

**Minutes for Thursday May 18, 2017**

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 016 Ditch Maintenance  
R 6, Advance Out.....\$22,000.00

and be it

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

FROM	TO	AMOUNT
R 6, Advance Out	A 25A, Advance In	\$22,000.00
(Repay County General for Advance in October, 2016 of \$22,000.00)		

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 427

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, Elected officials/department heads are requested to submit estimates of their budget requirements for the next fiscal year by May 26, 2017.

**WHEREAS**, According to Section 5705.28 of the Ohio Revised Code the county commissioners are required to prepare a budget for the next fiscal year.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby set the date of Thursday, June 15, 2017, at 1:30 p.m. in the Board of County Commissioners office as the date for the public hearing on the prepared budget for the next fiscal year ending December 31, 2018.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 428

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, Mr. Steve Ford did submit his resignation from the position of Putnam County Job & Family Services Director and his last day will be May 31, 2017.

and

**WHEREAS**, the position of Putnam County Job & Family Services Director was posted and advertised.

and

**WHEREAS**, The Board gave careful consideration to the resumes that were received and that after interviewing what were considered to be the top applicants for the Putnam County Director's position,

now therefore be it,

**RESOLVED**, That after careful review and study, this Commission does appoint Mrs. Suzy Wischmeyer, Ottawa, Ohio 45875, finding that she has the education, communication skills, ability to interact and varied experience at state level to make her the most qualified candidate as Putnam County Job & Family Services Director.

and be it further,

**RESOLVED**, That Mrs. Wischmeyer will commence effective Monday, May 20, 2017 on a full time basis and will be compensated with an annual salary of Sixty-eight Thousand Five Hundred Dollars (\$68,500).

and be it further,

**RESOLVED**, that upon completion of a one-year probationary period, the rate of pay for the position as of May 25, 2018 will rise to \$70,000.00 per annum.

and be it further,

**RESOLVED**, After May 25, 2018, the annual amount of pay increase will be fixed to the Commissioners' salary increase recommendations for all county employees, effective January 1, 2019.

and be it further,

**RESOLVED**, That Mrs. Wischmeyer will be eligible for any pay supplements given to other Job & Family Services employees.

and be it further,

**RESOLVED**, That Mrs. Wischmeyer will serve at the pleasure of the Putnam County Board of Commissioners.

Mr. Love seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 429-430

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 022, Brookhill Center

8 E 7N, Transfer Out.....\$ 200,000.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2017, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 022, Brookhill Center (8 E 7N, Transfer Out) .....to.....Fund 028, MR/DD Resdntl Servs ( 28 TI, Transfer In).....\$ 200,00.00

Mr. Love seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 431

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Office of Public Safety

From....120 EQ1, Equipment...to....120 SU2, Care Supplies.....\$6,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 432

**Purchase orders and Travel Requests.....**

**County General.....**Travel request for John Love to attend a CEBCO meeting in Columbus on Jun 9, 2017 no expenses listed.

**EMS .....**Purchase order to Arrow International for Disp EZ-10 needles for \$2300.00

**EMA .....**Purchase order to Galls for Emergency reponse equipment & Supplies for \$1000.00.

**K-9 .....** Purchase order to Vonder Haus Gill German Shepherds Inc for canine & basic K-9 training for Mark Brecht May 15 through June 29, 2017 for \$5000.00

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder

Mr. Lammers called the meeting to order at 8:30 a.m. with Mr. Love.

At 8:45 am Alaina Siefker with our office let Commissioners Love & Lammers know that Julie from the Village emailed that the bill was her error. She sent a corrected one for \$98 hundred instead of 38 thousand. Let them also know that the Village is also going to send a new invoice for the sewer district #1 manhole cover after the work is completed.

Mike Boaz came in to inform the Commissioners at 9:05 a.m. that a house was purchased on Tecumseh Drive by Putnam County DD Residential. Mike has talked to Robb Fawcett regarding insurance already. Mike also talked about Mission Possible in Paulding is closing, there is a

need for residential care services. Retention is an issue and the pay scale. Starting pay is only \$10.00 per hour and requires responsibility. The State sets the waivers for the DD world, the pays are not adequate to meet the needs. The Mission Possible staff was not adequate to serve the people that have the needs. ISS is a day provider competitor. Mr. Boaz explained that this is a crisis situation. ICS is around the clock care facility, which is having a staffing issues as well. The trickle-down effect of over working the supervisors is happening. County Board supervisors are trying to come up with creative ways to help with the funding of staffers and different programs. The smaller counties are feeling the pinch more than the larger counties are right now. We can assist by looking and asking but not seeking for others. The government is downsizing but the services are not being provided. In having families take cover the care again there is the issues of wanting to but not being capable to. There are waivers that are available called "shared family waiver". There is a way to encourage families to take care of their children, there is a lot of paperwork involved through Medicaid. There is a stigma with being part of Brookhill. Mr. Boaz views Brookhill as being Putnam County's program not a closed program. What can we do to encourage caregivers? It is a change and no one likes change. What can be done to change the perception of Brookhill? Mr. Boaz said they are trying to be more visible to the public. The money flows through the Commissioners for the Board of D/D. The Commissioners would like to see the Board of D/D succeed. The Commissioners are willing to help get the word out for them. Where is the employment stream for Brookhill, there is not one. Mr. Boaz talked about setting up a training program at the vocational schools. The pool of people to choose from to hire is not large at all. There is not an enticing benefit package. John asked why this wasn't done previously, prior to the problem. This is a State level issue. John asked for information to present to the CCAO Board and bring to the State. John explained the policy procedures, and how they work. The lobbying process of CCAO was explained. Mr. Boaz will see what information he can get to share. How will the new house be staffed? Mr. Boaz explained (ICF) Intermediate Care Facilities, and (DC) Developmental Centers and the down-sizing mandate and the exit waiver. It is a domino game. The special people that provide care of these D/D people need to be paid adequately to continue the care to relieve the crisis. The funds generated from the levy was discussed. Most of the funding for Brookhill comes from the levy, the state and federal funding is decreasing.

The business agenda was held at 10:00 a.m. with Commissioners Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

The minutes from Tuesday May 16, 2017 were reviewed and approved at 11:15 a.m.

Mr. Love moved to adjourn for lunch at 11:55 a.m.

Mr. Lammers seconded the motion.

Vote: Schroeder absent Lammers yes Love yes

Commissioners Love and Lammers returned from lunch at 1:00 p.m.

Commissioners Love and Lammers; Jack Betscher, Administrator and Cindy Landwehr Clerk attended a meeting at the Ottoville Municipal building at 2:00p.m. to discuss the sewer line running to Schnipke Engraving. W.D. Miller, Steve Wittler, Chad Knippen, Bill Hilvers, Jeanne Wannemacher, Aaron Leis, with the Village of Ottoville and Joe Erhart from Schnipke Engraving. Jeanne asked who has responsibilities for the sewer line to Schnipke Engraving. John had original agreement between Commissioners and the Village. And another agreement

between Schnipke Engraving and the Commissioners. The gravity line starts 800 ft. past the corporation limit. No one wanted to tap in at the time the line was put in. All of the ground involved is industrial except one residential lot. Steve Wittler explained that the line has been jetted out & cameraed. The camera showed that the manholes are in need of repair. The concrete in the manholes is deteriorating. Mr. Love explained the repair project that was done on SD #1 In Ottawa where the manholes were lined. Steve said everyone is metered on the line and Schnipke Engraving is metered. The force main and gravity line meet at the Spencer property outside of town. A quote was received to line the 4-5 manholes. The Commissioners office will give the information on the contractor that did the SD #1 project so they can get a quote from them also. Ottoville charges \$1,000 for a tap in for sewer. Does Ottoville assume what is inside the village. Mr. Erhart said Schnipke took ownership where the line turns on to Rd 24. The path of the sewer line was viewed on GIS. The manholes needing repairs will be 5 within the village and 2 outside. The costs will be shared by village residents. Mr. Erhart will check with the legal dept and needs to have estimates for them. If the line is expanded a new pump will be needed. Poggemeyer designed the system, and the stretch under the ditch was not in the design. The new business going in will have to tap in but they will be in the village and they need to put in a manhole. Schnipke Engraving has a closed loop system and treat their own water. The first three manholes on the line are in the worst condition due to the sewer gases collecting at that point in the line. The agreement that was proposed was that Ottoville will take care of 5 manholes and Schnipke will take care of 2, and Mr. Erhart will verify with his legal dept.

Commissioners Love and Lammers viewed a ditch near Rd T-23 at 2:45 p.m. between Arch Kious and Virgil Knippen. There are wash outs that need rip rap and there is mixed debris along the banks.

Ryan Moran met with Commissioners Love and Lammers when they returned to the office at 3:35 p.m. regarding the ditch cleaning that they viewed near Ottoville at the request of Arch Kious. Ryan explained what was included in the ditch cleaning project and what was done and not done. Ryan also explained the inspections process that is done when ditch projects are completed. Ryan will contact Mr. Kious and explain what they can do and what will be Mr. Kious's responsibility.

Mr. Love moved to adjourn for the day at 4:30 p.m.

Mr. Lammers seconded the motion,

Vote Schroeder absent Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Thursday, May 18, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes