

Minutes for Tuesday, September 1, 2015

Mr. Schroeder moved to approve the contract with ALL Excavating & Demolition for demolition of the old jail. Total is not to exceed \$42,000.00.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Pages 35-38

Mr. Love moved to approve the equipment maintenance agreement for County Electric to perform service on the generator at the O-G Road Complex on a yearly basis. Cost is \$615.00 a year.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Pages 39-40

Mr. Love moved to approve the equipment maintenance agreement for County Electric to perform service on the generator for pump station at Putnam Acres Care Center on a yearly basis. Cost is \$615.00 a year.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Pages 41-42

Mr. Love moved to accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

Levies inside 10 M limitation General fund \$2,421,994.29, co. auditor's estimate of tax rate to be levied inside 10 M limit 2.60;

Amount to be derived from levies outside 10 M limitation mental health, 473,609.96; Co. Auditor's estimate of tax rate to be levied outside 10 M limit .70

Amount to be derived from levies outside 10 M limitation Brookhill, 2,794,402.03; Co. Auditor's estimate of tax rate to be levied outside 10 M limit 4.10

Amount to be derived from levies outside 10 M limitation E-911, 928,000.60; Co. Auditor's estimate of tax rate to be levied outside 10 M limit 1.25

Amount to be derived from levies outside 10 M limitation EMS, 407,791.49; Co. Auditor's estimate of tax rate to be levied outside 10 M limit .65;

Levies outside 10 mill limitation, exclusive of debt levies, Special levy funds:

Levy authorized by voters on 11-4-14, Mental Health, not to exceed 5 years renew w/increase, maximum rate authorized to be levied .70; co. auditor's estimate of yield of levy 473,609.96, expires 2019;

Levy authorized by voters on 11-2-10, Brookhill, not to exceed 10 years replacement, maximum rate authorized to be levied .50; co. auditor's estimate of yield of levy 347,087.75, expires 2020;

Levy authorized by voters on 3-2-04, Brookhill, not to exceed indef years replacement, maximum rate authorized to be levied 2.00; co. auditor's estimate of yield of levy 1,221,704.68, expires indef;

Levy authorized by voters on 5-6-14, Brookhill, not to exceed 10 years, maximum rate authorized to be levied 1.60; co. auditor's est of yield of levy 1,225,609.60, expires 2023;

Levy authorized by voters on 11-4-14, E-911, not to exceed 5 years, replacement, maximum rate authorized to be levied 1.25; co. auditor's est of yield of levy 928,000.60, expires 2019;

Levy authorized by voters on 11-5-13, EMS, not to exceed exceed indef years replacement, maximum rate authorized to be levied .65; co. auditor's est of yield of levy 497,791.49, expires indef;

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Page 43-47

Mr. Schroeder moved to approve the re-employment agreement with Michael Schroth, dog warden for a term of 12 months. Mr. Schroth will be paid \$20.50 per hour subject to all lawful deductions, payable on a bi-weekly basis. In the event that the employee works more than 40 hours per week, the employee will be paid overtime at 1.5 times his hourly rate. If the employee works in another applicable county position at a different rate of pay the employee's pay rate will be weighted regarding the provision of overtime and paid accordingly. Overtime rate will be based on a weighted average of the first 40 hours worked. Mr. Schroth will be entitled vacation and vacation pay, holiday and holiday pay, sick leave according to the county employee handbook and the discipline and/or termination of employee shall be governed by the terms of the county employee handbook.

Mr. Love seconded the motion. (It was agreed upon by both parties to approve the agreement with striking out the overtime disciplinary line)

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Pages 48-49

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners leases to VOCA Corp. property located at 8076 Rod 13-G, Ottawa, and property at 8088 Road 13-G, Ottawa, Ohio at a current rate of \$8,170.20 per month.
and

WHEREAS, The Board of County Commissioners has agreed to lease said property for another three (3) year term, beginning June 1, 2016 and terminating on May 31, 2019.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to lease the property at 8076 Road 13-G Ottawa, and 8088 Road 13-G, Ottawa, Ohio to Rescare, (formerly known as VOCA Corp.) 9901 Linn Station Road, Louisville, KY 40223 at a rate of \$8,170.20 per month.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Page 50

Mr. Love moved to sign the lease agreement with Rescare.

Mr. Schroeder seconded the motion.
Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes
Comm. Jrl. 108, Pages 51-71A

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change order be approved for Lake Erie Electric of Toledo, Inc:

CHANGE ORDER..E-032

- 1) Take down the two light fixtures in Voting 310 and re-install these two light fixtures after the ceilings have been repaired.....add \$301.15

Original contract price.....	\$248,300.00
Prior change orders.....	\$
7,910.47	
Increase this change order	\$ 301.15
Contract price with all change orders.....	\$256,210.47

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes
Comm. Jrl. 108, Page 72

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change order be approved for L. R. Babcock Inc.:

CHANGE ORDER...P-036

- 1) Remove and replace one stainless steel faucet...\$ 283.00

Original contract price.....	\$ 93,400.00
Previous change order.....	\$ 3,077.00
Increase this change order.....	\$ 283.00
Contract price with all change orders.....	\$ 96,760.00

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes
Comm. Jrl. 108, Page 73

Mr. Love moved the adoption of the following Resolution:

WHEREAS, It has been recommended by Technicon Design Group, architects for the renovations at the O-G Road Complex, that the following change orders be approved for Kuhlman Builders, Inc:

CHANGE ORDER..G-030

- 1) Labor and materials to install expansion joints in the corridor at PCJFS
total \$2,249.00
- | | |
|--|--------------|
| Original contract price..... | \$610,823.00 |
| Prior change orders..... | \$ |
| 7,261.00 | |
| Contract price prior to these change orders..... | \$618,084.00 |
| Increase these change orders | \$ 2,249.00 |
| Contract price with all change orders..... | \$620,333.00 |

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the above change order as recommended by the architect, Technicon Design Group, Inc.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Page 74

Mr. Love moved that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2015, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 064, EZ Compensation

From..64 SCH, School Comp Payment.....to.....64 JVS, JVS Comp Payment.....\$78.20

From.64 SCH, School Comp Payment.to....64 COM, Commissioner Comp Payment.\$2,490.43

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Page 75

Mr. Schroeder moved that to provide for the unanticipated revenues for the fiscal year ending December 31, 2015, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 110, Airport Operations

110 OT, Other Expenses.....\$ 500.00

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Comm. Jrl. 108, Page 76

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2015.

For Auditor/ Appraising Real Property and Data Processing...

From..1 B 13H, Employee Fringes...to..1 B 2H, Employee Fringes.....\$9,001.89
From..1 B 13H, Employee Fringes...to..1 J 1H, Employee Fringes.....\$ 354.58
From..1 B 13P, Employer Share PERS..to..1 B 2P, Employer Share PERS..\$ 627.97
From...1 B 13P, Employer Share PERS..to..1 J 1P, Employer Share PERS..\$ 44.95
Mr. Schroeder seconded the motion.
Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes
Comm. Jrl. 108, Page 77

Mr. Love moved that the following appropriation modification be made for the year ending December 31, 2015.

Juvenile Court
From..2 C 42D, Juvenile Detention..to..2 C 36D1, Assigned Counsel Fees....\$ 8,000.00
From...2 C 31C, Comp. Juv.Trans...to... 2 C 33, Transportation.....\$ 1,400.00
Mr. Schroeder seconded the motion.
Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes
Comm. Jrl. 108, Page 78

Now and Then Purchase Orders

ADAMHS Board.....Purchase order 28506
Airport Operations.....Purchase order 29516
Commissioners.....Purchase order 29514
Juvenile Court.....Purchase order 28266, 29297
Veterans Service Comm.....Purchase order 29126

Mr. moved to approve the now and then purchase orders
Mr. seconded the motion
Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes
Exceptions: Mr. Love none Mr. Jerwers absent Mr. Schroeder none
Comm. Jrl. 108, Page 79

Purchase orders and travel requests.....

CDBG.....Village of Ottawa, demo permit for old jail at 140 N. Hickory, \$42.40;

Capital Improvements.....L. R. Babcock, change order at O-G Road Complex \$283.00; Lake Erie Electric, change order at O-G Road Complex, \$301.15; Kuhlman Builders, change order at O-G Road Complex \$2,249.00;

Commissioners.....Now and then Travel for Jack Betscher to attend CCAO state budget meeting in Bowling Green, August 17, cost of \$23.60; County Electric, equipment maintenance agreement on OG-Road generator \$615.00; Ryan Witchey, computer upgrade on jail HVAC controls \$2,136.00;

Computerization Clerk of Courts... Travel for Teresa Lammers and Bev Niese to attend the Courview User Conference Oct 7,8,9 at Cincinnati, with P.O. for \$1,205.79;

Dog & Kennel.....Surveillance Video, wired camera system for shelter, 8 cameras, \$729.99;

Enterprize Zone Compensation....Apollo JVS, 2015 comp pay from Progressive Stamping, \$1,523.09; Vantage, 2015 comp pay from Production Products & KMI, \$1,854.12; Village of Continental from New Millenium \$9,927.33; Village of Col. Grove from Production Products \$2,603.83; Village of Gilboa from Nelson Mfg \$500.00; Village of Kalida from KMI \$611.72; Village of Leipsic from Precision Laser and Mars \$1,081.22; Village of Ottawa from Steel Tech, Whirlpool and RJR Kahle \$2,014.53; Village of Ottoville from Progressive Stamping \$2,148.36; Ottawa Twp. from Steel Tech, Whirlpool and RJF Kahle \$176.91; Blanchard Twp. from Nelson Mfg. \$7,247.50; Greensburg Twp. from Verhoff Machine & Weld \$243.08; Monterey Twp. from Progressive Stamping \$881.79; Pleasant Township from Production Products \$520.77; Union Twp. from KMI \$238.25; Van Buren Twp. from Precision Laser, Mars/lams \$320.99; Miller City –New Cleveland School from Verhoff Machine & Weld \$1,386.40; Col. Grove Local School from Production Products \$12,461.21; Leipsic Local School from Precision Laser, lams/Mars \$5,777.80; O-G Local Schools from Steel Tech and Whirlpool \$9,898.64; Kalida School from KMI \$4,198.33; Ottoville School from Progressive Stamping \$8,615.87; Putnam Co. Commissioners from Precision Laser, lams/Mars, New Millenium, Steel Tech, Whirlpool, RJR Kahle, Verhoff Machine, Nelson Mfg., Production Products, Progressive Stamping and KMI, \$17,889.67;

Office of Public Safety.....Blanket P.O. for pre-employment/injury testing \$500.00;

Putnam Acres Care Center...County Electric, maintenance on generator \$615.00;

Veterans Service Commission....Travel for Joe Moenter to obtain PIV Badge in Ft. Wayne Sept. 2 with P.O. for \$51.60;

WIA.....Stautzenberger College, tuition, \$5,250.00;

Mr. Love moved to approve the purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Jerwers absent Mr. Schroeder yes

Exceptions: Mr. Love none Mr. Jerwers absent Mr. Schroeder none

8:30 a.m.

Commissioner Love moved to open the business session.

Commissioner Schroeder seconded the motion.

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

8:35 a.m.-9:00 a.m.

Sheriff Chandler came to talk to Commissioners' Love and Schroeder about closing the Courthouse for inclement weather because of an issue that happened in Hardin County. He gave the Commissioners a letter stating the Commissioners have the authority to close the courthouse for health and safety reasons in Hardin County. He also gave a letter from Paulding regarding the costs for prisoners. Paulding is offering less than

what was presented. Putnam County is at \$43.00 per day, the other counties in the area cannot provide the same services for that price. Vince said to keep our offer the same of \$325,000., which would be approx. \$41.00 per day. The Sheriff would be willing to go to \$300,000 for three years. John suggested tiering it over the three years. Vince said to hold firm. Paulding wants a long term contract, Putnam wants long term revenue. Sheriff asked if the Commissioners would be comfortable with \$300,000 - \$315,000? At this point the Commissioners do not want to change. The quote from Tom (Van Wert) is \$342,000 and is closer. Paulding is also looking into video arraignment to cut down on travel. It is twice as long to drive here as to go to Van Wert. Vince proposed \$315,000, \$320,000, \$325,000 for a three year term. John said we will need per diem numbers. Sheriff gave the following figures:

318,000=40

325,000=41

334,000=42

342,000=43

\$325,000 was proposed for three years. The Sheriff does not want to go higher than \$325,000.

9:00 a.m.

Commissioners Schroeder and Love attended the Elected Officials meeting in the Lunch Room.

9:30 a.m.

Commissioners Schroeder and Love, other Elected Officials and Harry Berger attended a security meeting showing a demo of the security procedures now in place with the magtrometer and the ropes set up in the hall way. A demonstration was done running metal objects through the scanner. Judge Niese brought up an issue with conceal and carry where the person would need to secure the weapon with a deputy and get it back when they leave. The meeting resumed in the Commissioners office with Commissioners Schroeder and Love. Judge Basinger, Judge Niese, Judge Borer, Sheriff Chandler, Bob Benroth, Teresa Lammers, Gary Lammers, Sheriff Chandler, . Judge Basinger stated the feelings of having the magtrometer operating he would be willing to give up some of his coverage and see how the staffing will work. Teresa said she could have funds to cover staffing. Having the screening operational will make the staff more comfortable. Staffing and covering lunch hours and opening hours. The courts asked for opening hour of 8:00 a.m. for court to start at 8:30 a.m. The Sheriff said to maybe add another part time person to cover the extra hours to see. Judge Borer is not comfortable with the current manned hours. Shane is here on a permanent basis. The two deputies that are here are not using time efficiently. The Sheriff will talk to the deputies about where they are most needed. The magtrometer needs to be manned. Nancy Kline joined the meeting. There may still be times when a deputy is needed in the courtroom. The sheriff wants to know if the staffing will be covered by reimbursement or if he will have to cover the funding. Judge Niese stated there may be additional security needed in the future and there may be funds made available for it. Judge Niese said if an item is provided for else where is it not a "special project" item and they would not be able to fund. There are no special project funds for security upgrades, Gary Lammers asked about the Supreme Court funding for any upgrades. The Sheriff's office needs to set up a process for going through the screening. And

hours need to be set for building open hours. The building will be not opened prior to 8:00 a.m. All building keys are accounted for and will be double checked. Teresa said there may be some Title funds available to cover the third security position. If court sessions go after normal business hours screening will still need to be done. The process will be tried out with the two deputies initially. Another security training will be scheduled. The security personnel need to show some leadership in this matter. The building open hours are changing, a process will be put in place, lunch coverage, a training of current system. A time line of when to start screening will start today.

10:00 a.m.

Business agenda was held with Commissioners Schroeder and Love and Cindy Landwehr, Grant /Wage Coordinator, Mike Schroth, Dog Warden, and Nancy Kline, Putnam County Sentinel.

Mike Schroth discussed the new truck going to the maintenance department and reimbursing the Dog Fund for \$12,500.00.

11:30 a.m.

Commissioners Schroeder and Love talked to Carol Bunn regarding the new security process and open building hours. The Commissioners will have to talk to Rich as well. Carol asked about the status of the Putnam Acres building, she will go out and check on what needs to be done yet.

12:20 p.m.

Mr. Schroeder moved to adjourn for lunch

Mr. Love seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

1:00 p.m.

Mr. Schroeder moved to continue with the business session

Mr. Love seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

1:15 p.m.

Commissioners Schroeder and Love went to the Landfill to look at the recycling bins for repairs that are needed.

1:45 p.m.

Commissioners Schroeder and Love returned from the landfill.

3:00 p.m. –4:00 p.m.

Mr. Love and Mr. Schroeder attended an RLF meeting in the Assembly Room.

4:30 p.m.

Mr. Schroeder moved to adjourn

Mr. Love seconded the motion

Vote: Mr. Jerwers absent Mr. Schroeder yes Mr. Love yes

Mr. Love moved that the minutes/discussion notes be approved as read.

Mr. Schroeder seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Mr. Schroeder yes Mr. Love yes

