

Minutes for Tuesday August 15, 2017

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners appointed Suzy Wischmeyer as Job & Family Services Director as of May 20, 2017. The JFS Director is to have a bond in place to cover liabilities.

now therefore, be it

RESOLVED, The Board of County Commissioners approve bond amounts of \$5,000.00 for Putnam County Children Services and \$5,000.00 for Putnam County Job & Family Services for Mrs. Wischmeyer.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 117

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, Tracy Warnecke was re-elected to the position of Putnam County Treasurer in the most recent election. The Treasurer is to have a bond in place to cover liabilities.

now therefore, be it

RESOLVED, The Board of County Commissioners approve a bond amount of \$50,000.00 for Putnam County Treasurer, Tracy Warnecke.

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 118

Mr. _____ Love _____ moved the adoption of the following Resolution:

WHEREAS, By the Board of County Commissioners in accordance with the provisions

of law has previously adopted a tax Budget for the next succeeding fiscal year commencing January 1st, 2018; and

WHEREAS, The Budget Commission of _____ County, Ohio, has Putnam

certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of County Commissioners of _____, _____ Putnam County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount To Be Derived from Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
General Fund	2,465,138.28		2.60	
Mental Health		566,252.70		0.70
Brookhill		2,849,124.81		4.10
E-911		1,184,783.76		1.25
EMS		507,179.42		0.65

TOTAL	2,465,138.28	5,107,340.69	2.60	6.70

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)	Expires
GENERAL FUND:			
Current Expense Levy authorized by voters on not to exceed _____ years.			
SPECIAL LEVY FUNDS:			
Levy authorized by voters on 11-3-09 Mental Health not to exceed 5 years.	0.30	187,121.80	2019
Levy authorized by voters on 11-3-14 Mental Health not to exceed 5 years.	0.40	379,130.90	2019
Levy authorized by voters on 11-2-10 Brookhill not to exceed 10 years. Replacement	0.50	353,872.20	2020
Levy authorized by voters on 3-2-04 Brookhill not to exceed Indef. years. Replacement	2.00	1,246,810.94	Indef
Levy authorized by voters on 5-6-14 Brookhill not to exceed 10 years.	1.60	1,248,441.67	2023
Levy authorized by voters on 11-3-09 E-911 not to exceed 5 years. Replacement & Increase	1.25	1,184,783.76	2019
Levy authorized by voters on 11-5-13 EMS not to exceed Indef. years.	0.65	507,179.42	Indef
Levy authorized by voters on _____ not to exceed _____ years.			
Levy authorized by voters on _____ not to exceed _____ years.			

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	57AI, Advance In	\$61,555.00

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057, Airport Construction Grant

57 CT, Airport Construction Grant.....\$ 61,555.00

(Apron Pavement Rehab)

Mr. Love seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 123

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2017.

For Commissioners

From....14 C 1, Taxes, Levies & Assessments.....to.....14 A 5, Official Bonds....\$444.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 124

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, This 25th day of July, 2017, the Clerk of this Board gave notice to the Board of County Commissioners of Putnam County, Ohio, on the filing with her of a petition signed by Vincent Schroeder and others to reconstruct an open ditch to adequate size and depth.

and

WHEREAS, It appears to the Board that the proper bond has been filed with the Clerk, approved, conditioned for the payment of costs of notices, plus any other incidental expenses, except the costs incurred by the Engineer in making his preliminary reports, if the prayer of the petition is not granted, or if the petition is for any cause dismissed, unless the Board decides to pay the Engineer's costs from the bond in accordance with Section 6131.09 of the Ohio Revised Code.

now therefore, be it

RESOLVED, By the Board of County Commissioners that the 7th day of September, 2017, at 11:00 a.m. at the upper terminus of the improvement in Liberty Township be and the same is hereby fixed as the time and place for the view thereon;

and be it further

RESOLVED, That the 21st day of September, 2017, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the first hearing on the petition.

and be it further

RESOLVED, That notice of said view and hearing be given, as required by law.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Love seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes
Ditch. Jrl. 6, Page

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 006, Job & Family Services

Public Assistance

H 6, Medical Assistance.....\$20,000.00

Social Services

H 30, Travel & Exp-Soc Serv.....\$ 3,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 125

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Office of Public Safety

From....120 SA7, Salaries Unit 303...to....120 SA, Ambulette Drivers.....\$5,000.00

From.....120 SA6, Salaries Unit 301...to....120 SA, Ambulette Drivers.....\$5,000.00

For EMA

From ...W 9, Other Expenses....to....W 1, Salaries-Employees.....\$4,000.00

From... W 9A, Hazmat Team...to....W 1, Salaries-Employees.....\$2,000.00

Mr. Love seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 126

Now and Then Purchase Orders.....
County.....purchase order 34828

Law Library..... purchase order 28897

Public Assistance...purchase order 60208

Clerk of Courts.....purchase order

Mr. Love moved to approve the now and then purchase orders

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes
Exceptions: Mr. Lammers none Mr. Schroeder Mr. Love none
Comm. Jrl. 111, Page 127

Purchase orders and Travel Requests.....

Dog & Kennel.....Travel request for Mike Schroth to attend the Northwest Ohio Dog Warden Assoc meeting in Wood County on August 9, 2017, no cost involved.

Veteran Service Commission.....Travel request for Kristi Powell and Bob Kroeger to attend the OSACVSO Fall School in Columbus on September 12, 2017 with purchase order for mileage, lodging, meals an registration for \$1,303.20.

Airport Operations.....Purchase order to Neil Baker for refund of August Hangar rent for \$135.00. Purchase order to Ward Construction for Apron Pavement Rehab 5% local match for \$5106.02

Airport Construction GrantPurchase order to Ward Construction for Apron Pavement Rehab 95% from DOT Aviation for \$97014.48.

Sewer Dist #1.....Purchase order to the Village of Ottawa for repair of pump station for \$780.00,

Auditor.....Travel request for Jeremy Maag to attend the ODA Regional Training in Bowling Green on August 22-23, 2017 with expenses for \$66.00 for meals.

EMS.....Blanket purchase order for Employment Tests for \$1000.00.

Commissioners.....Travel request for John Love, Jack Betscher & Rob Fawcett to attend the CORSA Annual Meeting in Columbus on August 25, 2017 no expenses listed.

County General.....Purchase order to Staples for copy paper for\$839.70

Clerk of Courts....purchase order to Wood County records Center for 2014 microfilm Image production for \$2644.71.

Probate Supervision...purchase order to Source Code Corp for Jet book Laptop for \$1264.00.

Child Support.....Blanket purchase orders for August equipment for \$1,000.00

repairs for \$500.00

travel for \$500.00

Public Assistance.....Blanket purchase orders for August equipment for \$300.00

miscellaneous for \$1000.00

other for \$10,000.00

travel for \$500.00

facilities for \$10,000.00

Ottawa Oil Co -Gas Program \$5000.00

Brooky's -Gas Program \$5000.00

repairs for \$1000.00

VAWA Grant.....Purchase order to Crime Victims Services for 2nd qtr share for \$9975.06.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Love seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder

Commissioner Love called the meeting to order at 8:30 a.m. with Commissioner Lammers by reciting the Pledge of Allegiance.

Tim Schnipke came in at 8:30 a.m. to inquire with Commissioners Love and Lammers about handling the court house roofing project. Tim asked about going through TIPS and using the contractors from that program. Tim reviewed the issues that the Commissioners wanted addressed. Perfection is a performance contractor, if we do not use them will it affect our warranty. If standing seam metal roof is used a warranty is longer then we would not have to go to the taxpayers again for another 50 years. The Commissioners want Tim to find the best deal for the taxpayer's dollars. Tim has been looking at different materials. Brian Gotrin can write up the specs for the project and may be able to assist with the tuck pointing and masonry work also. Is engineering needed for the ramp work? Where are the plans for the building and have they been updated for the future? Should these contractors be giving Technicon information for the project we have already asked them about. What is down side of not hiring an engineer for the project? Tim said there should be a working set of prints we will have that with Brian, and a project manager. An engineer would assist on the change orders. We do not want to miss anything with this project that will be a regret later. We have already done most of the leg work.

If this can be done internally we should do it, it will save money. All three Commissioners should agree on this decision and the maintenance department needs to be available to manage the project. Tim said they can take care of the skylights, duct work, flat roof and if metal is used the rest of the roof. If scaffolding is needed for the gutter repair then the masonry work should be done as well. Tim is confident in the people that he is dealing with and that they can handle the project specs. Is there a certain order that the work should be done, roof first or masonry work first? Tim has already prepared those questions for Brian. Tim is meeting with Brian today and will get some more information.

Brandon Barlage, Mike Lenhart, Jeff Giesige met with Commissioners Love and Lammers at 8:45 a.m. to discuss the purchase of a drone for the County. Brandon reviewed some of the instances where a drone could be used, finding marijuana fields, search and rescue. Mr. Lammers stated why the Engineer and the Soil and water were invited today. They could use a drone to run ditches. Drones could also be used to assess properties as well. Mr. Lammers spoke of all the technological advances that could be made using a drone, and making the departments more productive. Brandon had some quote information on a drone and capabilities, and stork feature. The battery use is about 23 minutes, and the distance covered would be 1.2 miles. Four batteries would be included. Brandon explained some of the FAA rules also. The quote that Brandon provided included a thermal camera. The video that it records is kept on an SD card. The drone will return when the battery level is low and the signal is lost. Mr. Lammers is asking if the top of the line equipment is needed, he would like to see quote for the other options of cameras. Brandon brought in top of the line figures. Brandon said he also talked to Mike Klear and if LEPC would be interested in using a drone also. Mr. Love asked if this could be purchased in stages. There is a discount with purchasing as a bundle. The Commissioners would like to see that this piece of equipment would be shared by many offices. Mr. Lenhart asked who would be purchasing the drone. The Commissioners are thinking that all the offices that would use it would be participating in paying for it. CORSA has the option to cover for insurance also. The licensure is through the FAA for the operator's license which would be about 10 hours and costs \$150. Brandon explained that the thermal camera would be most effective for law enforcement. Brandon has not looked into the insurance costs to cover this piece of equipment, or repair costs. Jeff asked about the size of the drone. Can a drone be jammed? That information is not known. All the departments will have to decide on the funding. The possibility of purchasing two was also discussed so that one would always be available for emergency use. The insurance coverage has certain criteria that needs to be met.

The business agenda was held at 9:30 a.m. with Commissioners Love and Lammers; Jack Betscher, Administrator and Cindy Landwehr, Clerk.

Commissioners Love, Lammers and Jack Betscher attended the CEBCO Benefit meeting for County employees explained the insurance changes coming, in the Assembly Room at 10:00 a.m. through 11:30 a.m.

Commissioner Schroeder arrived at the office at 11:30 a.m.

The minutes from Thursday August 10, 2017 were read and approved at 11:30 a.m.

Mr. Schroeder moved to adjourn for lunch at 11:50 a.m.

Mr. Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioners Love and Lammers returned from lunch at 1:00 p.m.

Mr. Love left to attend a CEBCO meeting in Hardin County.

Curt Croy came to talk to Commissioners Lammers and Schroeder about the RLF fund and the current project in Ottoville at 1:30 p.m. Mike will be making a phone call to the State about where the office goes from this point with this project. The Village of Ottawa contributes \$16K to the CIC per year and Allen County contributes half of the CIC's earned contributions while others are solely funded by their County. Mike appreciates the efforts of the CIC office and it is the only development firm in the County. He also wants to repair the relationship with the CIC that has been damaged in the past. He would like to look into the Commissioners contributing to the CIC. When asked his opinion, Vince asked about the classification of the CIC and it is a 501C3 so it is considered a 'Private Non-Profit'. He is not 100% comfortable with 'donations' as a public entity as a Commissioner, but that does not necessarily reflect his personal opinion. The Commissioners need to have a discussion about all of these details and see if a consensus can be reached on how to proceed.

Tim Schnipke came in to give the Commissioners a heads up on his conversation with Frank Irwin about the work needed on the courthouse and the writing of the specs.

Commissioners Schroeder and Lammers held discussions regarding

Blanchard River Watershed Partnership support –The amount asked for was \$2000 for three years the Commissioners are split in their agreement of what to give. In the past \$1000 was given per year. It will be decided at a later date when Commissioner Love can participate.

Fair Board rental income from Ag Complex-The Commissioners feel that the Fair Board Secretary does not need to manage the funds. Bob Benroth made a statement previously that the change in procedure would add clarity to the accounting. Cindy will have to set up a meeting with Linda Peterson to see the procedures of invoicing and what is all involved. Vince will talk to the Fair board about it first.

Mr. Lammers moved to adjourn for the day at 4:30 p.m.

Mr. Schroeder seconded the motion.

Vote : Schroeder yes Lammers yes Love absent

Mr. Lammers moved to approve the minutes as read from Tuesday, August 15, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes