

## Minutes for Tuesday, August 4, 2015

Mr. Jerwers moved to approve the minutes from Thursday, July 30, 2015

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Mr. Jerwers moved to approve the minutes from Friday, July 31, 2015

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, Sealed bids for the Caton (Robert Riepenhoff) Single County Ditch Project #972 were opened and tabled on the 30th day of July, 2015.  
and

**WHEREAS**, The following bids were received:

Bidder.....Sand Ridge Excavating, 20251 Rd. I-17, Cloverdale, OH

Bid deposit....Bid bond full amount

Bid amount....\$88,748.25

Bidder.....Fenson Contracting, 17642 St. Rt. 190, Ft. Jennings, OH

Bid deposit....Bid bond full amount

Bid amount....\$76,727.50

now therefore, be it

**RESOLVED**, After a review of the bids by the engineers for the project, the Putnam County Engineering Department, and upon their recommendation, the Board of County Commissioners does hereby award the bid to Fenson Contracting, 17642 SR 190, Ft. Jennings, Ohio 45844 in the amount of \$76,727.50.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Ditch Jrl. 5, Page 8

Mr. Jerwers moved to approve the contract with Fenson Contracting for work on the Caton Ditch #972..

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Ditch Jrl. 5, Page 8

Mr. Love moved to approve the revised lease agreement with Morman's Lawn Care, Ottawa for leasing two bays in the garage at the closed Putnam Acres Care Center building.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 107, Pages 443-446

Mr. Love moved the adoption of the following Resolution:

**WHEREAS,** The lease for the cash rent of the Putnam County farmland expires on the 30th day of September, 2015.

and

**WHEREAS,** The Board of County Commissioners deems it necessary to advertise for sealed bids.

now therefore, be it

**RESOLVED,** Sealed bids will be received until 10:30 a.m. on Thursday, the 27th day of August, 2015, at the office of the Board of County Commissioners, Court House, Ottawa, Ohio, for the cash renting of 174.3 acres of land more or less according to FSA measurements. Said land being situated in the township of Blanchard and described as follows: The northeast quarter of section nineteen (19) and part of the west half of the northeast quarter of section twenty (20), exclusive of the Putnam Acres Care Center building itself any buildings used in connection with the Putnam County Airport and 24.21 acres around the runway.

and be it further

**RESOLVED,** That the lease will be for a two-year period, the successful bidder may take possession of land upon signing of contract and following the removal of the 2015 crops. One half of the cash rent is to be paid on March 1st and one-half on November 1st each year, and the successful bidder may do the fall tillage as they wish. Vegetable crops will not be allowed but cover crops are encouraged.

and be it further

**RESOLVED,** The Board of County Commissioners will work with the successful bidder to make an effort to lime the farmland to a minimum pH of 6.2 for maximum productivity.

and be it further

**RESOLVED,** The successful bidder will be required to submit an affidavit required that the bidder is not charged with any delinquent property/real estate taxes in Putnam County.

and be it further

**RESOLVED,** The successful bidder must also provide a certificate of insurance showing the minimum of \$1,000,000 in property and general liability insurance.

and be it further

**RESOLVED,** All bids must be accompanied by a certified check or a cashier's check in the amount of 10% of the total bid. Said bid deposit will be forfeited if the bidder does not accept to honor the selected bid.

and be it further

**RESOLVED,** The Board of County Commissioners reserves the right to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the county.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 107, Page 447-448

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise to receive bids, for the lease of 9.480 acres of land more or less located along Putnam Parkway.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree to receive sealed bids for the lease of 9.480 acres of land more or less along Putnam Parkway in Ottawa.  
and be it further

**RESOLVED**, Sealed bids will be received until 10:45 a.m. on the 27th day of August, 2015, at the office of the Board of County Commissioners, Court House, Ottawa, Ohio, for the cash renting of 9.480 acres of land more or less. Said land situated in the township of Ottawa and is located on the north side of Putnam Parkway in Ottawa.  
and be it further

**RESOLVED**, That bid information is on file at the office of the Board of County Commissioners. No animal waste or manure may be spread on the said land due to the close proximity of the business district and the heavy weight of manure application equipment.  
and be it further

**RESOLVED**, That the lease will be for a two-year period, the successful bidder may take possession of land upon signing of contract. The first half of the 2016 payment is due April 1 and the second half of the 2016 payment is due November 1. The first half of the 2017 payment is due April 1 and the second half of the 2017 payment is due November 1, 2017.  
and be it further

**RESOLVED**, Vegetable crops will not be allowed. The Board of County Commissioners will work with the successful bidder to make an effort to lime the farmland to a minimum pH of 6.2 for maximum productivity.  
and be it further

**RESOLVED**, The successful bidder must also provide a certificate of insurance showing the minimum of \$1,000,000 in property and general liability insurance.  
and be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the county.  
and be it further

**RESOLVED**, All bids must be accompanied by a certified check in the amount of 10% of the total bid. The bid deposit for the successful bidder will be returned at the conclusion of the two year period, all other bid deposits will be returned when the farmland bid is awarded.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes      Mr. Schroeder absent      Mr. Love yes

Comm. Jrl. 107, Page 449-450

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids for the cash rent of 16.68 acres of land more or less

surrounding the Putnam County Airport and Putnam Acres Care Center building.  
now therefore, be it

**RESOLVED**, Sealed bids will be received until 11:00 a.m. Thursday, the 27th day of August, 2015, at the office of the Board of County Commissioners, Court House, Ottawa, Ohio, for the cash renting of 16.68 acres of land more or less. Said land being situated in the township of Blanchard and described as follows: The area surrounding the Putnam County Airport and Putnam Acres Care Center building.  
and be it further

**RESOLVED**, That bid information is on file at the office of the Board of County Commissioners.  
and be it further

**RESOLVED**, That the lease will be for a four-year period, the successful bidder may take possession of land December 1, 2015. Alfalfa, mixed grass, wheat and soybeans are restricted to the 16.68 acres more or less surrounding the Putnam County Airport and Putnam Acres Care Center building. One half of the cash rent is to be paid on March 1st and one-half on November 1st each year. The successful bidder will be responsible for coordinating farming activities with the manager at the airport. Term of the lease will be from December 1, 2015 thru November 30, 2019.  
and be it further

**RESOLVED**, The Board of County Commissioners will make an effort to lime the farmland to a minimum pH of 6.2 for maximum productivity.  
and be it further

**RESOLVED**, All bids must be accompanied by a certified check or a cashier's check in the amount of 10% of the total bid. Said bid deposit will be forfeited if the bidder does not accept to honor the selected bid.  
and be it further

**RESOLVED**, The successful bidder will be required to submit an affidavit required that the bidder is not charged with any delinquent property/real estate taxes in Putnam County.  
and be it further

**RESOLVED**, The successful bidder must also provide a certificate of insurance showing the minimum of \$1,000,000.00 in property and general liability insurance.  
and be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted, to waive any informality in the bidding and to accept any bid it deems in the best interest of the county.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes      Mr. Schroeder absent      Mr. Love yes

Comm. Jrl. 107, Page 451-452

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2015.

For Engineer...

From...K 36, Emergency Bridge.....to....K 30, Township Allowance.....\$ 22,338.71

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes  
Comm. Jrl. 107, Page 453

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Sheriff

From....6 A 17, Legal fees, sheriff...to...6 A 14D3, Uniform Allowance.....\$ 2,800.00

For 911

From....100 UPG, Upgrade System...to..100 VEH, Vehicle.....\$ 1,800.00

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 107, Page 454

### **Now and Then Purchase Orders**

**CDBG**.....Purchase order 29470

**Office of Public Safety**.....Purchase order 2531

**Sheriff**.....Purchase order 29047

Mr. Jerwers moved to approve

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Comm. Jrl. 107, Page 455

### **Purchase orders and Travel Requests...**

**CDBG**.....Quality Mechanical Services, home repair, \$7,550.00;

**Commissioners**...Travel for Betty Schroeder to attend West Central Ohio Safety Council meeting in Lima, Aug. 11, estimated cost \$15.00;

Mr. Jerwers moved to approve the purchase orders/travel requests.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder n/a Mr. Love none

### **8:30 a.m.**

Mr. Love moved to open the business session

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder absent Mr. Love yes

### **8:40 a.m.**

Ginger Price stopped in to talk to John Love regarding some policies and the IT department. Ginger is concerned about the computers in the Board of Elections and the procedure to add software. John said there has been issues with viruses showing up and virus protection software is needed. Ginger said the Board of Elections is not on the county computer system, so the County IT department does not need to maintain these

computers. Ginger said the computers purchased from Triad came with the software needed. Triad Computer purchased in 2010 the Triad server was purchased in 2012, both of these are under a maintenance with Triad no one else should be touching them. One computer serves the Secretary of State the other four workstations work from the server also these were purchase through the county and installed by county IT in 2010 and 2012. These four did not have any anti-virus software. In November Gary Plescher installed the anti-virus software, the board was not notified when this happened. The board just found out now. Commissioners Jerwers joined the meeting. The server would have had the software on already and the two software systems clashed and slowed the computer functions way down. The server went down immediately when the software was installed. The original anti-virus program was deactivated to get the computer to run. The County installed software is still being used and Triads was disabled. John said a meeting needs to be set up to get everyone together is discuss. The Commissioners have been invited to the Board of Elections meeting on Tuesday, August 11. John has asked for specifics on the details of the situation. There should be more communication among departments so things like this do not happen. There does have to be security in place on installing and uninstalling software.

**9:00 a.m. – 10:00 a.m.**

Gary Lammers, prosecutor, hosted the elected officials meeting in the lunch room. Commissioners Love and Jerwers attended.

**10:00 a.m. -10:45 a.m.**

Commissioners Love and Jerwers attended the courthouse security meeting in Common Pleas Court room.

**10:55 a.m.**

Tim Schnipke, head maintenance, stopped in and talked to Denny Recker regarding the rain water. Tim said the pipe runs across the parking lot in Denny Recker's yard, found cleanout in his yard, doesn't keep up when it rains hard. Gary Hermiller got a phone call, same money to run camera or jet dry so going to do that. He said takes normal water fairly well. Gary said it is a 6" tile so easy to jet dry.

**11:00 a.m.**

Agenda. Present were commissioners Love and Jerwers; clerk Betty Schroeder and Nancy Kline from the Putnam County Sentinel.

**11:45 a.m.**

Mr. Jerwers left

**12:15 p.m.**

Mr. Love left for a 1:30 p.m. meeting in Cloverdale with the Webbs to go over the proposed lease.

**12:20 p.m.**

Mr. Jerwers returned

**1:00 p.m.**

Mr. Jerwers left

**2:45 p.m.**

Mr. Love returned after meeting with Chris Pfahler at Kalida High School about using a room for the 6119 meeting and meeting with the Webbs in Cloverdale.

**4:30 p.m.**

Mr. Love left

Mr. Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Love seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes      Mr. Schroeder yes      Mr. Love yes