

**Minutes for Tuesday June 13, 2017**

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For EMA

From.....W 9, Other Expenses.....to.....W 8, Cost Allocation.....\$2,809.64

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 493

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of June 2017.

now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 494-495

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For Common Pleas

2 B 10, Travel Common Pleas Crt.....\$ 338.00

(reimbursement from Judge Basinger for Summer Conference 2017)

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 496

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners received a request from the Community Corrections Department to establish a new revenue line in Fund 103, Community Corrections to receive the grant money.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to establish the following revenue line in Fund 103, Community Corrections:

103 CC-18 – Revenue

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 497

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2017.

For Commissioners

From....14 A 1 Insurance County Buildings.....to.....14 A 2, CORSA Deductible....\$5,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Love yes  
Comm. Jrl. 110, Page 498

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners own property in Greensburg Township near Brookhill Center and wish to lease 0.5 (1/2) acre, plus or minus in Section 1 of Greensburg Township in the northeast most corner of a parcel abutting Road 13-G.

and

**WHEREAS**, This land lease would be a ten year renewable lease. If any type of structure should be erected on this parcel, prior permission must be given by the Commissioners. Also the lessee will provide a certificate of insurance on an annual basis naming the Putnam County Commissioners on the insurance policy as additionally insured. In addition, the lessee must sign a contract with the County detailing mutual understandings and responsibilities.

and

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids for the lease of said property in Greensburg Township.

now therefore, be it

**RESOLVED**, Sealed bids will be received at the office of the Board of County Commissioners until 11:00 a.m. on the 6th day of July, 2017, at which time they will be publicly read aloud .

and be it further

**RESOLVED**, The Board of Commissioners agrees to advertise for bids for the lease of the .5 acre property in Greensburg Township this land lease would be a ten year renewable lease. If any type of structure should be erected on this parcel, prior permission must be given by the Commissioners. Also the lessee will provide a certificate of insurance on an annual basis naming the Putnam County Commissioners on the insurance policy as additionally insured. In addition, the lessee must sign a contract with the County detailing mutual understandings and responsibilities and be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any and all bids and to waive any irregularities.

Mr. Love                      seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Love yes  
Comm. Jrl. 110, Page 499-500

Mr. Schroeder      moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Commissioners wish to sell five (5) acres, plus or minus, in Section 28 of Ottawa Township in the Village of Glandorf. The acreage is located in the Northeast corner of the Northwest quarter of Section 28 in Glandorf.

and

**WHEREAS**, The Putnam County Commissioners will require an initial minimum bid of \$300,000.00 for the purchase of these five acres.

and

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids for the sale of said property in Section 28 of Ottawa Township in the Village of Glandorf.

now therefore, be it

**RESOLVED**, Sealed bids will be received at the office of the Board of County Commissioners until 11:00 a.m. on the 6th day of July, 2017, at which time they will be publicly read aloud .

and be it further

**RESOLVED**, The Board of Commissioners agrees to advertise for bids for the sale of 5 acres property of Section 28 in Ottawa Township in the Village of Glandorf.

and be it further

**RESOLVED**, The Putnam County Commissioners will require an initial minimum bid of \$300,000.00 for the purchase of these five acres.

and be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any and all bids and to waive any irregularities.

Mr. Love                      seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Love yes  
Comm. Jrl. 111, Page 1

Mr. Love      moved the adoption of the following Resolution:

**WHEREAS**, a dispute has arisen with a part-time county employee, and the Commissioners wish to resolve the dispute.

Now, therefore be it,

**RESOLVED**, the Board of County Commissioners does hereby authorize the Putnam County Administrator, Jackson Betscher, to execute documents on behalf of Putnam County to resolve the dispute and to appropriate funding for the settlement of the dispute, the amount of which the Commissioners also has approved

Mr. Schroeder                      seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Love yes  
Comm. Jrl. 111, Page 2

Mr. Lammers                      moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Commissioners wish to sell a steel tower structure constructed in 1991. This will either be a sale of the tower along with its deconstruction and removal from its present placement or the sale of the tower and a 10-year renewable land lease agreement with the tower in its present place. Bidder may choose to bid on either or both aforementioned options.

and

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise for sealed bids for the sale or lease of the Communication Tower located on the Corner of Hickory and Third St. in Ottawa, Ohio

now therefore, be it

**RESOLVED**, Sealed bids will be received at the office of the Board of County Commissioners until 11:00 a.m. on the 6th day of July, 2017, at which time they will be publicly read aloud .

and be it further

**RESOLVED**, The Board of Commissioners agrees to advertise for bids for the sale or lease of the Communication Tower located on the Corner of Hickory and Third St. in Ottawa, Ohio

and be it further

**RESOLVED**, The successful bidder will provide the County with:

Insurance policies required to be purchased and maintained by the tower owner will include a reasonable loss deductible, which shall be the responsibility of the tower owner to pay in the event of loss. The Putnam County Commissioners will be named as additionally insured on the policy.

Lessee will provide the County with an inspection report on the condition of the tower every five (5) years.

Lessee will provide the County with a certificate of insurance annually confirming their insurance policy for tower coverage.

The successful bidder must sign a contract with the County detailing mutual understandings and responsibilities regarding tower operation, maintenance and obligations.

Prior approval of the Putnam County Commissioners is required for permission for any and all apparatus (es) Lessee wishes to attach to the tower.

And be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any and all bids and to waive any irregularities.

Mr. Schroeder                      seconded the motion

Vote: Mr. Schroeder    yes      Mr. Lammers    yes              Mr. Love    yes  
Comm. Jrl. 110, Page 3-4

**Now and Then Purchase Orders.....**

**County General**.....purchase order 34437, 34441  
**Landfill Closure/Maintenance**....purchase order 34436  
**Law Library**.....purchase order 28895  
**Common Pleas Special Projects**....purchase order 32594

Mr. Love      moved to approve the now and then purchase orders

Mr. Schroeder                      seconded the motion

Vote: Mr. Schroeder    yes              Mr. Lammers    yes              Mr. Love    yes  
Exceptions: Mr. Lammers    none              Mr. Schroeder    none              Mr. Love    none  
Comm. Jrl. 110, Page 5

**Purchase orders and Travel Requests.....**

**EMA**.....Purchase order to Putnam Co Commissioners for Cost Allocation yr ending 2016 for \$9984.00. Purchase order to Source Code Corp for Desktop computer for Emergency Communications Room for\$1500.00.

**County General** .....Purchase order to Staples for copy paper for \$1388.60. Travel request for Tim Schnipke to attend training at HPS in Millville MI on June 12, 2017 no expenses listed.

**Common Pleas Special Projects**..... Purchase order to PSI Writer's Salary for Putnam County's share of PSI writers salary for \$6000.00. Purchase order to Northwest Ohio Court Mediation Services for second half of mediation services for \$3500.00

**Foreclosure**.....Purchase order to Northwest Ohio Court Mediation Services for second half of mediation services for \$4000.00.

**Airport Operations**.....Purchase order to SynTech Systems Inc for Fuel Pump Maintenance for \$1050.00

**Solid Waste Dist Disp Fees**.....Purchase order to CC Weld & Inspection for New door on Bin 1 for \$740.00.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Commissioners Lammers and Schroeder attended the Farm Bureau Breakfast at the Schnipke Inn from 8 a.m. to 9 a.m.

Commissioner Love arrived at 8:20 a.m.

Commissioner Love called the meeting to order at 9:15 a.m. with Commissioners Schroeder and Lammers.

Jerry and Sherry Webb from Oakhaven came to discuss the purchase of the old Putnam Acres building with Commissioners Schroeder, Love and Lammers at 9:45 a.m. The Webb's said their financing has been cleared. The Webb's have submitted a letter and a suggested minimum bid amount for purchasing the property. John explained that the property has been replatted and there were trees removed and the fence will be moved. The new plat was reviewed. The sewer lift station was discussed also. Jim brought up the fire alarm system and the upgrades that are needed. John explained that the selling process involves a bidding process. Jim asked if there would be a minimum bid. Vince said they have not discussed it yet. The bidding would have to be advertised for two weeks. The bid documents will have to be drawn up by the Prosecutor yet. John explained what will be included in the bid. The new survey is complete. And Mr. Webb said the bank is reappraising the property also. Jim asked about extended the property line in relation to the side walk. Sherry said they do have an issue with mice. Jim said he would like to have the water meter fixed before purchase also. The Village will be notified. John about the census of the building. Occupancy is up. Jim asked if anything is needed from them at this time. Vince said they would like to work with them. There are rumors of other interest in the property. Jim said there is another property that could be available in Paulding area, where a facility has shut down. They are getting 14 people from this facility also. There is still available space to expand in Cloverdale also. The Commissioner will let the Webbs know when the bidding will go out. Jim asked if this will fall through they will need other property to set up facilities to be able vacate, due to other obligations. The current lease agreement is good until January of, 2018. The discussion of transferring the lease to new owner was also discussed. There is a 60 day clause in the lease for termination.

The business agenda was held at 10:20 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk; Martin Verni and Putnam County Sentinel.

Steve Coburn-Griffis stopped in at 11:40 a.m. to discuss the employee dispute that was filed. The Commissioners did not give any comment on the issue, since there is a confidentiality issue. They recommended he talk to the Prosecutor regarding the matter. Steve asked if the Commissioners can answer what the dispute is regarding racism or ageism.

The minutes from Tuesday May 30, 2017 were reviewed and amended.

The minutes from Thursday June 8, 2017 were read and approved.



Commissioner Lammers moved to adjourn for lunch at 12:30 p.m.

Commissioner Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioners Schroeder, Love and Lammers resumed session at 1:30 p.m.

Commissioners Schroeder, Love and Lammers attended the Revolving Loan Fund meeting along with the RLF Board Dave Miller, Nancy Frankart, Troy Recker and Joe Laudick and Curt Croy at 1:30 p.m.

Commissioners Schroeder, Love and Lammers and Jack Betscher met with Sheriff Brian Siefker, Lieutenant Dave Roney and Chief Deputy Verl Warnimont to discuss prisoner costs per day at 2:45 p.m. There are still some Paulding County Prisoners in the Putnam County Jail Dave said he was told they will be out by the end of this week. Putnam County would like to come up with a daily rate to charge if Paulding or other counties would need future services. A rate of \$65.00 per day was given from Dave Roney as a rate paid by Hancock and other counties for services. Vince asked if charging \$65.00 would be acceptable. Dave said it would depend on how many beds they would need. Neighboring County rates were reviewed. Vince showed figures from meals served for the month of May to get a per day rate. Other figures and scenarios were discussed as far as staffing and number of prisoners. More than half of May's prisoners were out of county according to Jack. Dave talked about the changes in the jail system over the years and changes in the charges also. It has changed in the last 15 years even since the new jail was built. John brought up new legislation and the programs that will be required. The possible benefits to the County were discussed from the new changes coming. Pathways could be a daily service at the jail, and their services have increased dramatically in recent years. The possibility of grant funding to get them in the jail full time was mentioned. Vince asked about other counseling that is available, Dave said it is available weekly. John asked about maxxing out on staff, how many more people would be needs. Dave said at least 6 more people 2 more per shift. The recruiting has improved. Minimum staffing would be 6, mid management is needed also. Jack asked about the video arraignment, it depends on the Judge. It is there and available. Dave said the State is requesting to have them out picking up trash, Dave said we do not have the supervision to do that. The State will pay the wages for supervision. Vince asked about sending the prisoners with a Trustee and help clean up the Townships. The funding needed for a supervisory person was discussed. Some inmates could be given credit for work performed while in jail. Education programs were also discussed. Dave said \$65 per day would be a good place to start. The conditions of Paulding County Jail that were listed in the paper were discussed. Putnam County wants to continue to work with them. Jack proposed some figures for hiring a new corrections officer. The part time staffing on a regular day is approx. 7-8 people. Jack asked about any retirees coming up. John asked about the software program if it was installed yet. Not yet by end of the month.

Tim Schnipke called the Commissioners at 3:35 p.m. giving an update on the Sheriff's office parking lot. Morlock Asphalt has started this morning and they have found that the base that was thought to be there is not there and they are 200 sq yards over. Tim told Morlock to proceed as planned even though the base is deficient. Morlock will provide a one year warranty on their work but beyond that it may not hold up well. The parking lot has center drainage. The Commissioners agree to proceed with plans. The Fairgrounds are on track to be ready for the Fair. The maintenance hours should be kept track of for reimbursement from the Fair Board.

Ryan Moran stopped to discuss the Brookhill project and the extended pipe. The pipe has floated up and is no longer in the correct position. Ryan talked to Rick Rosengarten about getting a steel band to secure the tile to keep it in place regarding any future flooding. The approx. cost would be \$500 for the band and labor. The question of who will pay for the band was asked. Vince said it is the state's issue since it is state tile, but they did the tile extension for our property benefit. It was thought to be a Brookhill issue. Jack also brought up the erosion issues at the Landfill and the outlet into the Nickey ditch and Ryan explained the process that will be done to fix the erosion issue.

Commissioner Love moved to adjourn for the day at 4:30 p.m.

Commissioner Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Tuesday, June 13, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes