39 ADM, Administration.....to.....39 AD, Adult.....\$ 3,485.51

From....39 DISWO, Dislocated Workers..to.....39 YT, Youth.....\$ 2,613.08

(Correct errors in Transfer Resolution recorded in Comm. Jrl. 107, Page 422)

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 107, Page 468

Now and Then Purchase orders

Engineer.....Purchase order 29193

Putnam Acres Care Center.....Purchase order 29489

Sewer District No. 1.....Purchase order 29491

Solid Waste Dist. Disp.Fees.....Purchase order 29490

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 107, Page 469

Purchase orders and travel requests

Commissioners....Ottawa Chevrolet, Two 2016 Chevy Impalas, \$42,130.00; Travel for Jack Betscher to attend CCAO water quality meeting at Celina Wright State University, Aug., 28, no cost listed; Armor Fire Protection, repair leaking dry main at O-G Road Complex, \$2,500.00;

Common Pleas Court, Special Projects....Surveillance Video, 6 cameras, \$1,693.00; Secure Tech, 6 panic buttons \$760.00;

EMA.....Blanket P.O. for NW. Ohio Sector meeting supplies Aug. 19, \$350.00; Michael Baker, Jr., Inc., federal share hazmat plan update \$3,195.00;

Home FundsHillard Craft & Sons, private owner rehab, \$28,200.00;

Job & Family Services....Travel for Steve Ford to attend Civil Law Training Sept. 15 and 16 estimated cost \$250.00;

Office of Public Safety....Blanket P.O. for telephone for 2015, \$500.00; blanket P.O. for disposal care supplies \$1,500.00;

Putnam Acres Care Center...Scott Wagner Plbg. & Htg., repair 2" pipe in lower level, \$725.00;

Recorder.....Travel for Cathy Recker to attend continuing education classes at Columbus Sept. 15,16 with P.O. for \$196.00;

Safe Communities.....Travel for Dpt. Randy Weller, Sgt. Kevin Siefker and Capt. Brian Siefker to attend tactical tracking program II at Leipsic Rod & Gun Aug. 24-28 with P.O. for \$1,498.00;

Veterans Service Commission...Travel for Kristi Powell to attend ODVS Committee on Women's Veterans at Columbus, Aug. 14 with P.O. for \$103.20;

Mr. Love moved to approve the purchase orders/travel requests.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

8:30 a.m. – 10:00 a.m.

Commissioners Love, Schroeder and Jerwers and administrator Jack Betscher met with Board of Elections members Tom Jerwers, Carla Tooman, Ginger Price, Tony Wobler, and directors Karen Lammers and Becky Hermiller. Mike Lammers was also present. John started meeting with into and stated that this meeting was to discuss the budget for the Board of Elections. Explained the process of budget making. We ask for estimates then based on the actual revenues a budget is made. This past year the County established that employees would receive 1.5% increase. For BOE one received a 28% and two received 5%. This is likely the reason for any wage line item discrepancies. Tom said that Karen put some figures together and asked her to present them. Karen presented her findings that included the amounts paid for unemployment in 2014 and 2015 along with the amount that would be needed for their mandated hours for this year. All these total around \$9,000. October will be the general election and when these extra hours will happen. April was the special election for this year. Tony would like to work closer with the Commissioners and the office staff with establishing their budget in the future. The amount of unemployment paid for last year and this year to date was discussed and who funded it. The 28% raise that was given was based on her wage being the lowest paid staff and she has been with the BOE for over 10 years. They thought it appropriate to give her the raise to keep her on staff. Tom Jerwers brought up a contract that needs to be handled for 2016. Waiting on poll books. State will fund 85% we need to pay the other 15% for pole books. John getting back on track brought the meeting back to the current situation for the 2015 budget. The compensation line item was cushioned by \$4,483 for 2015 because of unemployment coming out of the line item. The amount that was paid was less than that, but because of the large raises that were given this money was used and the budget is now short. The Board agreed to keep compensation for 2016 the same with no increases. Another

reason for the current compensation increase was based on the increase in hours from 35 to 40 hours (changing non-paid to paid lunches). Vince thought then that the discrepancies boiled down to the mandated hours. However, Carla stated that each election and year had a different number of hours mandated and that is why it's difficult to account for such variables. The pole book subject is still in process. The BOE is shopping for the best price they can find with the best service. The state may come up with state pricing and that would be beneficial for the Counties. The plan to help with the compensation issue will be discussed by the Commissioners and they will let the BOE know what came of that discussion. Gary Plescher, Dave Meyer, and Joe Burkhart came to discuss the antivirus issue. Timeline: bought the software in 2011 and BOE got three new computers and a server which all had it put on too. They are on the same network as all of county offices. The server has two antivirus on it. Triade put a free program on the server and ours was updated November 2014. Joe got an email from Triad saying that it doesn't care what antivirus is on the server it's when the scans happen slows the computers down. The scans happen when they do because about half of the people are at lunch and evenings don't work because people shut their computers down and the scans can't run.

Ginger inquired why they were on a network, why Gary was in a room working on a server when it was said he was told not to. Gary said he didn't hear that order. This was never brought up to Joe until very recently. These things can't be taken care of if it's not known. Secretary of State representative Tim Monoco came in to give a little light with the ownership of property and legal aspects of state servers. He is waiting for more information to learn that state's position on this server and then it will be discussed on what to do with the antivirus.

Tony is appreciative of the work IT does for their office and does not think that anything malicious or suspect had happened but would appreciate staff not going into rooms that they are directed not to go into. Mike Lammers suggested a map of all computers, connections, internet, and network connections to alleviate any confusion. Carla wanted to know if there was a protocol that anyone working on the equipment needs credentials or identification to prove that they should be there. Tom asked Joe to maybe have IT call ahead to give heads up so that they know what they are going to be doing and who will be coming in. Emails will be used to make a trail to get approval from everyone necessary to do this type of work. The BOE will discuss who will be giving this generation and direction when work needs to be done.

10:00 a.m.

Agenda. Present were Commissioners Love, Schroeder and Jerwers; administrator Jack Betscher, clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

12:00

Mr. Jerwers and Mr. Love left

12:10

Mr. Schroeder left

12:30

Mr. Jerwers returned

1:30 p.m.

Mr. Schroeder returned

2:00 p.m.

Mr. Love returned

2:30 p.m.

Mr. Jerwers left for the day

4:30 p.m.

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes