

Minutes for Tuesday August 1, 2017

Mr. Schroeder moved to approve the software agreement between the Right Stuff Software Corporation and the Putnam County Sheriff's Office for licensure and use of software for personnel operations and payroll of Sheriff, Jail and 911 staff for a term of three (3) years. The costs will be initial setup of \$10,000 and 2 clocks \$1,200 each, additional site visits for set up will be \$1200 per day. License fees will be \$800 per month for 80 users.

Mr. Love seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y
Comm. Jrl. 111, Page 101A-101O

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

From....2 C 25, Transripts.....to....2 C 36D,Other Expense\$ 600.00

Mr. Love seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y
Comm. Jrl. 111, Page 0102

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Emergency Medical Services
120 BIL, GLBA.....\$40,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y
Comm. Jrl. 111, Page 0103

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 005, Dog and Kennel

B 3, Supplies & Repairs.....\$2,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y
Comm. Jrl. 111, Page 0104

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 052, Title Administration

52 TS, Transfer Out.....\$ 5,000.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2017, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 052, Title Administration (52 TS, Transfer Out).....to.....Fund 001, County General (A 26, Transfer In).....\$5,000.00

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, Clerk of Courts

2 E 9D, Other Expenses, Clk of Cts.....\$2,500.00

Fund 001 Munic Crt Clerk

2 G 9D, Other Expenses, Municipal Crt-C.....\$2,500.00

Mr. Love seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y
Comm. Jrl. 111, Page 0105

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Clerk of the Board of County Commissioners has informed the Board that a petition praying for annexation of certain territory in Pleasant Township to the Village of Columbus Grove, Putnam County, Ohio, was filed on the 17th day of July, 2017.

and

WHEREAS, Said petition is hereby attached and becomes a part of this Resolution. The petition was signed by owners Dustin Jones and Susan Jones.

and

WHEREAS, The owners of the land, which is contiguous with the Village of Columbus Grove, Ohio, requests that the petition be approved, pursuant to Ohio Revised Code Section 709.022. Andrew Knueve is appointed agent for the petitioner(s), who specifically elect that this petition for annexation follow the special procedures for annexation as outlined in Ohio Revised Code 709.021.

now therefore, be it

RESOLVED, The petition for annexation to the Village of Columbus Grove is hereby granted.

and be it further

RESOLVED, That the clerk is hereby directed to forward a certified copy of the entire record of the annexation to the Clerk of the Village of Columbus Grove for further processing.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y
Comm. Jrl. 111, Page 0106

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Engineer...

From...K 26, Materials- Bridge Funds.....to....K 30, Township Allowance.....\$37,540.00

Mr. Love seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y
Comm. Jrl. 111, Page 0107

Now and Then Purchase Orders.....

Juvenile Court.....purchase order 34672, 34673

County.....purchase order 34823

Sheriff.....purchase orders 34687, 34688

Computerization Muni Crt....purchase order 34319

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y
Exceptions: Mr. Lammers N Mr. Schroeder N Mr. Love N
Comm. Jrl. 111, Page 0108

Purchase orders and Travel Requests.....

Job & Family.....Blanket purchase order for August Relief PRC for \$10,000.00.

EMS.....Blanket purchase order for Vehicle Maintenance for \$5000.00. Blanket purchase order for other expenses for \$2000.00 Blanket purchase order for Tuition reimburse & EMT class for \$5000.00. Then/Now purchase order to Stephanie Moore for reimburse of 2/3 basic EMT class for \$549.34. Blanket PO for Fuel 2017 in the amount of \$30,000. PO to Great Lakes Billing for contractual bulling services in the amount of \$40,000. Blanket PO for ambulette fuel in the amount of \$4,600.

Sheriff..... Travel request for Adam Meyer and Grant Bradford to Wood County Basic Corrections Academy in Bowling Green September 18, 2017 to October 11, 2017 with purchase order for registration and meals for \$790.00.

County General.....Purchase order to Glandorf Telephone for 10G SFP media converters for \$1800.00.

Engineer.....Travel request for Mike Lenhart to attend the Ohio Bridge Conference in Columbus on 8-23-17 and 8-24-17 for a cost of \$352.15 for lodging, meals and registration.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y

Exceptions: Mr. Lammers N Mr. Love N Mr. Schroeder N

Mr. Love called the meeting to order at 8:30 a.m. with Mr. Lammers and Mr. Schroeder and recited the pledge of allegiance.

Ashley Siefker met with Commissioners Schroeder, Lammers, and Love to have a RLF discussion at 8:45 a.m. Information regarding the State process in obtaining permission to use

the funds was discussed and Ashley was charged with adding local process to the published state guidelines to make a complete standard procedure for the county.

Commissioners Schroeder, Lammers, and Love went down to the courthouse lunch room to attend the Elected Officials meeting at 9:10 a.m.

The business agenda was held at 10:10 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Ashley Siefker, Assistant Clerk and Martin Verni with the Sentinel.

The minutes from Tuesday, July 25, 2017 were reviewed and approved at 11:10 a.m.

Mel Kesler & Verl Warnimont from the Sheriff's Office met with Commissioners Schroeder, Lammers, and Love in regards to the budget at 11:15 a.m. Mel presented her predictions for the year with handouts. First department discussed was the Jail. She predicts that she will be \$77.5K short for the end of 2017 with the part and full time wages, non-union wages, insurance and medical. The Sheriff department was next with full time road at \$22K and non-union salary at \$14.7K (this includes vacation, comp time and sick time (Commissioners' responsibility) of two employees that are retiring by the end of the year). Insurance account is estimated to be short \$25,865 and PERS account is thought to be \$19.1. This is an estimated total deficit of \$191,528. There is also predicted to be a surplus in other accounts totaling \$34,300 that will leave the total of \$157,228. Different scenarios were discussed based on if the expected retirees were to actually leaving versus if they had stayed. Revenues were discussed from now until the end of the year. 2015 was compared to 2016 and 2016 was compared to 2017. With an administrative employee potentially retiring there would be some shuffling of positions that would be filled by promoting within and getting a new employee. Cross training would be executed so that everyone has a backup when off work. The Commissioners appreciate the projections and updates so they are always in the know with the department's finances. Updates will continue as they come. With variable revenue sources it is not known with certainty how much will be coming in so these updates are very useful in helping the Sheriff's office run smoothly. Mel left at 12:20 p.m. and Verl stayed to talk to the Commissioners. Verl thinks that the drug situation in the County is going down because of the deputies cracking down. He also said he takes the complaint calls involving such stops/calls. Other reports are also on the way to the Commissioners.

Commissioner Lammers moved to adjourn for lunch at 12:30 p.m.

Commissioner Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

The Commissioners and Jack returned from lunch at 1:30 p.m.

Emily Hunter from Marsy's Law in Columbus met with Commissioners Schroeder, Lammers, and Love to discuss Marsy's Law at 1:20 p.m. The law is to update the victims' rights in the Constitution to be equal to the accused. The object is to get it passed on November's election. The ballot language has been passed through the Attorney General and cannot be changed. This does not add any burden to the current process but adding it to the Constitution there will be consequences for not following or giving victims' their rights that are outlined in the

Ohio Revised Code. Emily answered questions of the Commissioners about the details of the proposed changes and what the benefits are to adding it to the Constitution. The Commissioners' were asked to sign a letter of support and all three did.

Jackson Betscher, County Administrator met with Commissioners Schroeder, Lammers, and Love to discuss the wellness program, courthouse work, jail computer, maintenance staff and Health Dept. alterations at 2 p.m. Wellness: Staywell is wrapping up and there will be a new vendor next year. Details are still coming out about the new program. John shared what he has learned at CEBCO meetings. Decisions are in the process regarding incentives and rate differentials. When the new rates and programs are finalized that information will be shared. The hope is to know by the September meeting. The Commissioners can set the local rates based on the overall bill based on participation of the wellness program. Courthouse Work: There has been no bill for initial meeting with Technicon. Jail Computer: The replacement would be \$80K for the computer that controls the air flow for the jail. Tim Schnipke and All-Temp will look at it and see what other options there may be. Maintenance: Future staff structure should someone retire.

At 3:00 p.m. Dan Dulle met with the Commissioners about a situation that happened with his wife. She was on I-7 across tracks and apartments going to work by the tracks going west. Before she got to the end of the apartments she was almost had someone rear-end her. They were asking if speed bumps or some other method can be done to slow drivers down. The Commissioners agreed to talk to the Sheriff's office and Ottawa PD to see if that area can be more patrolled to slow people down.

At 3:20 p.m. Jack's meeting resumed. Health Department: John was updated on the conference call that happened last week with Kim regarding the water sample report that was received. There was also a request for the plaque in the old Putnam Acres building from when it was built so it can be given to the Putnam County Museum.

Mr. Lammers moved to adjourn for the day at 4:30 p.m.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Tuesday, August 1, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes