

Minutes for Tuesday July 25, 2017

Mr. Love moved the adoption of the following Resolution:

WHEREAS, This 14th day of July, 2017, the Clerk of this Board gave notice to the Board of County Commissioners of Putnam County, Ohio, on the filing with her of a petition signed by Randy Brinkman and others to construct or repair a drainage tile with surface drain to adequate size and depth.

and

WHEREAS, It appears to the Board that the proper bond has been filed with the Clerk, approved, conditioned for the payment of costs of notices, plus any other incidental expenses, except the costs incurred by the Engineer in making his preliminary reports, if the prayer of the petition is not granted, or if the petition is for any cause dismissed, unless the Board decides to pay the Engineer's costs from the bond in accordance with Section 6131.09 of the Ohio Revised Code.

now therefore, be it

RESOLVED, By the Board of County Commissioners that the 17th day of August, 2017, at 11:00 a.m. at the upper terminus of the improvement in Greensburg Township be and the same is hereby fixed as the time and place for the view thereon;

and be it further

RESOLVED, That the 31st day of August, 2017, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the first hearing on the petition.

and be it further

RESOLVED, That notice of said view and hearing be given, as required by law.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Ditch. Jrl. 6, Page22

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 088, Revolving Loan Fund
88 GR, Grants\$32,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 82

Mr. Love moved to approved a resolution
Declaring it necessary to levy a tax in excess of the ten mill limitation.
Putnam County Council on Aging, Inc..6 (six tenths mill \$.06 for each hundred dollars of valuation for five (5) years for tax years 2018, 2019, 2020, 2021, 2022 and which is a replacement levy of .6 mills.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 83-84

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General ..Sheriff
6 A 19, 911 Utility Usage\$7,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 85

Mr. Love moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2017, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 006, Public Assistance

H 15, Other Expense.....to.....H 35, Transfer Out.....\$36,024.03

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2017, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From Fund 006, Public Assistance (H 35, Transfer Out).....to..... Fund 004, Child Support (A 13C1E, Transfer In).....\$ 36,024.03

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 86

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Emergency Medical Services
120 VRP, Vehicle Replacement\$24,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 87

Now and Then Purchase Orders.....

Sheriff.....purchase orders 34116, 34117, 34411, 34684

EMS.....purchase orders 2951, 2953, 2954

General Ditch.....purchase order 34647

Landfill Clos/Mnt...purchase order 34648

Airport Operations...purchase order 34649

Mr. Love moved to approve the now and then purchase orders

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none
Comm. Jrl. 111, Page 88

Purchase orders and Travel Requests.....

Home Funds.....Purchase order to WSOS CAC for Home Rehab Soft costs for \$5000.00.

EMS..... Purchase order to Premier Physician service for Medical directorship for Jul-Dec 2017 for \$1250.00. Purchase order to Penn Care for Ambulance Remount for \$122,902.00.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Commissioner Love called the meeting to order at 8:45 a.m. with Commissioner Schroeder and Lammers.

Mike Boaz stopped in to discuss some Brookhill issues and the ditch excavating and cattails with Commissioners Schroeder and Lammers. The tile that was put in floated away since it has not been secured yet. Mr. Lammers asked about purchasing housing and the possibility of purchasing the Putnam Acres. Mr. Boaz said they are trying to get away from institutionalizing. Mr. Boaz said he utilizes Capital Housing Funds to purchase the individual houses.

Tim Schnipke stopped in at 9:25 a.m., he said he checked the lift station at Putnam Acres and the breaker was tripped, he replaced the breaker and will check on it to rule out the issues.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk. Beginning with the Pledge of Allegiance.

Brad Brubaker with the Sheriff's office met with Commissioners Schroeder, Love and Lammers and Jack Betscher at 10:30 a.m. to discuss the purchase of the Right Stuff software. Brad started with the concerns that were in the contract. Right Stuff made changes to the language of the contract and the changes were verified with Rob Fawcett and Gary Lammers. Brad was just helping all involved through the process. The server will now be hosted in house to save some monthly charges. The Right Stuff will still be able to maintain the software. The Auditor is not willing to have the payroll information interfaced they still want a spread sheet to enter manually. The option will be available in the future to automatically interface. Allen County was referenced in using this software for cost and time savings. Brad said Staci is trying to make doing payroll more manageable. Mr. Lammers suggested they test out the availability of the tech support during off hours. The software will be written according to the union contract and it is hoped to be able to use as soon as possible. It was not known the charges of any changes to the contract and needing to rewrite the software. Some of the individual equipment costs were discussed. Brad presented the contract to the Commissioners for their approval. Brad also gave an update on the dispatch and jail software Emergitech. Emergitech was bought out by Zuercher. They have met with the new company and they will continue to do upgrades so far. Brad wanted the Commissioners to be aware that a possible change may be coming if the Emergitech does get phased out. All of the departments in the Sheriff's office use their own version of the software but it all interfaces together. Written confirmation from Zuercher was asked about as to how long they will provide service for Emergitech. Only a portion (1/3) of this software is funded by 911, each department funds their portion that they use. An upgrade is needed to the call answering portion of the system soon, so they are looking at other vendors also, the Emergitech version is still preferred, but it is not sure how long it will be available. Jack asked, if the whole system would have to be upgraded would we get any discounts for doing everything at once? Brad did not want to surprise the Commissioners with the costs of the entire system, which is why they are looking at only upgrading a portion of system at this time. The costs of the portions of the Sheriff and Jail's systems were also discussed so that there will not be a surprise to the Commissioners when the funding is requested in the future. The state wide bids for next generation systems are not ready yet. Ohio is progressing aggressively in moving to the next generation systems. State funding was discussed. The radio usage was discussed for Fire, Dispatch and using the Ops frequencies.

The minutes from Thursday July 20, 2017 were reviewed and approved at 11:30 a.m.

Commissioner Lammers left for lunch at 11:00 a.m.

Commissioner Schroeder moved to adjourn for lunch at 12:00 p.m.

Commissioner Love seconded the motion.

Vote: Schroeder yes Lammers absent Love yes

The Commissioners returned from lunch at 1:00 p.m.

Commissioners Schroeder, Love and Lammers met with Tony Hovest, Kevin Niese, and Gary Ungerer of Technicon Design Group at 2:00 p.m. to discuss the repairs needed for the Courthouse. The Commissioners showed Tony the drone pictures of the roof and skylights. The Commissioners shared the materials that are on the roof. The building is on the historical registry. Mr. Lammers shared that they are looking to repairs the skylights. Tony asked when was the last time the building has been tuck pointed, possibly 2004. A full roof repair will be

needed. Jack explained that the roof has cement and the clay tiles. The other possible roof materials were discussed to match what is there. Ways to work on the roof without walking on it was discussed. Tim Schnipke joined the meeting and explained the roof gutter system. The gutter is internal and is under the under and runs to the corners. The flat part of the roof is copper, the other part is tar paper cement and the tiles. The Tiles were nailed in when the cement was new and hardened over time. The skylights are believed to be original and heavily caulked. Tim explained the materials that were found when core samples were done. The flat area would be the perfect roof to overlay. Reducing the size of the skylights and changing the lighting in the courtroom was discussed. The exterior of the courthouse and the deterioration of the joints and decorations was discussed. The handicap ramp where the handrails are attached the cement is breaking away. The ramp heating system is not sufficient so salt is also used. Tim brought up the changing of the entrances and consolidating to one entrance, moving the ramp but keeping all doors as exits. Mr. Lammers brought up the necessary repairs that could cause damage if not repaired soon, and if Technicon could give an itemized cost estimate of the required repairs. Tim suggested to start at the top (roof) and work the way down. The structure of the soffit and materials in it was analyzed. Tony said it would be difficult to determine the costs based on the time frame would it be done all at once or over five years. Mr. Love said the moving of the ramp could be a possibility due to the security wanting only one entrance. Tim suggested a way to do the corners and still tying into the existing internal downspouts. Tony asked about an emergency overflow if the gutters are blocked. There is none. The maintenance crew goes up regularly and checks. The last time someone was on the roof you could hear the tile breaking as they stepped on it. There are at least 400 tiles that are broken now. The proposal is being requested for estimates on all options and time frames. The Commissioners would like to be able to bring to the tax payers how long these repairs will last. They also talked about putting guards on the spouting to keep ice from falling. If moving the internal gutter all material must be removed so there are no spaces for leaks. The gutters do not keep the water from shooting off the roof, Tim said the worst spots are over the walk ways. Roof, masonry and the handicap ramp moving. The skylights should be included also. It is recommended to reduce the skylights. Tony described some of their past projects.

A transformer blew and the courthouse lost partial power at 3:15 p.m.

Mr. Love moved to adjourn for the day at 4:30 p.m.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Tuesday, July 25, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love absent