

Minutes for Tuesday, March 29, 2016

Mr. Jerwers moved to approve the chairman to sign the agreement with WSOS Community Action Commission Inc. to update the Fair Housing Analysis of Impediments starting March 22, until June 15, 2016. The consultant shall not exceed \$4,000.00 for work performed under this contract.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 112-113

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG

T 7B, CHIP Administration Costs.....\$1,200.00

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 114

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 054, Law Library

54 PUB, Publications.....\$7,484.94

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes
Comm. Jrl. 109, Page 115

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2016, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 011, Ind. Driver Alcohol Treatment

11 MI, Ind Driver Alcohol Treatment.....\$ 10,000.00

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 109, Page 116

Mr. Love moved to approve signing a Commitment of Revolving Loan Funds for WSOS CAC to update the Analysis of Impediments to Fair Housing for Putnam County in the amount of \$4,000.00.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 109, Page 117

Mr. Love move the adoption of the following Resolution:

WHEREAS, Board of Commissioners of Putnam County was notified of the recommendations from the compliance review of the Tax Incentive Review Council (TIRC) for Zones #151, #157, #191 to make the following changes to the Enterprise Zone Agreements and Tax Increment Financing Agreements listed below.

<u>Zone#</u>	<u>Report</u>	<u>Company Name</u>	<u>Location</u>	<u>TIRC Recommendation</u>
151	151-02-03	D-4 Holdings LLC	Ottawa	Expire 3/16/15
151	151-03-01	Steel Technologies	Ottawa	Expire 3/14/16
191	191-03-02	Kalida Manufacturing	Kalida	Expire 3/17/15
191	191-07-01	New Millennium	Continental	Terminate 3/15/2016
191	TIF #1	Van Ham Dairy	Monroe Township	Expire 3/18/2014

RESOLVED, The Board of County Commissioners of Putnam County does hereby accept and approve the recommendations of the Tax Incentive Review Committee for the above listed Enterprise Zone Agreements.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 109, Page 118

Mr. Jerwers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2016.

For Veterans Service Commission

From....9 C 6, Relief Allowance....to....9 D 6, Memorial Day Expenses.....\$ 2,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Comm. Jrl. 109, Page 119

Now and Then Purchase Orders.....

County.....purchase order 31440, 31443

Sheriff.....purchase order 31160

Indigent Alcohol Drivers...purchase order 30746

Law Library.....purchase order 28878, 28877

Veteran Services.....purchase order 30732

Mr. Jerwers moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Schroeder none Mr. Love none

Comm. Jrl. 109, Page 120

Purchase orders and Travel Requests.....

CSEATravel request for Jane Rosengarten to attend the CSEA Spring Symposium in Dublin on April 11 & 12, 2016. Travel request for Beth Coleson to attend the CSEA Spring Symposium in Dublin on April 11 & 12, 2016.

Job & Family ...Travel request for Carolyn Cogley to attend the Ohio Council in Welfare Fraud Conference at Cherry Hill Lodge on April 6, 7 & 8.

Landfill Closure. Maintenance.....purchase order to Ohio EPA for permit renewal at landfill for \$200.00.

Children's Services.....quarterly purchase orders

Adreil School -Apr, May, June for \$20000.00

Blanket -Foster care Apr, May June for \$10000.00

Blanket PASSS -Apr, May, June for \$10000.00

Blanket ESAA -Apr, May, June for \$10000.00

Community Teaching Homes -Apr, May, June for \$45000.00

Hittle House-Apr, May, June for \$25000.00

Keeping Kids Safe-Apr, May, June \$25000.00

The Marsh Foundation-Apr, May, June For \$20000.00

The Twelve of Ohio-Apr, May, Jun for \$10000.00

WIA.....quarterly purchase orders

Apollo Career Center -Apr, May, June For \$10000.00

Blanket 2nd qtr Adult Blanket for \$10000.00

Blanket-2nd qtr Dislocated worker for \$10000.00

Blanket-2nd qtr WIA Admin for \$3000.00

Putnam Co Educational Service Ctr -2nd qtr for \$5000.00

Whirlpool Corp -2nd qtr for \$1000.00

CSEA.....-quarterly purchase orders

blanket -supplies Apr, May, Jun for \$2500.00

blanket -equipment Apr, May, Jun for \$2000.00

blanket-repairs Apr, May, Jun for\$500.00

Blanket -CSEA travel Apr, May Jun for \$500.00

Blanket -services Apr, May June for \$7000.00

Putnam Co Commissioners 2nd qtr cost allocation for \$4028.25

Public Assistance.....-quarterly purchase orders

blanket-2nd qtr supplies for \$10000.00

blanket-2nd qtr equipment for \$3000.00

blanket-2nd qtr repairs for \$4000.00

blanket-2nd qtr relief for \$5000.00

blanket-2nd qtr Med Assist for \$4000.00

blanket-2nd qtr-APS for \$3000.00

blanket-2nd qtr Facility for \$10000.00

blanket-2nd qtr travel for \$700.00

blanket 2nd qtr other for \$10000.00

blanket 2nd qtr travel IM for \$800.00

blanket-2nd qtr miscellaneous for \$2000.00

blanket-2nd qtr travel SS for \$1000.00

blanket-2ns qtr miscellaneous for \$3000.00

Brooky's- PRC Gas program for \$7000.00

Crime Victim Services 2nd qtr for \$7000.00

Ottawa Oil Company-PRC Gas Program for \$7000.00

Putnam Co Commissioners- Facility blanket for \$10000.00

Airport Operations.....purchase order to Manair Co Inc for airport lighting for \$250.00.
RLF.....purchase order to WSOS CAC Inc for updating Putnam County's Analysis of Impediments to Fair Housing for \$4,000.00.

Capital Improvements.....purchase order to Klausings Painting for exterior painting at the Ag Complex for \$5050.00, purchase order to Vetter Lumber for metal siding and materials at Ag Complex for \$6200.00, purchase order to Glandorf Lumber for soffit on O-G Road building for \$4979.18.

County.....purchase order to Putnam County Historical Society for membership dues for \$10.00.

Mr. Love moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

Exceptions: Mr. Jerwers none Mr. Love none Mr. Schroeder none

8:30 a.m.

Commissioners Schroeder and Love arrived at the office.

Julie Hewlett from Bowser-Morner called to talk to the Commissioners and Jack regarding the condition of the landfill and the ponds. The fish and the waves are stirring up the sediment in the ponds causing turbidity, Julie made some suggestions for addressing these issues. Adding some riprap on the edges of the ponds and Wolf Run. Planting some ground cover to help prevent erosion and protect the banks. Planting some trees and bushes will also help with the erosion. Some of the spot that were done in the fall are starting to green up. Vince asked if broken concrete would work instead of rip rap, Julie asked the concrete broken in to smaller pieces would be better, with no re-rod in it. Julie also suggested pushing some topsoil on top of the rocks also and doing some seeding too. The roots of the growth would help with the erosion. Julie suggested Willow stakes for Willow trees. Julie's suggestions are looking towards making the landfill a wildlife or park habitat. Wherever the stream starts cutting into the bank that would be a good place to put the concrete or rocks. Jack said there are some ideas for planting in the works, and there is a ditch project coming up on the ditch that runs through the landfill. Jack asked what would happen if nothing was done. Julie said all the sediment would have to be cleaned out of the ditch. And the EPA would come more often and want something done.

8:45 a.m.

Commissioner Jerwers arrived at the office.

Jack asked about pond algae and the lack of growth. Julie said the carp in the ponds are ripping out any plants, so there is no chance for the algae to grow. Jack asked about bank planting in the spring, Julie said that would be a good idea. You just need enough plants for a seed source. The fish in the pond need to be balanced out. Jack asked about the composition of this soil, and why algae cannot grow. Julie said it was

contributed to the construction of the landfill, the ground has been compacted too much for anything grow to in it. It was also suggested to use cover crops to establish some growth. Bushes will help tie the soil together to fight against erosion also. Trees are best kept to the flat areas not on landfill, along the drives, have trees overhang the banks to provide shade over water. The Commissioners are ok with the plan. They discussed getting rid of the fish.

8:50 a.m.

Tim Schnipke stopped in to discuss maintenance issues. The Commissioners were asking about clearing area and removing trees for parking area at the Ag Complex. Tim said whomever drives the white truck keeps hitting the building when they back up. Tim suggested the employees park at the other end of the building next to the gate in the fence, they could even walk through the building, going through the door with keypad. The garage door in Soil & Water has been hit twice, it does not have an opener on it but it can be handled by hand. It was suggested to have a meeting with the Soil & Water personnel to discuss the use of the doors, and parking.

Tim also talked about the roofs being done by Ohio & Indiana Roofing and the warranties that are available for each roof. The materials are being ordered and the work is starting at Putnam Acres. Leipsic Hardware is having a sale today Tim said an impact drill is needed and some other materials and supplies. The Commissioners gave Tim permission to go and make purchases.

9:00 a.m.

Bids were opened for Job & Family leased vehicles by Steve Ford with Commissioners Schroeder, Love and Jerwers. The bids received were as follows:

Name	Amount	Bid Bond
Acme Auto Leasing -Conneticut	36 mo \$430	ck \$3420.
	48 mo \$476	
Vision Chrysler-Defiance	36 mo \$280	none
	48 mo \$287 per vehicle	
Raabe Ford-Delphos	purchase –not lease \$26000	cashier ck
Raabe Ford-Delphos	purchase- not lease	cashier ck
Knippen – Delphos	36 mo \$364.54	letter of credit
	48 mo \$331.60	
H & K -Continental	36 mo \$294.50	letter of credit
Traverse	48 mo \$259.50	

Reineke Ford-Findlay	36 mo \$406.00	cashier ck
	39 mo \$400.00	
Ottawa Chevy	36 mo \$347.96	cashier ck
Equinox	48 mo \$305.86	due at signing \$400.85

Mr. Jerwers moved to table the bids for further review.

Mr. Schroeder seconded the motion.

Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes

10:00 a.m.

Business agenda was held with Commissioners Jerwers, Love and Schroeder, Jack Betscher, Administrator; Cindy Landwehr, Clerk; and Nancy Kline, Putnam County Sentinel.

10:30 a.m.

Judge Niese stopped in to see the timeframe for moving for the Probation Office. He said the furniture will not be ready for a few weeks.

10:40 a.m.

Mike Lenhart, Engineer stopped in to submit to the Commissioners Jerwers, Love and Schroeder an annual report for their review.

Mike was approached by Walter Harper, Mayor of Belmore about cleaning a ditch in Belmore. Mike did some research and found the Commissioners own the land the ditch is in. It could be petitioned. The land runs along the railroad. The land was originally a right of way to run a gas line. Mayor Harper also asked about the ditch along Rd. B. There would not be a lot of cooperation from the village of Belmore. The Mayor could do the petitioning. These ditches need to be cleaned for the sewer project.

John asked about the situation of the AMT in the parking lot. Mike said it can still be done. The plan is to dig it up to put a base under it.

Vince asked Mike about parking configuration at the Ag Complex. Vince showed him a parking configuration map and asked about digging out some dirt and removing a dead tree and putting down stone or possibly paving.

10:55 a.m. Commissioner Jerwers ran to Board of Elections.

Mike will talk to Walter regarding the ditches in Belmore, Randy regarding the ATM project and he will take a look at the Ag Complex parking situation.

11:15 a.m.

Commissioner Jerwers returned.

12:15 p.m.

Commissioner Jerwers left for lunch.

12:30 p.m.

Commissioners Schroeder and Love left for lunch.

1:30 p.m.

Commissioners Schroeder and Love returned from lunch and wanted to pick up Commissioner Jerwers to go to the landfill, but he did not come back from lunch.

2:30 p.m.

Commissioners Schroeder and Love and Jack returned from the landfill.

3:20 p.m.

Verl Warnimont stopped in to talk to Commissioners Schroeder and Love and Jack Betscher to see where the Commissioners stand on the K-9 unit. John told him we are in the process of setting up budgetary line items for the K-9 unit. The interest of Troy Stevenson in the K-9 unit was discussed. The Sheriff was going to advertise in the paper this week. The donations are to go through Putnam Pet Pals. John asked about what kind of equipment will be needed for the K-9 unit. Verl explained it would be a "puppy starter kit". There are vests for the dogs also. Some units will wear them, some won't. John talked about what to do with the dog when either the dog is getting older or the handler is retiring. John said it will take a little while to raise all of the money needed. Verl said that are a lot of ideas for fighting the drug problem which the dogs would be part of. Verl said that are even dog being trained for hotel chains to find bed bugs. The equipment in the car was discussed as far as the air conditioning and door poppers that the handler would have a remote for. John walked about the insurance rider. And if the handler would go on vacation who would take care of the dog. The dog warden would be willing to take care of the dog. Dr. Balridge would be willing to provide veterinary services. M/M-Mars is willing to provide food. All the support is needed. Verl said most of the surrounding areas have K-9 units even smaller villages in neighboring counties. Verl talked about the dog boxes that slide in the back seat. Verl said he has information if anything is needed. John asked if we were missing anything, Verl said we have covered pretty much everything. Some fund raising ideas were discussed. An external body armor carrier would be needed, so the handler would be able to pick up and go anytime of day or night. The uniform would be a BDU, instead of a regular uniform. Verl said if the Commissioners had any questions he would be willing to help, since he knows the equipment side.

4:30 p.m.

Commissioners Schroeder and Love left for the day.

Mr. Jerwers moved to approve the minutes from Tuesday, March 29, 2016.
Mr. Love seconded the motion.
Vote: Mr. Jerwers yes Mr. Love yes Mr. Schroeder yes