

Minutes for Tuesday March 28, 2017

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 074, Common Pleas Court Legal Research Fund

74 MN, Legal Research Maintenance.....\$ 3,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 110, Page 351

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 061, Unclaimed Costs & Monies

U 1, Unclaimed Costs & Monies.....\$ 65.60

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 110, Page 352

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 022, Brookhill Center School

8 E 8, Contract Services\$ 400,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 110, Page 353

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Community Corrections Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	103 AI, Advance In	\$5,000.00
	(Advance needed for Community Corrections)	

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 110, Page 354

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2017.

For Commissioners

From....1 A 7, Contracts-Repairs Mtr. Vehicle.....to.....1 A 3, Supplies,
Commissioners....\$2,000.00

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 110, Page 355

Now and Then Purchase Orders.....

Sewer Dist #2.....purchase order 34000
County General.....purchase order 34002
County Airport.....purchase order 33999, 34001
Board of D/D.....purchase order 33779, 33780, 33781

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none
Comm. Jrl. 110, Page 356

Purchase orders and Travel Requests.....

EMA.....Purchase order to CDW-G for Fujitsu Scanner for \$262.50.
EMS.....Blanket purchase order for EMS appreciation week seminar supplies for \$2000.00.
Purchase order to CDW-G for Fujitsu Scanner for \$262.50. Purchase order to Braun Industries -
red beltline stripe/install load system/ambulance \$8426.98

Sewer Dist. #2..... Purchase order to Put Co Commissioners for cost allocation for \$620.00
Sewer Dist. #1.....Purchase order to Put Co Commissioners for cost allocation for \$2740.00
Solid Waste Dist. Disp. FeesPurchase order to Put Co Commissioners for cost allocation
for \$6700.00. Purchase order to Niese Leasing for repair to International Recycling truck for
\$200.00.
Recycle Grant FundPurchase order to Put Co Commissioners for cost allocation for
\$294.00.
CSEA.....Blanket purchase order for supplies for \$3000.00.
County General.....Purchase order to Amazon.com for 3 Microsoft surface books for
Commissioners for \$6288.00. Travel request for Jack Betscher to attend the CEBCO annual
meeting in Columbus on April 21, 2017 no expense listed.
Dog & Kennel.....Purchase order to Putnam Co Ag Society for reimburse of Generator
Service for \$140.00. Purchase order to Northwest Ohio Dog Warden Assoc for registration for
Spring Canine Encounter for \$30.00.

Mr. Schroeder moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers None Mr. Love none Mr. Schroeder none

Commissioner Lammers called the meeting to order at 8:30 a.m. with Commissioner Love and Schroeder.

Steve Ford stopped into see if the Commissioners needed any more information for the job interviews on Thursday. Commissioner Lammers had other questions for Mr. Ford regarding some of the changes coming.

Tim Schnipke stopped in 8:40 a.m. to give an update on maintenance. The barn door at fairgrounds is done. The carpet project on the second floor is about half done. The roof project at Ag Complex is ready to get started again. The storage center is getting full and the front rooms are being needed for storage now also. The shelving will be built since the materials have been purchased. The panic hardware has been installed on the front doors. And he asked about purchasing tools at Leipsic Village Hardware, a pipe threader, pipe holder, an oil catcher, impact sockets, work gloves, safety glasses, batteries and cord rail with light at their annual sale. Tim also asked about selling the mower that was acquired with the Putnam Acres building at the auction, it is not used as heavily as the other mowers. It runs and works it is not as fast as the other mowers. Tim looked at the trees at Putnam Acres and said he could do something with them, they will figure the time it will take and come up with a price.

Commissioners Schroeder, Love and Lammers met with Jackson Betscher, Administrator at 9:30 a.m. to discuss the following items:

- I.T. Issues – CORSA requirements-Jack discussed with Joe about a required IT security class. Every office should have a plan of how to function without computers. There is also the security class through CORSA University. The Commissioners want this requirement set up to help prevent any threats that could come up. The policy needs to be updated as well.
- Sick Leave Retirement pay-out
- Policy Manual Changes – C & C- This is being updated also and the permissions allowed by the Commissioners for use in other County buildings. Vince asked about the fairgrounds and the permissions there. CORSA has issued new wording for policies. CORSA will not defend the permissions given by Commissioners. Courthouse, Sheriff's office and Jail no firearms should be allowed to be brought in. The parking areas cannot be restricted, and the employees cannot be restricted any more than the public. Jack will give the Commissioners the new policy he wrote to review. Vince suggested having Gary research the decision.
- Old Communication Tower – bid document
- Putnam Acres – trees

- JFS Director

Jack also updated on the Lunch & Learn held yesterday, it was well attended.

Jack said he has talked to other Solid Waste Districts. And we are doing well compared to other districts.

Nancy Kline came in to introduce her replacement Martin Vernie at Putnam County Sentinel.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr Clerk and Nancy Kline and Martin Vernie, Putnam County Sentinel.

Ashley Siefker, Grant Coordinator gave Commissioners Schroeder, Love and Lammers an update on the Community Block Development Grant Chip application for FY 17 at 10:45 a.m.

Jack Betscher resumed the discussion with Commissioners Schroeder, Love and Lammers. Jack received a call this morning regarding Glass recycling and a site in Pennsylvania. The County currently deals with Rumpke and is having to transport to Rumpke now. Different outlets for glass are being sought.

The minutes from Thursday March 23, 2017 were read at 11:30 p.m. and approved.

Commissioner Schroeder moved to adjourn for lunch at 12:00 p.m.

Commissioner Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioner Love called the meeting to order at 1:00 p.m. with Commissioner Lammers

Commissioner Schroeder returned from lunch at 1:10 p.m.

Martha Thompson, Jeff Hart, Pat Loper with Bowser Morner met with Commissioners Schroeder, Love and Lammers and Jack Betscher, Administrator to discuss the Landfill and give an update on the condition. Jack brought up the assessments and the costs associated with the landfill. A map of the landfill was reviewed. Putnam County is 13-14 years into the post closure of the landfill. It is likely that there will be extended post closure care of the landfill. Some sites that closed prior to 1990 were able to be walked away from before the rules changed. 30 years may not mean they are done with post closure maintenance. The cap looks good there is some erosion along the natural drain. The preference is to put soil in and get grass to grow rather than put in stone to prevent the erosion. The ponded water is a violation on the cap. There is nothing there causing the leachate generation to go up. It looks good. Filling in the erosion spots with a couple inches of topsoil and planting grass is preferred. Using a Gator or small equipment would work to bring up the soil not heavy construction equipment. Jack explained which manholes are actively draining and pumped. The sediment pond was drained last year. The depth of the drainage pipe was questioned. The water will go to the lowest point whether it is the drainage pipe or the stones. No improvements to the cap would be needed to reduce leachate. Leachate is affected more by precipitation. The chemistry of the leachate is reviewed. Mr. Love asked are we paying the Village to process clean water. According to the EPA, Leachate is any water that comes in contact with waste. Pat noticed there are some ditch cleanings to be done in the area. Jack explained that Bowser-Morner and the EPA will be

present at the ditch hearings and advising on the cleaning projects. The materials that have been put there from other ditch projects would be good soil to use for the erosion spots. A constructive wetland could help reduce the leachate amounts. The outlet of the nearest tank and the depth was discussed. Putnam County could be the first County to develop a wetland and would draw attention to us. The recommendation on being the pilot would be to have a discussion with the EPA regarding the leachate and post closure care. This wetland would work like a filter strip. Hybrid Poplar trees are recommended since they require large amounts of water and are fast growing. They can be trimmed back and regrow so replanting would not be needed. Vince asked about another section on the map, it was determined to be a part of the pond. Anything beyond the Wolf Run Ditch is not part of the Landfill. The County has had issues with the discharge from the sediment pond. Hard fill is needed along the edge of the pond. It will be known this spring if the waterlilies planted last year have helped. Rip rap could be put along the sediment pond not along a waterway. Concrete, tile and bricks could be used as rip rap. A petition to remove the NPDES permit could be done. The conversation of the constructed wetland should happen first. A plan is needed, first step is deal with leachate, then to see about wetland. Another drain similar to a two stage ditch was explained. There would be no discharge in the dry summer months. And we do not have leachate in the winter months now. How deep would the wetland be with water, it was explained that it would be subsurface. Porous peat gravel would be used. The idea is to have the plants have access to the water. There is enough soil out there to create the berm for the wetland. How long would this process take and how much money would be involved? First step is talk to the EPA and present the concept. If EPA is willing to talk about it then we can go from there. Bowser-Morner can set up a meeting with EPA and let the Commissioners know how it goes. It could be unique to our situation, not necessarily a precedent to be set for others. Types of fertilizers that could be used were discussed. The SHARP test plots across the road were discussed also. The type of soil is mostly clay and hard to get things started to grow. The plots are trying to change the make-up of the soil, with the treatments being used, no till, cover crops etc. A sketch could be presented to the EPA to show the idea of the wetland. In dry times water could be pumped from the pond to help with distressed vegetation. If water can be within a couple inches of the surface for one month of the year then it could be considered a wetland. The berms could be built three feet high. Are bio-solids created by the water treatment plant, they could be used to start vegetation. Pat brought up ground water monitoring. Bowser-Morner would like to give a price for ground water monitoring, they believe they could give better prices than Eagon & Associates. Bowser-Morner does not have their own lab, and do not want to change lab. Martha explained that they would design a route and they work with other landfills as well. Jack explained that we have a good relationship with both firms. The Commissioners could request bids from both. Bowser-Morner asked about a modification to the billing for the EPA meetings, an estimate could be provided. After the EPA meeting will be a better determining factor. Some other testing results were discussed with high amounts of arsenic. Arsenic is present in most soils and is present in the ground water also. Bowser-Morner will get back with the Commissioners to let them know about the wetlands and the NPDES permit. The funding of the EPA was discussed.

Brian Mruzek and Zach Garber from MT Business Technologies met with Commissioners Schroeder, Love and Lammers at 3:40 p.m. to discuss printer, copier and fax needs for the Commissioners. Brian explained what MT does and gave a company history. MT (Mansfield Typewriter) Business Technologies started in Mansfield Ohio 99 years ago. Brian explained that they do business with some Villages and offices in the area. They are a Rico dealer. Brian gave

examples of entities with newer equipment and the schedules of upgrading. Vince asked about an as needed basis. In Hardin County they worked within the departments and did a complete buy/lease. All of Putnam's office work independently. One of the Hardin office's resolved a lease agreement with Perry Corp. Putnam has not had good dealings with Perry Corp. MT is willing to negotiate on prices. A blended rate could be used when all departments agree to lease or purchase. Service is included. Mr. Lammers asked about a site survey and a proposal. Mr. Love did not think it would work here due all entities/offices doing their own thing. Vince asked about per page billing options. Paper and staples are not included. Brian said he can conduct the site survey any way the Commissioners would like them to. They can visit all the entities/offices and talk to the Managers or Elected Officials and give consulting for printing and copying needs. There would be three maybe four people going around for the site survey. Mr. Lammers asked for no individual office agreements without Commissioners knowledge. They will get page counts on all equipment. The Commissioners will notify all the office when they will be in the area for the site visits.

Mr. Schroeder moved to adjourn for the day at 4:30 p.m.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Love moved to approve the minutes as read from Tuesday, March 28, 2017.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes