

Minutes for Tuesday April 11, 2017

Now and Then Purchase Orders.....

County General.....purchase order 34023

Muni Court.....purchase order 33166

Common Pleas.....purchase orders 32579 -32589

Bd of D/D.....purchase order 34187

Mr. Schroeder moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none

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Purchase orders and Travel Requests.....

Veteran Service Commission.....Travel requests for Kristi Powell to attend the National Assoc of County Veteran Service Officers conference in San Diego CA June 10-17, 2017 with purchase orders for mileage, lodging, meals, registration, parking and other totaling \$2,503.87.

Solid Waste Dist Disp Fees..... Purchase order to Niese Leasing for cab mount & parts, supplies, services & labor for \$705.00. Purchase order to Putnam County Sentinel -Earth Day Ad 2017. Purchase order to Putnam County Council on Aging -Senior Expo Exhibitor Fee \$30.00

Dog & Kennel.....Travel request for Mike Schroth to attend the NW Ohio Dog Warden Assoc meeting in Wood Co on April 12, 2017 no expenses listed.

Job & Family.....Travel request for Traci Kohls to attend the Conference on Victim Assistance May 14-16, 2017 with expenses for lodging, meals and registration of \$401.00.

WIA..... Purchase orders for admin blanket for \$1000.00.

EMSPurchase order for Senior expo expenses for \$60.00.

Community CorrectionsBlanket purchase orders for Transportation -mileage for Prob. Dept. employees 4th qtr FY 17 \$250.80

Probation Supervision..... Blanket purchase orders Transportation-mileage for Prob. Dept. employee thru 6-30-17 \$350.00

Supplies -office supplies, drug tests and drug testing thru 6-30-17 \$500.00

Communications-cell phone & postage 4th qtr FY 17 \$300.00

County General.....Purchase order to Phantasm Design for 25 Putnam County Flags for \$1050.00. Purchase order to Bockrath & Assoc for survey of O-G Rd property for \$800.00.

Putnam Acres.....Purchase order to Bockrath & Assoc for survey of Putnam Acres property for \$1200.00.

Sheriff..... Amended travel request for Randy Weller to attend the Shotgun Instructor Training in London, OH on July 10-13, 2017 Dates changed due to low registration for March class.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Brian Mruzek, Zach Garber and Brittany Dilworth of MT Technologies stopped in with Commissioners to let them know they are going to be going around the offices today.

Commissioner Love attended the West Ohio Safety Council meeting in Lima at 7:30 a.m.

Tim Schnipke met with Commissioners Schroeder and Lammers at 8:30 a.m. to discuss some maintenance issues that have come up. The barn door is done at the fairgrounds. There was an electrical fire at the fairgrounds over the weekend on one of the poles around the track. The transformer was junk, the lights around the track are not in working condition. The pole along the street needs to be replaced the insulator is bad. Tim got prices from County Electric for replacing this pole and some others that are also in bad condition. There are some extra poles on hand. This would be a repair for the primary line that powers the fairgrounds. New insulators are needed for all the poles. Tim has some wire available to run also. Tim's estimate for this repair would be \$5000-6000. This would need to be repaired prior to any other storms coming through to prevent any further/greater damage. Tim gave a plan for updating the poles in the future. The roofs that are getting replaced this year are getting prepped for the contractor to get started on April 24. Mr. Lammers asked Tim about checking on the courthouse roof and trimming the trees at the Airport. The Maintenance Dept. can bill the Airport for the hours of work on the trees. Mr. Lammers asked about the structures at the fairgrounds and installing solar panels. The electric bills for the Dog Shelter were discussed and it was thought that the electric rates were not figured correctly for the Dog Shelter. The heat pump that heats the office of Dog Shelter does use a lot of electricity. The water heater could be changed over to gas. Tim will check into any other changes that could create a cost savings. Vince will review the electric bills for the Dog Shelter.

The courthouse roof replacement was discussed the pricing for tile materials is what was given.

Charlie Morman stopped in to talk to Commissioners Schroeder and Lammers regarding getting started with the spraying and mowing and to get the purchase order numbers he needs.

Commissioner Love arrived at the office at 9:58 a.m.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk; Martin Verni, Putnam County Sentinel.

Administrator discussion with Commissioners Schroeder, Love and Lammers, Martin Verni also attended.

1. Carry & Conceal Policy-Jack gave the Commissioners a copy of an updated page of the employee handbook regarding the Carry & Conceal policy. This change would have to be adopted by the Commissioners to be in effect. The Commissioners will review. Vince asked about the Fairgrounds if parking was allowed on the Fairgrounds and if someone has a gun concealed in their vehicle.

2. Landfill- EPA was at Landfill yesterday for inspection.

A. Assessment- The north side has major erosion and needs to be filled in with dirt and rock. The drainage around the cap has become more of a puddling area than drainage and needs to be corrected since the natural drain is not moving. There are some bare areas that need some attention and reseeding. The ditch construction area was viewed, and the EPA would like to be involved with the project as well. Vince asked if the emptied pond could be filled with dirt. The rock chute has gotten wider and needs smaller rock put in to fill in the eroded areas. Vince asked about redirecting the water to the center of the rock chute. The erosion will continue to create an issue. The methane coming up creates the bare spots and erosion.

B. Wet Land-The wetlands might have some credibility. There would not be turbidity issues.

C. NPDES Permit-Removal of the NPDES permit was discussed with the EPA representative and it was not likely that could be removed.

Our insurance does not cover foster kids eligible to get their driver's license. CORSA does not cover this. The kids can take the class to get the license but not get the license. This would involve the kids in temporary custody. It is a privilege to drive not a right. If the foster parents allow the children to drive their vehicle they should cover the insurance, not the county. The county would not have an insurable interest in the situation. It would not be a county vehicle being driven.

Tower bid-Jack wrote up the bid documents and sent it to the IT director to share with 911 director and the Insurance agent, once those people have reviewed it will get sent to CORSA for review. There are a few entities interested in the tower. The proposal is to lease the property and sell the tower.

3. Scope of Work – Courthouse-A decision needs to be made on the scope of work that is necessary for the courthouse to keep the maintenance in a manageable area. Security is ok with two entrances. The handicap ramp is deteriorating and needs some care. The ramp has been worked on in the last six years. There are no estimates yet for costs. If the roof is done then scaffolding will be up, should the exterior work be done as well. Do they want to replace the elevator controls? There are many items that need attention. Mr. Lammers asked what are all the issues that need attention? Jack also mentioned the courtrooms, lighting, painting renovation the skylights. Mr. Lammers would like to see the cost for these items before he chooses what needs to be done first. There are some costs for individual items available but not all. Vince asked about the lighting and the skylights some new lighting would be needed above the skylights. Vince would like to walk through the attic to see how much leakage there actually is during rain. It is visible from across the street that there are many broken tiles on the courthouse roof. The leaking could be from around the skylights also. There has not been any major maintenance done on the courthouse for many years. Mr. Lammers would like to see the dollar figures need to do the work. If some of the used property is sold that could cover some of

the expenses rather than going to the taxpayers to get the money. Mr. Lammers has been talking to the public about the wishes of maintaining the building. The price difference between a metal roof or tile roof for the courthouse was discussed and the life expectancy of both.

The rental proposal at the Sheriff's office by 911 has not moved. The Sheriff would be in charge of the building. The Sheriff is in favor of the rental money going toward the equipment fund but no one from the Sheriff's office has approached the 911 director with the proposal.

4. Detention Center-

5. Sick Leave Policy gap for some retirees-Jack brought up the employees that fall in the gap. The law changed and the Commissioners passed a resolution to grandfather in people hired up to 2002. The sick leave payout has been decreased due to the changes that have come about. Some department heads are asking to have the handful of people that this would affect be grandfathered. It would cost the County approx. \$15,000. The other funds would cover the non-county general employees. The Auditor is not in favor of including any further employees. Mr. Schroeder's opinion is that if the resolution states they will be included and the employee was hired under a different rule the Commissioners should make it whole. Mr. Lammers would like to think about it some more.

6. Jackson Leave-Jack will be out the rest of the week and will return next Tuesday.

The minutes from Thursday April 6, 2017 were read and approved.

Mr. Lammers moved to adjourn for lunch at 12:20 p.m..

Mr. Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioners Love, Schroeder & Lammers returned from lunch at 1:20 p.m.

The Commissioners resumed session.

Mike Klear with Office of Public Safety came in and said he was taking a policy change up to the Auditor's Office and then realized he probably should run it by the commissioners so at 1:20 p.m. he met with Commissioners Love, Schroeder and Lammers. Mike told them that they have decided to reimburse full-time EMS employees for duty boots \$50 every 2 years. John asked what they wear now. He said he doesn't want them to wear tennis shoes, he wants them to wear something with a harder sole and a decent pair can cost \$80-90 sometimes more. They are changing the policy in their book. They used April 6th as a revision date. Jack Betscher said they will get it on agenda to officially adopt it.

Commissioners Schroeder, Love and Lammers attended the CDBG Public Hearing #2 in the Assembly Room at 1:30 p.m.

Ashley Siefker met with Commissioners Schroeder, Love and Lammers to confirm the funding sources of the Fairgrounds waterline project.

Jack asked about the payment of interest on the Auto License & Gas funds if the rate would be lowered. Vince said he talked to the Engineer about the payment of cost allocation and the other bills and expenses that are involved. The charges of services done at the landfill by the Engineer, the other services that are done for Engineer, maintenance, IT, Auditor, Treasurer

services and the Commissioners services for processing ditches were listed to be included. The Engineer will set up a meeting with Commissioners to discuss the expenses between the two offices.

Mr. Lammers moved to adjourn for the day at 4:30 p.m.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Love moved to approve the minutes as read from Tuesday, April 11, 2017.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes