

## Minutes for Thursday, February 11, 2016

Mr. Jerwers moved the adoption of the following Resolution:

**WHEREAS**, Ohio Revised Code Sections 307.51, 307.511 thru 307.516 governs the organization, operation and responsibilities of a County Law Library Resources Board in each county.

and

**WHEREAS**, The County Law Library Resources Board is comprised of five members, all residents of the county:

- 1) Appointment by the prosecutor, term expires December 31, 2020
- 2) Appointment by the county court judges, term expires December 31, 2016
- 3) Appointment by the common pleas, term expires December 31, 2017
- 4) Appointment by County Commissioners, term expires December 31, 2018
- 5) Appointment by County Commissioners, term expires December 31, 2019

and

**WHEREAS**, Current members of the board include the following:

- 1) Appt by prosecutor....Todd Schroeder term expires 12-31-2020
- 2) Appt by County Court Judge...Theresa VonSossan, term expires 12-31-2016
- 3) Appt by Common Pleas Judge...Jennifer Klausing, term expires 12-31-2017
- 4) Appt by Co. Commissioners...Betty Schroeder, term expires 12-31-2018
- 5) Appt by Co. Commissioners...Scott Welch, term expires 12-31-2019

and

**WHEREAS**, Lisa Niese is no longer able to serve on the Board and Scott Welch, an Ottawa attorney has expressed interest of serving on the board. Betty Schroeder has retired and Cindy Landwehr has filled her position.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby appoint Scott Welch as a member of the County Law Library Resources Board to fill the unexpired term of Lisa Niese and Cindy Landwehr to fill the unexpired term of Betty Schroeder.

Mr. Love seconded the motion

Vote: Mr. Jerwers yes

Mr. Love yes

Mr. Schroeder yes

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Mr. Schroeder moved to table the appointment of Scott Welch to take over Lisa Niese's term. The remaining appointments are approved.

Mr. Jerwers seconded the motion

Vote: Mr. Jerwers yes

Mr. Love yes

Mr. Schroeder yes

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Mr. Schroeder moved to approve the lease agreement between the Putnam County Commissioner and the Soil Health and Research Plots Board (SHARP) of Directors. The terms of the agreement are for 11.15 acres of certain farmland located across from the Putnam County Landfill on road H – 11, Ottawa, Putnam County, Ohio and wishes to lease said premises to be farmed on a cash rental basis; and the tenants are interested in farming said premises on a cash rental basis from the landlord at a rate of \$0.09 per acre per year for a period of 10 years for a total contract price of \$10.00 payable in annual payments of \$1.00 per year payable on December 1 of each year of the agreement commencing January 1, 2016 through December 31, 2026;

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

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Mr. moved to approve a Memorandum of Understanding between the Putnam County Commissioners and the Blanchard River Watershed Partnership regarding the SHARP Board

Mr. seconded the motion

Vote: Mr. Jerwers Mr. Love Mr. Schroeder

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Mr. Love moved to table the memorandum of understanding.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

#### **Now and Then Purchase Orders.....**

**Sheriff.....**purchase order 31125, 31126, 31127

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

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#### **Purchase orders and Travel Requests.....**

**Law Library.....**purchase order for Consortium of County Law Library Resources Board for \$1,381.29.

**Job & Family.....**purchase order to Knueve & Sons for Mitsubishi split system in computer room for \$4,300.00.

Mr. Love moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

**8:30 a.m.**

Commissioners Schroeder and Love arrived at the office.

**8:40 a.m.**

Charlie Morman stopped in to sign the updated lease for the renting the 4 bays at the garage at Putnam Acres. He also discussed other items with Commissioners Schroeder and Love.

Commissioner Jerwers arrived at the office.

Charlie said the Airport Board has an issue with his hydrant out at the airport Travis said it will be discussed at the next meeting on Monday.

**9:00 a.m.**

Business agenda was held with Commissioners Love, Schroeder and Jerwers, Administrator Jack Betscher, Cindy Landwehr, Clerk and Nancy Kline Putnam County Sentinel.

**9:30 a.m.**

Commissioner Love left the office to run some errands.

**11:00 a.m.**

Commissioner Love returned to the office.

**12:10 p.m.**

Commissioner Jerwers left for lunch.

**12:30 p.m.**

Commissioner Schroeder and Love left for lunch.

**1:10 p.m.**

Commissioner Jerwers returned from lunch.

**1:35 p.m.**

Commissioner Schroeder and Love returned from lunch.

**2:00 p.m.**

Commissioners Schroeder, Love and Jerwers called Jim Hoorman regarding the Memorandum of Understanding with the Blanchard River Watershed Partnership. The MOU is so the people farming the SHARP plots can get paid within reasonable amount of time. A separate fund may be needed to keep track of the money. The Auditor's office will be consulted.

**3:50 p.m.**

Commissioner Jerwers left for the day.

**4:30 p.m.**

Commissioners Schroeder and Love left for the day.

**Friday, February 12, 2016**

**8:30 a.m.**

Commissioners Schroeder and Jerwers arrived at the office.

**8:50 a.m.**

Commissioner Love arrived at the office.

**9:00 a.m.**

Greg Unverferth, Greg Heaton and Jeff Eckel met with Commissioners Jerwers, Love and Schroeder to discuss the airport and the grants. Greg Unverferth provided a copy of the current hangar lease documents and policies that are being used. There were four candidates that submitted applications for the open seat on the board. The airport board recommended Steve Teffenhardt. Steve served on the board in the past. John asked if the airport board would send a letter of recommendation. The hydrant situation was discussed with Crawford Murphy Tilly (CMT), the parking lot was purchased with grant funds. So the parking lot area should not be used for other business purposes. A map was reviewed and the FAA recognizes the outer limits as part of the airport. There is a hangar tenant wanting to use a leased airport building for other business purposes which includes the use of chemicals. The renter would have to run a water line to the building at his expense. Vine asked if the building rent agreement should be turned over to the airport. Greg Heaton explained the FAA creating the boundaries of the airport. The process of a land release could be done. If the FAA would come and do a visit and see the lawn care equipment on the property, they would want to see that the rental income was going to the airport. The rental of the county farm ground washed out the support that the county gives to the airport. The renter cannot keep his equipment on airport property. And the renter is driving in grass areas that should not be driven on. The airport board must approve all business arrangements on airport property. The Ag operation that is on airport property does used aviation. Cars and other vehicles should not be driven on the ramps or taxiways only aircraft. The building being rented can be labeled as non-aeronautical use. The lawn care business needs to be moved from the hangar. The parking area should be used for the transient users of the airport. The renter got access to the water through the village, he bypassed the Commissioners and the Airport board. The village allowed him to put a meter on the hydrant. The county pump station location was reviewed as to if it is outside the airport area. The farm income would have to be reallocated. The road (J-3) that is parallel to the runway is within the access limits of the airport, and the FAA wanted it to be closed for access. The powerlines that are in the area would need to be dropped as well. The Obstruction Clearing grant was discussed. Greg Unverferth is going to go through all the policies and make sure it is all in force. The change of use of the extra rented building needs to be discussed by both boards. If the airport wants to use the building as rental they would have the choice. Possible future projects were discussed since there is available farm ground with access to utilities and out of the flood zone. Greg Heaton recommended not selling the property within the fenced area. Since the property was not all purchased with grant funds the FAA would not have a say in its use. The hydrant issue is that a non-aviation business is being conducted on parking lot and pavement that was purchased with grant funds. If the lease for the garage is turned over to the airport it would resolve some problems. Charlie Morman gave out gate code for a neighbor to dump trash in airport dumpster. Kent followed neighbor and told them they were not allowed to

use the dumpster. The hydrants belong to the right of ways so he could hook up at any hydrant. Greg Heaton suggested turning the garage lease over to the Airport Board. John gave a copy of lease to Greg Unverferth. Greg Unverferth said all policies will be reviewed. Greg Heaton said the FAA will not monitor how much is being charged for the lease.

**10:15 a.m.**

Tim Meyer stopped in to talk to Commissioners Schroeder, Love and Jerwers. Vince asked if Secretary of State approved his paperwork yet and Tim said it was done this morning and now it goes to the Governor and he will appoint him. Then he will have to come back to the Prosecutor and then will have to set up appointment with Judge for swearing in over here. Met with Tony on bonds. Date that Tim's will need to end will be 1-1-2016. Tim will have to recommission officers and blanket letter as far as payroll just rolls over. Fingerprint and background check was done before he could even apply.

**10:20 a.m.**

Travis Jerwers moved to go in Executive for Union Contracts with Tim Meyer acting Sheriff.

John Love seconded the motion.

Vote: Jerwers yes Love yes Schroeder yes

**10:55 a.m.**

Travis Jerwers moved to come out of executive session.

Vincent Schroeder seconded the motion

Vote: Jerwers yes Love yes Schroeder yes

**11:00 a.m.**

Commissioner Jerwers left for the day.

**11:10 a.m.**

Mr. Love moved to go into executive session with Gary Lammers and Don Thies via conference call to discuss legal matters regarding personnel.

Mr. Schroeder seconded the motion.

Vote: Jerwers absent Love yes Schroeder yes

**11:17 a.m**

Mr. Love moved to come out of executive session,

Mr. Schroeder seconded the motion,

Vote: Jerwers absent Love yes Schroeder yes

It was decided to send a letter to the inquiring party.

**11:30 a.m.**

Commissioners Schroeder and Love left for the day.

Mr. Jerwers moved to approve the minutes from Thursday, February 11, 2016.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes