

Minutes for Thursday June 22, 2017

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018 General Ditch

Q 50, Advance Out.....\$57,115.50

and be it

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Q 50, Advance Out	A 25A, Advance In	\$107,115.50

(Repay County General for Advance in March, 2016 of \$107,115.50)

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 19

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Sheriff/Jail

From...6 A 2D, P/T Sheriff Wageto.....6 A 4, Sheriff's Equip...\$4,000.00.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 20

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 153, Ohio Comm Police

153 AO, Advance Out\$ 14,394.81

and be it further

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the Ohio Community Police Grant the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
153 SA, Salaries	153 AO, Advance Out	\$.18
153 AO, Advance Out	A 25A, Advance In	\$ 14,394.99

(Repay Co. General for advance made in June of 2016)

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 21

Now and Then Purchase Orders.....

Computerization Muni Court.....purchase order 34305
Muni Court.....purchase order 34578
Sheriff.....purchase order 34384
Title Admin.....purchase order 34313

Mr. Love moved to approve the now and then purchase orders

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
 Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none
 Comm. Jrl. 111, Page 22

Purchase orders and Travel Requests.....

Water Dist #1.....Purchase order to Ottawa Water Works for July -September Usage for \$6000.00.

County General.....Purchase order to DAS Office of Finance for OAR.net service annual payment for \$170.00.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Commissioner Love called the meeting to order at 8:30 with Commissioners Schroeder and Love.

Tim Schnipke stopped in to give the Commissioners a maintenance update; the roofs are in progress at Ag Complex the drains are in also, they are finding soft spots as they go and they are repairing them. Asphalt is done at Sheriff's office seal coating was done Tuesday. Tim showed him the Old JFS, Health dept. and received quotes also PCOPS was mentioned. Tim will call others to get more quotes. They are working on the shelving also in between the other jobs. The shelving for Commissioners is done. Mr. Lammers said the Airport would be interested in records storage also. Tim said the fair is running pretty smooth, he is keeping hours separated. The roofers will not expose more roof than they can cover in a day so there won't be any more rain damage. Once the roof is done Mr. Brown could possible want more space. There is an A/C unit going to server room at Sheriff's office. Tim may get quotes for more pieces of roof due to some more leaks, it is beyond the useful life and wearing out. Vince brought up Joe's ideas about moving the recycling to another room to have it all together and make it more efficient. The space that is more appropriate is already leased. Some of Joe's other ideas were shared with Tim. Not all of the ideas may be able to be implemented. The A/C at Crime Victims needed a capacitor.

Brittaney Gehringer and Dave Dockworth from Perfection Group met with Commissioners Schroeder, Love and Lammers, Tim Schnipke and Jack Betscher; at 9:00 a.m. to discuss the information Brittney gathered on the options for roofing materials for the courthouse. Brittaney also wrote up a scope of work for the project. The roofing material options were reviewed. The leaking issues in the roof were discussed and Tim explained the gutter system. No matter which option is chosen the current tile will have to be removed. Mr. Lammers would like the analysis of the Annex building also. The decision to work on the Annex has not been made yet. Brittaney brought up the skylights whether they would be repaired, replaced or covered and gave pricing options for those as well. The scaffolding, cranes and equipment needed would also affect the price. Perfection would serve as the project manager. Local contractors can be used. The contractors that Perfection uses will guarantee the work. The reduction of public entrances for security was discussed. Brittaney asked about the financing of the project, the Commissioners have not made a final decision on that yet. Tim asked about duct work being included. The

project amount being reduced to \$1.3 is more reasonable. The financing options will need to be discussed and decided upon. Mr. Dockworth brought up the option of using sales tax for financing. Putnam County is debt free and intend to stay that way.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator and Cindy Landwehr, Clerk.

Administrator discussions were held at 11:00 a.m. with Commissioners Schroeder, Love and Lammers.

CIC – RLF-

Landfill- Jack and Vince walked the landfill and viewed the pond last Friday. Some dirt was brought in that had cattails in to start along the pond. Jack went back and replanted some cattails that were separated from the pile. The cottonwood trees are starting nicely. The cattails will help with the turbidity of the pond and the erosion. There could be cattails from the ditch cleaning of Wolf Run also that could be replanted. The plans for the wetlands are still coming. The landfill overall looks good.

EMA/EMS Bldg.-Tim can check on a quote to repave the parking lot. Maintenance can replace the bad windows also.

Fair-The waterline installation at the Fairgrounds looks good. The drainage needed in the area of the Merchant's building at the Fairgrounds was discussed and how to link it to the drainage of the Ag Complex.

Organization Chart-

The minutes for Tuesday June 20, 2017 were read and approved at 11:15 a.m.

A pre-construction meeting was held at 11:30 a.m. for CDBG FY16 Belmore Main Street Improvement Project with Commissioners Schroeder, Love and Lammers; Ashley Siefker, Grant Coordinator; Greg Bockrath and Troy Recker, Bockrath & Associates; Walter Harper, Mayor of Belmore; Joe Rayle, Village Council, and Barry Rosebrock, Ward Construction.

Commissioner Lammers moved to adjourn for lunch at 12:30 p.m.

Commissioner Schroeder seconded the motion.

Vote: Schroeder yes, Lammers yes, Love yes

The Commissioners returned from lunch at 1:30 p.m.

Greg Luersman met with Commissioners Schroeder, Love and Lammers at 2:30 p.m. to discuss a flood plain issue near Columbus Grove. Greg provided pictures of the area. The landowner is in violation of the filling in a flood plain by putting in a pond, so an action is needed. The Commissioners suggest sending a letter to the landowner that no further changes can be made and he could be held liable for any future flood damages created from the pond installation. And a neighbor not in flood zone wants to build his own pond to protect himself from flooding. The Commissioners are not giving a variance. Greg wanted them to consider if flooding occurs which pond would be the cause of the problem. John asked if they had the power to tell him to change. The landowners should apply for a permit to fill in the flood plain and do a hydronic study. The parcel could be analyzed if the area is actually in the flood zone to get a variance.

The planning commission can only make recommendations. Either write a letter to landowner or have landowner do the study to prove flood occurrence. The study can be done now or later to defend if flooding does occur. If land is removed from flood zone other land is added to flood zone locally. The maximum of 1 foot of water is the change amount. The Commissioners agreed on sending the letter that states his liability and the need for the study. Greg will draft the letter and let the Commissioners review prior to sending.

Mike Klear met with Commissioners Schroeder, Love and Lammers at 3:00 p.m. to discuss personnel and salaries. Jack said the Tim got a quote from Morlock for paving at the Public Safety office. Mike does not know how much it will cost due to reconnecting the drain. Mike was asking about the 3% raise that he requested for his personnel, when only 1 ½ % was given across the board. Mike is asking if he can give the remaining 1 ½% for EMT's and Medics. The Commissioners understand people can make more money in a private sector job, then working for the County. The EMS has it's own budget and does not depend on County General Funds. Mike Klear said he figured the 3% raise into his budget for this year. The EMS revenue comes from fees for services and a tax levy. The average increase would be \$.16 per hour. This would be for full time and office staff not volunteers. The EMS budget figures were reviewed. The Commissioners are in agreement with the additional increase. John asked if there was any progress on the land acquisition. The Maintenance dept will look at the windows and it is believed that they can do the replacements. The changing of lighting to LED's was also discussed for some cost savings. Jack thought there would be more BWC grant funding available for safety equipment to get another lift system. Mike said we are not eligible for Capital Safety grant funding due to receiving funding the previous year. The raises will go into effect after July 1.

Commissioner Schroeder left for the day at 4:15 p.m.

Commissioner Love moved to adjourn for the day at 4:20 p.m.

Commissioner Lammers seconded the motion.

Vote: Schroeder absent Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Thursday, June 22, 2017.

Mr. Love seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes