

## Minutes for Thursday, October 22, 2015

Mr. Schroeder moved to approve the minutes from Tuesday, October 20, 2015.

Mr. Love seconded the motion.

Vote: Mr. Jerwers n/a Mr. Schroeder yes Mr. Love yes

Mr. Jerwers moved that the following appropriation modification be made for the year ending December 31, 2015.

For Airport.....

From.....5 A 5, Contracts/repair...to...5 A 3, Supplies.....\$268.15

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

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### Now and Then Purchase Orders.....

**Airport.....Purchase order 29952**

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

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### Purchase orders & travel requests....

**Office of Public Safety...Travel for Jenni Burwell, Nancy Erhart and Roger Stemen to attend defensive driving course at Allen County RTA, October 23, estimated cost \$90.00;**

**Recorder.....Travel for Cathy Recker to attend continuing education at Columbus Nov. 8-11 with P.O. for \$496.00;**

Mr. Schroeder moved to approve the purchase order

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

### 8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

### 8:45 a.m.

A telephone call was made to the directors of the Board of Elections regarding the telephone call yesterday about the commissioners paying for their envelopes. Mr. Schroeder said the envelopes should come under your budget. Vince said you guys picked the date when you move. Talked about address..rural carrier brings the mail. Karen wanted to know if it is Suite A or B or Suite 1 or 2. Karen said she called Kim and he said they are Suite 1. Then you are Suite 2. Commissioners agreed they are Suite 2. Karen asked about telephone number. Mr. Love said we will ask Joe Burkhart today.

Asked if gave poll books to Joe and commissioners will talk to Joe today, and will let Karen know today. She said the Board will have to recommend to the commissioners. Karen said they are not computer people here, we just want the IT people to look over. Appropriation line 3 A 6.... Service agreement thru ES&S...this is not IT, contract to use for equipment Karen & Becky said. Contract for ES & S and Triad for one year is \$27,000.00.\$14,164.00 for one year for ES&S. Karen said we have to have them when Vince said it really went up in price. Vince asked if IT can do it and they said no. Karen said you can not break free from ES&S and Triad. It is their system they said. Vince said if possible we want to eliminate contracts and do it in house. Karen said we can not do this, but anything else we are always open. Karen said another question, our Board approved your maintenance people to move furniture. Will be done locking and loading equipment today is it possible is it possible they can take down shelving. Jack said they can do it sometime, we will talk to them. They would like shelves moved so after election they can move their equipment right to the O-G Complex. We will have Tim Schnipke look at the shelves.

**9:00 a.m. –**

Rob Fawcett and Katie Long met with commissioners Love, Schroeder and Jerwers and administrator Jack Betscher regarding the insurance renewal for next year. Rob said we will make sure recycling bins are covered wherever they are. Want to list permanent sites where recycle bins go. Will take jail off at the end of the year will process it. CORSA will do an appraisal of the Glandorf building. Board of Elections, Job & Family and Home Care & Hospice will move into the O-G Road Complex. At health department we insure building and contents. We do not insure health dept.'s operation. Rob said they are offering cyber liability coverage. We are obligated to notify everybody. He said CORSA looking at contracts with different entities. Rob said CORSA can review the contracts. He said they should not do private entities. Drones... said FAA said have to be registered. If anybody is getting one, we can insure for physical and liability damage. Engineer's office and sheriff's departments have used them. He said we would have to add a drone to the policy.. Need by second week in November a list of all equipment that leaves the office. Talked about ag complex, actual cash value less depreciation 1.7 million ...Or replacement cost...17 million. Industrial Appraisal does their appraisals Rob said. Everything is insured for replacement, except Ag Complex. Rob said he has been asked to sit on Brookhill Industries Board and wanted to inform the commissioners.

**10:00 a.m.**

Agenda. Present were commissioners Love, Schroeder and Jerwers; administrator Jack Betscher and clerk Betty Schroeder.

**10:35 a.m.**

Teresa Lammers, clerk of courts, stopped down to show the commissioners the signage on doors of the courthouse and on the posts on each side of the security station.

**10:40 a.m.**

Cathy Recker, recorder, asked if someone is moving into where the veterans service commission is currently. She said keep me in mind. Vince asked if books could be in there and still used for something else.

**11:00 a.m.**

A proposal to provide consulting services concerning the county's medical, dental, prescription drugs and optical benefit plan was opened as scheduled. The following proposal was received:

**Bidder.....Fortman Insurance Services and UIS Insurance & Investments/FLR  
Address.. 614 N. Perry Street, Ottawa and 971 N. Perry Street, Ottawa  
Cost.....1.25% commission added to the base premium of the group medical, prescription drug and optical insurance. Will also accept the standard agent commission built into the group dental and life and A D & D insurance plans without any additional amount charged above those commissions paid by Anthem Life, The Guardian, and Lincoln Financial.**

Mr. Jerwers moved to award the bid to Fortman Insurance Services and UIS Insurance and Investments/FLR.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Schroeder yes Mr. Love yes

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**12:00 p.m. – 1:00 p.m.**

Mr. Schroeder moved to adjourn for lunch

Mr. Love seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

**1:00 p.m.**

Mr. Schroeder moved to continue with the business session

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

**1:35 p.m. – 1:45 p.m.**

Gary Suever of AFLAC met with commissioners Love, Schroeder and Jerwers said this may be the last year I can do the flexible spending plan, will shop around to see if he can find cheaper rates as he is taking care of the fees. He said he has between 30 and 40 employees participating. He currently works with Wage Works.

**1:50 p.m. – 2:10 p.m.**

Tim Schnipke head maintenance, told commissioners Love, Schroeder and Jerwers and the administrator that they are just doing minor repairs/improvements at the Glandorf Complex. Electrical, plumbing and fire suppression have signed off Tim said. Bruce said he thinks he can get occupancy without all the carpet being laid. Tim doesn't think they will sign off till its done. Commissioners said we want it done by November 1. He said Glandorf Village will bring sewer line across the road, across the grass, across the parking lot and up to east side of front entrance. He said the extension office is going to

put a different sign on their building, have to pay \$15.00 permit fee to village. Tim said they have been painting also at the Glandorf complex. Vince asked about maintenance department moving some shelving and Tim said they talked to us already. Talked about a refrigerator for the Board of Elections, he said Joe Moenter will want a refrigerator. Get a new one at Board of Elections that way don't have to move it. Tim said an 18" refrigerator. Tim asked about getting one from Putnam Acres Care Center, Joe said sure why not.

### **2:15 p.m. - 2:30 p.m.**

Joe Burkhart, IT director, and Brad Brubaker, 911 director met with commissioners Love Schroeder and Jerwers and the administrator regarding the tower at the old jail. Joe said when Radio Hospital moved wire to cabinet, clipped one of BrightNet wires and Leipsic was down for about 24 hours. Got it patched Joe said, when clipped, blew out antennae. Got somebody on Friday to repair, cost of \$683.52, thought Radio Hospital should pay it, Radio Hospital said no should have marked wires better and should not have been in their bundle. Radio Hospital accepts no responsibility. Joe said the cable is different, it is still black. Love said Depalma and Riggs are the two principals of Radio Hospital. Joe said they are aware of it. Mr. Love said I think we need to get in touch with the prosecutor. Brad said too, because we contacted them. Joe said he was told they lost a customer, but don't know for sure. Joe said should I contact Gary, and John said you know first hand on how to explain it, since you were there.

### **2:25 p.m.**

Mr. Brubaker left

Joe said he took Brad Brubaker and Judge Borer thru the Glandorf Complex. According to Bruce, doing punch list, carpet wise, will bring in more crew. Joe said Job & Family Services is done.

### **2:45 p.m.**

Bob Benroth, auditor, said first of all, thank you for approving those resolutions on Tuesday. He came down and showed commissioners Love, Schroeder and Jerwers the figures from the casino money, will get it October 31, about 14-15 thousand down from last year. He also gave them the sales tax figures. We budgeted around 4 million Mr. Benroth said. He said the final jail payment will be made in November as it is due December 1. Talked about the Putnam Acres sewer improvement loan and decided to pay it off. **Betty get cost and pay off PACC sewer improvement.** Bob said the 1<sup>st</sup> and the 4<sup>th</sup> column on the sales taxes are the 1%.

### **3:00 p.m.**

Teresa Lammers, clerk of courts, telephoned and was on speaker phone and said at this point in time let's don't worry about the security badges. She said it is over-kill right now. Why go thru security and have badges? Everyone agreed that do not need badges.

### **3:00 p.m. – 4:20 p.m.**

Commissioners Love, Schroeder and Jerwers and clerk Betty Schroeder attended the open house at Industrial Millwright Services.

**4:30 p.m.**

Mr. Love moved to adjourn

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes            Mr. Love yes

Mr . Jerwers moved that the minutes/discussion notes be approved as read.

Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Jerwers yes            Mr. Schroeder yes            Mr. Love yes