

Minutes for Thursday July 6, 2017

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

County.....

4 A 12, Equipment.....\$ 228,095.10

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 43

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 022, Brookhill Center School

8 E 4, Equipment\$11,000.00

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 44

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017 the following increase in revenues is hereby approved:

Fund 010, Capital Projects – Issue II

N 11, Project 03M153.....\$68,631.04

and also

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 010, Capital Projects – Issue II
N 11, Project 03M153.....\$68,631.04

Mr. Schroeder seconded the motion
Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 45

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners own property in Greensburg Township near Brookhill Center and wish to lease 0.5 (1/2) acre, plus or minus in Section 1 of Greensburg Township in the northeast most corner of a parcel abutting Road 13-G.

and

WHEREAS, This land lease would be a ten year renewable lease. If any type of structure should be erected on this parcel, prior permission must be given by the Commissioners. Also the lessee will provide a certificate of insurance on an annual basis naming the Putnam County Commissioners on the insurance policy as additionally insured. In addition, the lessee must sign a contract with the County detailing mutual understandings and responsibilities.
and

WHEREAS, The Board of County Commissioners deems it necessary to advertise for sealed bids for the lease of said property in Greensburg Township.
now therefore, be it

RESOLVED, Sealed bids will be received at the office of the Board of County Commissioners until 11:00 a.m. on the 27th day of July, 2017, at which time

they will be publicly read aloud. All bidders must include a certificate of insurance, a cashier's check for 10% of one year of lease or a bid bond.
and be it further

RESOLVED, The Board of Commissioners agrees to advertise for bids for lease of the .5 acre property in Greensburg Township this land lease would be a ten year renewable lease. If any type of structure should be erected on this parcel, prior permission must be given by the Commissioners. Also the lessee will provide a certificate of insurance on an annual basis naming the Putnam County Commissioners on the insurance policy as additionally insured. In addition, the lessee must sign a contract with the County detailing mutual understandings and responsibilities

and be it further

RESOLVED, The Putnam County Commissioners reserve the right to reject any and all bids and to waive any irregularities.

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 46-47

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Putnam County Commissioners wish to sell a steel tower structure constructed in 1991. This will either be a sale of the tower along with its deconstruction and removal from its present placement (option 1) or the sale of the tower and a 10-year renewable land lease agreement with the tower in its present place (option 2). Bidder may choose to bid on either or both aforementioned options.

and

WHEREAS, The Board of County Commissioners deems it necessary to advertise for sealed bids for the sale or lease of the Communication Tower located on the Corner of Hickory and Third St. in Ottawa, Ohio

now therefore, be it

RESOLVED, Sealed bids will be received at the office of the Board of County Commissioners until 11:00 a.m. on the 27th day of July, 2017, at which time they will be

publicly read aloud. All bidders must include a certificate of insurance, a cashier's check for 10% of one- year lease or 10% of the full purchase of the tower structure whichever the bidder chooses or a bid bond.

and be it further

RESOLVED, The Board of Commissioners agrees to advertise for bids for the sale or lease of the Communication Tower located on the Corner of Hickory and Third St. in Ottawa, Ohio

and be it further

RESOLVED, Should the successful bidder having bid on Option 1 then:

- Insurance policies required to be purchased and maintained by the tower owner may include a reasonable loss deductible, which shall be the responsibility of the tower owner to pay in the event of loss. The Putnam County Commissioners will be named as additionally insured on the policy;
- Successful bidder will have 180 days for deconstruction and removal from its present placement after bid award.

Should the successful bidder having bid on Option 2 then:

- Insurance policies required to be purchased and maintained by the tower owner may include a reasonable loss deductible, which shall be the responsibility of the tower owner to pay in the event of loss. The Putnam County Commissioners will be named as additionally insured on the policy.
- Successful bidder will maintain the parcel of land under the tower and the tower, itself, in good condition to provide for safe operation. This will include but not limited to metal fatigue, lightning rod(s), tower legs and pipe mounts, grass mowing and trimming, etc. in order to secure the well-being of the area residents, seamless tower operation and to uphold the level of community standards set by the Village of Ottawa.
- The successful bidder must sign a contract with the County detailing mutual understandings and responsibilities regarding tower operation, maintenance and obligations. The Putnam County Commissioners reserve the right to accept or reject any and all bids.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Comm. Jrl. 111, Page 48-49

Mr. Love moved the adoption of the following Resolution:

WHEREAS, This 30th day of June, 2017, the Clerk of this Board gave notice to the Board of County Commissioners of Putnam County, Ohio, on the filing with her of a petition signed by Shane Howell and others to construct or repair a drainage tile with surface drain to adequate size and depth.

and

WHEREAS, It appears to the Board that the proper bond has been filed with the Clerk, approved, conditioned for the payment of costs of notices, plus any other incidental expenses, except the costs incurred by the Engineer in making his preliminary reports, if the prayer of the petition is not granted, or if the petition is for any cause dismissed, unless the Board decides to pay the Engineer's costs from the bond in accordance with Section 6131.09 of the Ohio Revised Code.

now therefore, be it

RESOLVED, By the Board of County Commissioners that the 3rd day of August, 2017, at 11:00 a.m. at the upper terminus of the improvement in Blanchard Township be and the same is hereby fixed as the time and place for the view thereon;

and be it further

RESOLVED, That the 17th day of August, 2017, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the first hearing on the petition.

and be it further

RESOLVED, That notice of said view and hearing be given, as required by law.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schroeder seconded the motion
Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Ditch Jrl. 6, Page 21

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Putnam County Engineer advertised for said bids for 2017 Paving Program and received said bids on the 15th day of June, 2017 at which time the bids were opened, publicly read, and tabled for further study,

WHEREAS, the Putnam County Engineer, Mike Lenhart sent a letter recommending that the contract for 2017 County Paving Program-Proposal A (paving) be awarded to Ward Construction Co., Leipsic, OH and –Proposal B(supplying asphalt to Gerken Materials Inv., Napoleon ,OH based on their unit price bids read at the bid opening on June 15, 2017.

now therefore, be it

RESOLVED, That after review of bids received and preparation of bid tabulation by Putnam County Engineer, the Board of County Commissioners does hereby award the contract for the 2017 County Paving Program- Program-Proposal A (paving) be awarded to Ward Construction Co., Leipsic, OH and –Proposal B(supplying asphalt to Gerken Materials Inv., Napoleon ,OH based on their unit price bids read at the bid opening on June 15, 2017.

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Comm. Jrl. 111, Page 50

Mr. Love moved to adopt the following resolution:

Declaring it necessary to levy a tax in excess of the ten mill limitation.

Putnam County Board of Health ½ mill \$.05 for each hundred dollars of valuation for five (5) years for tax years 2018, 2019, 2020, 2021, 2022 and which is a renewal levy of an existing levy of .5 mills.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Comm. Jrl. 111, Page 51-52

Now and Then Purchase Orders.....

Legal Research CP.....purchase order 32591
Juvenile Court.....purchase order 33366
Clerk of Courts.....purchase order 34316, 34317

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none
Comm. Jrl. 111, Page 53

Purchase orders and Travel Requests.....

County General.....travel request for Cindy Landwehr to attend Safety Council meeting in Lima on July 11, 2017 with \$15.00 for registration. .Purchase order to PCS for new servers for the County network for \$228,095.10. Purchase order to Daycoa Inc for light bulbs for courthouse for \$576.00.

EMA.....Blanket purchase order for other expenses for \$2000.00

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion
Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Tim Schnipke met with Commissioners Schroeder, Love and Lammers and Jack Betscher at 8:30 a.m. to discuss installing new lighting at the landfill and a maintenance update. Tim had a quote from Powerhouse and he can borrow some equipment from the Garage. Tim drew up a plan to show where the lighting would be located. Vince asked about a switch to be able to turn it on and off since it is not needed every night. The lighting will make the dumping area more visible. Tim is figuring on adding three lights. Tim's quotes showed it being approx. \$1100. Tim also talked about seal coating parking lots Tim had quotes to show from Morelock and Nonnemaker. Health Dept., Annex and Records building are the lot to be done. This would include crack filling and seal coating. Another quote is needed. Tim talked to Jim Webb regarding the fence at Putnam Acres. Jim has some guys willing to take it out. Tim will go out and remove the posts. EMA door opener still does not work at Ag Complex, a key pad door opener can be installed. EMA parking lot will be redesigned and the windows will be replaced. The Sheriff's parking lot is done and restriped. The next section of roof was selected at the Ag Complex for replacing. The building was getting hit in the parking area by an employee who is no longer there. Parking blocks will be installed. The new boilers are installed and the notification system is set up. Tim can have the installers check the a/c system at the Sheriff's office to see if they can be upgraded gradually rather than all at once to spread out the payment. Northwest Ohio Security the support is ending for the fire alarm system. Tim is checking with Lima Security for upgrades. Records Retention building, locks for all the doors, \$92 per lock, Tim will check for other prices. Padlocks were suggested for the doors instead of new knobs. The Commissioners will not repurpose that building. A phone call from a recycle driver stated that the Recycling collected in Fort Jennings this week was completely contaminated.

Pathways & ADAMHS Board- Jennifer Horstman and Aaron Baumgartner met with Commissioners Schroeder, Love and Lammers to discuss grant funding at 9:00 a.m. Jennifer

had some updates on housing. Aaron explained the grants for sustainable recovery housing in a 3 year grant period. He explainable the different levels of assistance needed in the different stages of recovery and addiction. He also explained the requirements for the people to receive the assistance. Mr. Lammers asked about the rate of recovery of people going through the system. Aaron said all the numbers are for any addiction and it is not separated between alcohol or opiates. Aaron said the worst drug is heroin. People cannot function while taking heroin, they can be a functioning alcoholic. Mr. Lammers asked at what point they will have a success or fail rate of the opiate crisis. The first responders being called repeatedly to the same people who have overdosed was discussed. The recovery housing will work toward the receipts be able to pay rent, to make them accountable and make them sustainable. The people in the housing assistance must be self-sufficient and cook and clean for themselves. Employment assistance is available also. Putnam County is maintaining a level one recovery house. If a person cannot go back to their home environment other housing would be found for them. There is a need to have multiple people and a need to be able to function with others. A relationship with Pathways must be maintained. Alcohol and marijuana are still very prevalent in Putnam County. There is hope that these programs will make a difference. John asked if they have received any budget figures yet, Aaron said the state is cutting in the areas. If the Governor's veto would affect Pathways it will. John asked how they will make the cuts up. The ADAMHS Board has a levy. Some services could be expanded to get more funding. Medicaid is getting the biggest cuts at this time. Jen brought up the Drug Free Workforce program that the figures are being tallied currently. There are three businesses that have updated their plan and there are a few more that are waiting to update their plan. John asked about the Children's Trust Fund and the progress being made.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk and Steve Coburn-Griffis, Putnam County Sentinel.

Sheriff Brian Siefker, Verl Warnimont and Stacy Schroeder from the Sheriff's office met with Commissioners Schroeder, Love and Lammers, and Jack Betscher at 10:30 a.m. to discuss the purchase of new scheduling software Right Stuff. The Commissioners asked about the interfacing with the Auditor's payroll system. The sheets are still needed by the Auditor. The new system will be able to determine how much is being paid in overtime and handle all scheduling. The system could communicate with the Auditor's program if desired. Scheduling can be done remotely by the Sheriff's office also. All proper approvals will be done in the system- electronically. Any other service comp time payouts could also be done. Jack asked if the system could age the comp time. Stacy said it could be "customized for us". The hosting of the system was discussed and the possibility of savings some money. Mr. Lammers asked if the County could take over hosting after a year under contract. Brad Brubaker would be the contact for that information he was not available today. Verl said there may be a cost for changing the hosting. There were a lot of caveats in the contract that would seem to create some liability issues and create additional expenses. The Commissioners want the Sheriff's office to make sure they are comfortable with the contract, the software and support. If the County would host it could ensure the backup of information also. The Commissioners suggested that Rob Fawcett be contacted regarding the contract also. Verl thought the contract could be a generalized disclaimer. Stacy explained that the new software could save 5-6 hours of work and make it so only review of information submitted would be needed. The customization of the system would determine the call order if a shift opens up. Stacy did not see any of the costs or fees on the

system. Verl asked what are we losing with this system, we know what we are gaining. This is the most user friendly system that was reviewed but it is the most expensive. Stacy said the system would be able to know what hours are getting paid by the correct fund whether it is grant funds or courthouse security or regular road hours. Jack asked about Paulding County prisoners, they are all gone, there are some from other surrounding counties though. Stacy brought up the other costly process of onboarding new employees. Wood County has the forms available online, Stacy asked if we could have that possibility. Stacy showed samples of other counties also. Jack explained that the Sheriff's office has the largest turnover of new employees compared to any other County office. This can be looked at after the new servers are installed. Another suggestion was to put any county forms and policies and procedures online also. Mike explained the progress that IT is making to bring Putnam County more up to date with the availability of information. The suggestions of other information that could be made available online was discussed.

Bid opening for the 5 acres in Glandorf was held at 11:00 a.m. with Commissioners Schroeder, Love and Lammers. No bids were received.

The minutes from Thursday June 29 and Friday June 30 were read and approved at 11:15 a.m.

Mr. Lammers moved to adjourn for lunch at 11:50 a.m.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

The Commissioners returned from lunch at 12:45 p.m.

Trent & Andrea Renner met with Commissioners Schroeder, Love, Lammers and Greg Luersman from the Planning Commission at 1:00 p.m. to discuss his property classification and the new pond he put in. Andrea said they received a letter from the commissioners that they did not receive a correct permit to put in their pond and that they built it into a floodplain and there are options. Andrea said the township gave them a permit. Hard time to accept the letter since they did have a permit. They were told by Mike Kohls, the township rep, the stipulations were staying 15 feet from bordering property, can bank anything as long as it hits your own land first. It cannot block the creek. Mr. Lammers said that is exactly what they have done and they followed Mike Kohls' instructions. They gave him the measurements and he said everything was perfectly fine. Andrea said they do not want to be liable to flood someone out. Now we don't know where to go from here. Trent said we have all the money in it and don't know where we went wrong since we got a permit through the township. Andrea said they had a copy of their survey to show Mike Kohls and he said he didn't need to look at it, that he already looked it up. Mike Kohls said if anyone goes down their road all the houses are built up. Don't put dirt water anywhere that will trap the water. If anything it should just push out so he saw no problem with it. Andrea said if they knew it would be a problem where they put it, they could have easily turned the pond so it is not like they didn't have any other options and they had the approval through the township. Mr. Lammers said the commissioners had a long discussion with Greg about it. The hydrology study would give a direct answer by looking at elevation but it costs almost \$1,000. Mr. Lammers' thinking is to make this process a least amount of a headache as possible. If someone would decide to come after you, then you could do the study if need be. The letter was more to make you aware of what you could do, not what you had to do. Greg said it was just to let you know. If it becomes an issue down the road, you could get the

hydrology study done. Trent feels like he shouldn't need to spend more money on it since they were told they took the proper steps in the approval process through the township. The commissioners feel that the Renner's have done everything that they were told to do. Greg has documentation to keep in the file. Trent said someone complained and that is how this all got brought up, so who knows how far they are going to push it. Greg said there are letters of map amendments. Lines are generalized on flood maps now. New maps are coming out next year. The new map next year is drastically changing in your area. I can say your whole pond will be in the flood zone then. Mr. Lammers said the Renners did everything right. Burden of proof would be on the person complaining, wouldn't it? Greg said yes. Andrea asked about what a variance is and what that does. Greg said the commissioners give those out for unnecessary hardships. The new maps will have a pre-existing condition. Andrea said they don't want to be sued for what they did right and they are very interested in the variance. Greg said he would get the application mailed to them and will go over the paperwork with the commissioners since they would have to approve it. Andrea said she feels better with this as a place to start. Greg said if a neighbor sues, then at least you would have the variance due to unnecessary hardship and then be good until the new map comes out. Then the pond will be grandfathered in. Vince asked Trent to check how many cubic feet he took from the floodplain. It has to be very little. Greg said in a localized community area, the flood plain cannot be raised more than a foot. Trent said their pond size is 1/3 of an acre. Vince asked Greg to send a copy of the flood plain map to them also. Vince asked if they don't do variance will it still be grandfathered in for the new maps. Greg said yes the whole pond will be in a flood zone and they will be grandfathered in. Andrea asked what else they could have done. Greg said it falls back on the township. The township should have had them contact floodplain commission to check with them also. They are working to better inform the townships.

Gary Lammers, Prosecutor and Teresa Grigsby, CORSA attorney met with Commissioners Schroeder, Love and Lammers to discuss Road 5 and pending litigation involving Horstman v. Commissioners.

Mr. Love moved to go into executive session to discuss Road 5 and pending litigation involving Horstman v. Commissioners 2017 CV 101 at 1:30 p.m. Present were Commissioners Love, Lammers and Schroeder with Gary Lammers and Teresa Grigsby and Jack Betscher.

Mr. Lammers seconded the motion.

Vote Schroeder yes Lammers yes Love yes

Commissioners came out of executive session at 2:30 p.m.

No decision has been rendered.

There was an emergency situation at the lift station for Putnam Acres both pumps failed. Tim Schnipke was called to evaluate and needed the Commissioners to contact the Village of Ottawa for use of a pump to pump out pit so failed pumps could be replaced. Kahle Electric and Ken Verhoff-Verhoff Excavating were also called for assistance.

Mr. Love moved to adjourn for the day at 4:30 p.m.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes, Lammers yes, Love yes

Mr. Lammers moved to approve the minutes as read from Thursday, July 6, 2017.
Mr. Schroeder seconded the motion.
Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes