

Minutes for Tuesday, February 10, 2015

Mr. Schroeder moved to approve the agreement with Maximus Consulting Services to provide professional consulting services in preparation of the base year 2104 indirect cost allocation plan for use in 2016. Cost of the service is \$6,800.00.

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 106, Page 498-504

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change orders be approved for Gast Plumbing & Heating, Inc.:

CHANGE ORDER..M-001

- 1) Install new sheet metal supply main to replace missing supply main for existing furnace.....\$ 399.40
- 2) Insulation of new main. Insulation shall be per specifications\$1,448.00
 - labor.....\$2,139.20
 - fringes.....\$ 80.40
 - trucking.....\$ 55.00
 - overhead.....\$ 341.19
 - profit.....\$ 301.52
 - cont. markup on sub...\$ 72.40
 - total.....\$4,837.11

CHANGE ORDER...M-006

- 1) Demolition of additional ductwork not indicated on print in corridor 200 and 401
 - 2) Provide and install 1 fire damper in fire wall between corridor 200 and 401.
Provide necessary fire caulk, additional duct, and insulation work to new supply diffuser being installed.
 - 3) Replace 2 existing round supply grilles with new 2x2 lay in diffusers to match other diffusers specified.
- total.....\$ 691.40

Original contract
price.....\$197,558.00
Increase change order M-001.....\$ 4,837.11
Increase change order M-006.....\$ 691.40
Contract price with all change orders.....\$203,086.51

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc.

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 106, Page 505

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change order be approved for Kuhlman Builders, Inc:

CHANGE ORDER..G-003

- 1) Enlarge office 170 to approximately 12'x12' by relocating existing wood studs formed up for the west wall of the office to the west into Lounge 202. Both this office and the lounge receive new 2'x2' suspended acoustical tile ceilings. There is a return air grille that will be located within the new office. The return air will be received from both the office and the adjacent lounge. Reduce the suspended ceiling height in the lounge to 9'-6' and do not place gyp.bd. on the studs between the existing ceiling and the new ceiling to allow the air from above the lounge ceiling to reach the return air grille located above the 8'0" high suspended office ceiling.\$ 842.00
 - 2) Revised cabinetry in Conference Room 164 and Lounge 202...minus \$1,001.00
 - 3) Remove and add a new galvanized 14 gauge hollow metal door to opening 209-A. Door is 3'-0"x6'-8". Remove and relocate existing closer hinges and exit device. Reuse existing hollow metal frame. New 3'-0"x6'x8" door blank is 1 3/4" flush versadoor (VU) with polyurethane foam core by Ceco Door. Retain labor and material bid price to install hardware set #32 to the new door blank.\$ 1,239.00
 - 4) At the new head and jambs of the new folding partition – add full thick fiberglass batt insulation to each side completely filling voids as much as possible in an effort to gain a better sound transmission rating. Caulk all joints of new construction to the existing building.....\$ 228.00
- total.....\$1,308.00

Original contract price.....\$610,823.00
Increase this change order\$ 1,308.00
Contract price with all change orders.....\$612,131.00

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 106, Page 506

Mr. Jerwers moved the adoption of the following Resolution:

WHEREAS, IMS of Dayton/Lima has informed the Board of County Commissioners that there would be a cost savings to the county (due to postage rate increases, certified mail, maintenance, etc.) if a new postage machine was available. and

WHEREAS, IMS of Dayton/Lima has presented a 63-month lease agreement at a monthly payment of \$272.00.

now therefore, be it

RESOLVED, That the Board of County Commissioners does hereby agree to enter into a lease agreement with IMS of Dayton/Lima for the lease of a IN700WP5 postage meter with 5 lb scale/auto feeder/E-certified services and be it further

RESOLVED, The Board does hereby authorize the execution of a purchase order for \$2,720.00 (March-Dec. 2015) from account 4 A 8, Postage.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 106, Page 507

Agreement located in Comm. Jrl. 106, Pages 508-509

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 162,733.21

(For Workers Compensation)

and also

BE IT RESOLVED, That per the request of The Putnam County Auditor for the purpose of the Workers Compensation Group Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	46 AI, Advance In	\$ 162,733.21
	(Advance for Workers Compensation)	

Mr. Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 106, Page 510

Mr. Jerwers moved that for the purpose of the General Ditch Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	Q 40, Advance In	\$ 3,406.88
	(Ron Nickey Ditch)	

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Comm. Jrl. 106, Page 511

Mr. Jerwers moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Improvements

N 1, Contracts/Projects.....\$ 7,000.00

(O-G Road Complex)

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Mr. Schroeder moved that the following appropriation modification be made for the year ending December 31, 2015.

County General

From..2 A 7, Court of Appeals..to..9 E 1C, Co. share to Soil Conservation..\$ 1,545.07

From..4 B 19, Complex.....to...2 E 1C, Co. share to Soil Conservation.\$ 454.93

Mr. Jerwers seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Now and Then Purchase Orders...

ADAMHS Board.....Purchase order 28483 28484

Concealed Handgun.....Purchase order 28543

Engineer.....Purchase order 28471, 28472, 28473

Sheriff.....Purchase order 28542

Solid Waste Dist. Disp. Fees..Purchase order 28611

Youth Subsidy.....Purchase order 27975

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Purchase orders and Travel Requests...

Capital Improvements....Kuhlman Builders, change order general trades contract \$1,308.00; Gast Plumbing & Htg., change order plumbing, \$5,528.51;

County..... Mail Finance, Inc., lease of postage machine for 10 months, \$2,720.00; Westfield Ins. Co., flood insurance 240 E. Main and 336 E. Main \$2,089.00; County Loss Control Coordinators Assoc., 2015 membership, Schroeder and Betscher \$160.00; Putnam Soil & Water, extra amount county share \$2,000.00; Staples, 20 boxes 8 ½ x 11 copy paper, \$792.00;

Dog & Kennel....Travel for Mike Schroth to attend N.W. Ohio Dog Warden meeting in Wood County Feb. 11, no cost listed;

Sheriff.....,Travel for Det. Roy Sargent & Marv Schiwebert to attend interviews and interrogations in electronic crimes: sexual traffick investigations at Hardin Co. Sheriff's Office, Feb. 20 with P.O. for registration for \$100.00, and P.O. for \$20.70 for lunch;

Veterans Service Commission..... Travel for Ron Hermiller to attend OSACVSC spring conference in Columbus, March 27-29; travel for Denny Hanneman to attend same

conference; travel for Bernie Rau to attend same conference; travel for Jim Maas to attend same conference; travel for Mike Morman to attend same conference; travel for Joe Moenter to attend same conference with P.O. for \$2,245.50;

Mr. Jerwers moved to approve purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Love none Mr. Jerwers none Mr. Schroeder none

8:30 a.m.

Commissioner Jerwers moved to open the business session.

Commissioner Love seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

8:30 a.m.

Commissioners Love, Schroeder and Jerwers and clerk Betty Schroeder attended the Board of Elections meeting at the Annex. Board members present were Tom Jerwers, Tony Wobler, Ginger Price and Carla Tooman. Also present were Karen Lammers director and Mary Seibert, employee. The commissioners were asked to come to the meeting to hear a presentation on electronic poll books by Mark Radke of ESS. Mr. Radke said it is a completely stand-alone system and stressed many times how easy it is to use. He said would need one in every precinct. Mr. Radke said it eliminates all the book storage as this equipment uses tapes. Mr. Radke added that Hancock and Henry county are already using the system. The equipment he quoted is based on 30 units, the county has 24-28 precincts. He said it uses Microsoft 8.1 and lasts 10 years. He said if you purchase the software license all updates are included. Cost is \$99.00 per unit per year and it would be \$1,396.00 per election based on the number of voters. The price quoted was \$53,710.50. The Board of Elections mentioned the money that was returned to the county general from 2009 and the chargebacks since 2009. Board of Elections member Jerwers mentioned using the chargeback money for equipment. In another matter, the director mentioned about when the O-G Road Complex would be ready and talked about moving expenses. Board member Ms. Price said 3% of the county's population are not on the GIS map. Mr. Love said he would look into this with the GIS director.

Reimbursement may also be available from Secretary of State Husted's office.

10:00 a.m.

Agenda. Present were commissioners Love, Schroeder and Jerwers; administrator Jack Betscher; clerk Betty Schroeder and Nancy Kline of the Putnam County Sentinel.

10:30 a.m. – 11:00 a.m.

Teresa Lammers, Clerk of Courts, met with commissioners Love, Schroeder and Jerwers and administrator Jack Betscher regarding several issues.

First she will be submitting a large purchase order for \$3,800.00 for Sue Fike will be participating, but will be reimbursed.

In another matter, she said one of Anna Mae Blankemeyer's concerns was the juvenile and clerk of courts,, microfish machines. She said someone is coming next week to give a demonstration to view and print. She said you would just insert the microfish, brings it up on a computer screen and then would print it.

She gave each a copies of her review the past year. Teresa said about half of all moving violations goes in Law Library.

Support for computers spend \$35,000.00 each year.

Teresa said perhaps in Judge's Niese's court room, sometime replace the tables.

She said over \$234,000 paid in garnishments. Cost \$100.00 for file a garnishment.

Teresa said the state reimbursement from public defender fund..reimbursing \$118,320.15 and reimbursement from the state is at 40%.

Teresa said regarding Common Pleas Court they \$15,000 to help computer support system. Paid almost \$18,000.00 in garnishments.

Regarding the Title Dept....state paid for their equipment in that office.

11:00 a.m. – 11:45 a.m.

The investment meeting was held in the commissioners office. Present were treasurer Tracy Warnecke; commissioners Love, Schroeder and Jerwers and administrator Jack Betscher. 1.5 million CD due at Ottoville.. either stay at Ottoville for 12 months or go First National. Auditor Benroth arrived. Mr. Betscher thinks interest rates will go up in June. Mr. Love said sent our investment policy to CCAO, see if have anything that meets our requirements.

Mr. Jerwers moved to stay with Ottoville..12 months CD at .5%. Second by Mr.

Schroeder. Regarding taxes and the increase on real estate taxes, the auditor said anything that has inside millage, gets the money increased in the taxes.

New valuations in CAUV program....county wide 55% of market. He feels should be minimum and caps. Mr. Love asked about residential....we are probably county wide 85-86%..state would like it 90-95%.CAUV is based on ability to make money. Mr. Benroth said almost all woods in the county are considered wetlands. If don't remove stumps would still be in compliance. No trees for windbreak and no trees for oxygen. Woods are only \$500.00 off to clear, takes much more than that to clear a woods. Mr. Benroth said this should be increased. State legislatures determine this. Mr. Benroth said the sheriff will send a deputy up the last two days of tax collection. The auditor said the county general will receive an additional \$500,000.00 from real estate taxes.

11:45 a.m.

Mr. Jerwers left.

11:55 a.m.

Mr. Schroeder moved to adjourn

Mr. Love seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

12:40 p.m.

Mr. Jerwers returned

1:30 p.m.

Mr. Jerwers moved to resume the business session

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

1:40 p.m.

Greg Zeller of the Dept. of Taxation came in to inquire about when they have to be moved out. The commissioners said it will be six month before we tear down the jail.

1:45 p.m.

Commissioner Love and administrator Jack Betscher journeyed to the Putnam Acres Care Center building to put stakes where the boundary lines are approximately located.

2:45 p.m.

Mr. Schroeder left for a doctor's appointment

2:55 p.m.

Mr. Jerwers left

3:25 p.m.

Mr. Schroeder returned

3:25 p.m.

Mr. Love and Mr. Betscher returned.

4:30 p.m.

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes