

Minutes for Tuesday May 23, 2017

Now and Then Purchase Orders.....

Airport Operations.....purchase order 34284

Law Library.....purchase order 28893

ADAMHS Bd.....purchase orders 30920, 30921

Mr. Lammers moved to approve the now and then purchase orders

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none

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Purchase orders and Travel Requests.....

VAWA GrantPurchase order to Crime Victim Services for share of VAWA Grant for 1st qtr. for \$11598.01.

Children's ServicesPurchase order to Fox Run Center for \$40,000.00.

County General Travel request for John Love to attend the CCAO Meeting in Columbus Jun 16, 2017 no expenses listed. Purchase order to Alt's Seamless Spouting LLC for spouting on Ag Complex for \$5182.10. Purchase order to Put Co District Library for insurance claim payment for Pandora Library for \$3234.72. Purchase order to All Temp Refrigeration for battery replacement for heating & cooling system for \$150.00. Purchase order to Northwest Tractor for repairs and tune up for Gator for \$1100.00.

EMS.....- Purchase order to Dan's Furniture and Office Supplies for Office Chairs for \$1049.98. Purchase order to Great Lakes Billing Assoc for contractual billing svcs for \$33800.00.

EMA.....-Purchase order to Dan's Furniture & Office Supplies for Office Chairs for \$449.97.

Airport Operations.....-Purchase order to Niese Tree Service for tree removal at Airport for \$1200.00.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Mr. Lammers called the meeting to order at 8:30 a.m. with Mr. Love and Mr. Schroeder.

Judge Borer met with Commissioners Schroeder, Love and Lammers and Jack Betscher at 8:30 a.m. to discuss some financial issues. Judge said he will be needing a new car in about 2019, one car is used to go back and forth to Bowling Green the other one is used for in-county travel. He had purchased one with reclaim money in the past. Tracy Kohls may be contacting the Commissioners' office about moving funds. There are two juveniles that are in care now and two more that will need long term facilities and another from another judge that will need long term facility. They may be needing service until the age of 21 and they are 14-15 years old now. JFS is using all revenue sources to pay for them now. All have some psychiatric issues and will need extended care. These will be a long term obligation. Youth Subsidy gets \$62,000 per year. Judge explained the reclaim money and the process how each county gets any of these funds.

Kids going to JRC in Bowling Green goes against the reclaim funds. The Judge usually uses his reclaim money prior to County funds. Being this is diminishing he will need more County funds. The Judge pays for probation, staff, and community service. A special projects funds has been created also. The special projects funds grow more slowly due to not charging access charges. Judge explained that he will need some extra funds to be able to purchase a car in a few years. Judge explained that he is helping with expenses with Job & Family Services. Jack asked about how many juveniles that are being paid for now. About three –four juveniles are going to need assistance. The charge per day is \$300-\$400 per child. If there is not enough JFS funds to help the children the County will have to pay. There is one child who will be in the facility for 3-4 years. Other facilities and their costs were discussed also. There are more multi diagnosis kids coming into the system. Judge also brought up the payroll and budget needs for his office. He has one retiring in June, one is quitting, so the Judge is in process of hiring two new people. The retiree will get cashed out and paid their sick time and person quitting is going to another County position so there is no pay out in that situation. The issue is other offices are paying higher starting rates than the currently working employees in Borer's office. The Judge told the Commissioners his staff is under paid and he does not agree with the resolution to freeze the wages for his office. Vince explained that the fund was frozen not necessarily the wages. The Judge will issue the order to give his staff a raise if he has to. The explanation of the resolution that was passed was discussed. The resolution was reviewed. The wage line item was frozen. Since there is a change in staff there could be more funds available to pay the current employees a higher rate. It is a matter of interpretation of the resolution. The Commissioners give the funds and the elected officials can spend those funds as they need. The Commissioners what to know where the Probate office wants to be on the pay scale and they will try to help them get there. The Commissioners are trying to eliminate the expense to the taxpayers. The Judge is trying to use the money to administer his court. The interpretation of the resolution was discussed. The Judge wants to be able to give his staff a raise to make them comparable to other offices and starting wages. The Judge said he will be short again this year. The increases that were added in the previous year to cover the wages were not figured into the 1.5% increase. Juv/Probate budget will be short approx. \$6,000 for the year, maybe less with the changes in staffing. The Commissioners will cover the wage line item to 2016 as stated in the resolution. The Judge wants to know if his staff would be eligible for the annual raise with the wage freeze. The Judge wants his staff to be commensory with the other offices. Judge Borer and Vince debated about the budget amount that was received. The Judge used funds he was already allocated to cover his wages last year. The Commissioners are trying to keep everyone funded adequately. The Judge does not want his department to be cheated out of the raises that all the other departments get. Probate/ Juvenile is not the same situation as the Board of Elections. Jack asked what kinds of vehicle the Judge would be interested in, it cannot be a compact car due to needing a cage in the back. Something similar as used for jail transport. The Judge has made comments directed toward saving the taxpayers funds. He is using a second hand desk and the funds used to remodel the office was set aside specifically for that project. The Judge will fight for the fair payment of his employees. A comparable job in the private industry would pay more. The Judge does not want to be considered with the Board of Elections in the same situation. He just wants the same raise for them that all the other County employees get. The Judge will come out even on the budget for this year due to the change in staff. Vince explained that the Commissioners have promised to give what is needed to keep the same wage item line amount until 2019. The Judge did not expect to get money he

did not need. The Judge is not trying to raise his staff wage levels significantly just the same increase as other employees. He need to stay within the limits of the wage line item.

Rob Fawcett met with Commissioners Schroeder, Love and Lammers at 9:30 a.m. to introduce Josh Buckland a new insurance representative. Josh will be a commercial agent. Rob wanted to introduce Ali Redmond also but she is not present. Ali is taking over for Ginny Schrimplin at CCAO. Rob works closely with CORSA and the support staff. Rob is working on setting up the meeting with the Sheriff's office. Rob has information on the tower for Jack also. The document for the land lease is close to being ready. The tower can be used as long as it is standing, if it comes down it cannot be put back up. The property at Brookhill was discussed for a sale and a tower site. A lease would be better to have control over it. If sold there would be no control of future usage and maintenance. A lease should be done for the life expectancy of the tower. Frank Miller joined the meeting at 9:48 a.m. The tower can be accessed to determine the life expectancy. Additional insurance can be purchased as needed. Josh is a property and casualty agent. Ali called to apologize that she did not have this meeting on her schedule. Rob explained the changes that could happen in 10 years and the need to look ahead. The payment of the claim for the lightning damage at the Pandora Library was discussed. The age of the old communication tower was inquired John said it was built in 1991.

Tim Schnipke stopped in to give a maintenance update on the repairs need for the Gator and that the controls for the boiler system for the courthouse will be included with project and will not be an extra charge. The only thing that will be needed will be a new battery. The graphics cannot be edited but the changes could be made. The roof at Ag Complex is being started this week. John said EMS will be starting to use Facility Dude to report damage to the units.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk; and Frank Miller.

Steve Ford and Suzy Wischmeyer met with Commissioners Schroeder, Love and Lammers and Jack Betscher at 10:30 a.m. to present a CLEAR contract in conjunction with the County Commissioners needing a signature from the Board of Commissioners giving the employees access to client information. And a sub-grant agreement which also needs the Commissioners signatures. Steve asked if executive session could be entered.

Mr. Love moved to go into executive session to discuss a confidential matter of the placement of children through Job & Family services with Commissioners Schroeder and Lammers, Steve Ford, Suzy Wischmeyer and Jack Betscher.

Mr. Lammers seconded the motion.

Vote Schroeder yes Lammers yes Love yes

Commissioners went back on record at 11:20 a.m. Commissioners congratulated Steve Ford on his retirement and thanked him for his years of services.

Mike Klear met with Commissioners Schroeder, Love and Lammers at 11:30 a.m. to discuss the purchase of property. The Office of Public Safety building is currently being lease from St. Rita's. An offer has been received and reviewed by Gary Lammers. There is a parking area that is not included. The original agreement with St. Rita's was discontinued. This is an **as is** buy, all repairs will be the County's responsibility. Vince reviewed the picture of the area and proposed property lines and possible right of ways. The locations of water and sewer lines was discussed.

It was noticed that Tucker's building now has a renter Edward D Jones, which was due to this whole process. Earnest money is included which will be lost if the decision changes. The Commissioners recommended doing the purchase orders for whole thing. A surveyor can be chosen immediately to proceed with the survey. Mr. Klear feels ok about this agreement and something will need to be done soon regarding repairs and maintenance. The building needs new windows. This process has been going on for an extended time so an agreement is welcome. The earnest money payment of \$5000 can be made. Mr. Klear reviewed all the parties listed for payments. Mr. Klear will prepare the purchase orders. The process started in August of 2015 it may be completed this year. The seller would like to have any new construction to be similar to current construction. The occupancy of the house was discussed. Mike also had the titles for the new ambulances that were purchased.

The minutes from Thursday May 18 were reviewed and approved at 12:20 p.m.

Commissioner Love moved to adjourn for lunch at 12:30 p.m.

Commissioner Schroeder seconded the motion.

Vote: Schroeder yes Love yes Lammers yes

The Commissioners returned from lunch at 1:30 p.m.

Brian Mruzek, Zach Garber, and Brittany Dilworth of MT Business Tech met with Commissioners Schroeder, Love and Lammers at 2:00 p.m. to inform them that MT Business has been purchased by Global Imaging Solutions they will be a Xerox company. Brian started through the audit that was done. Some departments are not ready for new machines. A report was submitted for review showing the County offices printing and copying usages. Approved Images and Perry Pro Tech are the two main vendors for copiers. Public Safety and Home Health have leased machines through Perry Pro Tech. All of the models of copiers used are listed on the report. Most offices have a multifunctional machine. 38,000 black and 4,300 color pages per month were counted. The maps were reviewed showing the number of machines in each office. The Auditor's office was interested in better prices for toner, due to the high number of devices in the office. Office of Public Safety and Home Health are interested in finding some savings. The cost of color pages could be reduced. Ink Jet printers cost more for color pages. The devices from Perry may be owned but have service agreements. Home Health have numbers that almost match for the whole courthouse. MT can get toner much cheaper, mainly for Konica. A cost savings can be provided for Home Health when their lease agreement is up. Maintenance kits, replacing rollers would be included. The remaining offices were reviewed. The remaining lease obligations that are outstanding were discussed. Office of Public Safety is getting more quotes. For the Commissioners' office they would supply the toner and provide maintenance. What would be the cost of a service contract? With a newer device approx. \$78.00 per month includes toner. Brian said he would not be able to help every office. Brian will proceed by request and inquire for additional information. They could save Office of Public Safety over \$100 dollars per month. The Commissioners want to confer with the IT manager first, before any decision are made. Brian worked some numbers to show cost savings and possibilities.

Mike Lenhart, Engineer met with Commissioners Schroeder, Love and Lammers and Jack Betscher, Administrator to initiate a conference call to Frank Reed, Attorney regarding the procedures for Road 5. Also attending is Matt Cunningham. The call was made at 3:00 p.m. The

Commissioners started by stating what has been completed and the next step is appraisals. Can the previous appraisals be used or are new ones needed to be done? The Commissioners and Elected Officials want to be fair. Frank referenced 169.59 e that the appraisals should not be more than two years old. Frank explained getting an updated appraisal rather than a new appraisal. An appraisal company will be contacting the landowners to get new appraisals to give just or fair compensation to the landowners. The values could have gone up which could change the offers. The landowners can determine if the appraisal is fair or have a jury of peers to determine what is fair. The landowner could have a lawyer or present themselves and show why they do not agree. Frank thinks new or updates appraisals are needed in this situation. They could go with updated appraisal rather than new. Get quotes for appraisals. The landowners or lawyers can accompany the appraiser. Mike Lenhart asked what if land values have gone down, wouldn't that be a waste. If that happens talk to the appraiser to determine if values have gone down. Get a letter showing values have gone down then use the original appraisals. If they disagree then a jury will decide. If the new appraisals would be lower use the original appraisal to give the landowners the benefit. Mike asked if we haven't already passed this point. He doesn't see the point to pay for appraisals if they are going to be less. 163.59 governs all land taken by eminent domain. The County can negotiate with the landowner if the landowner does not agree and wants more. Unless the landowner wants something that the Commissioners do not agree to. The letter stating the drop in values would be useful if the values are indeed lower. Statute is meant to give the landowner the benefit. If the values are lower, then the landowners would not benefit from the new appraisal. If there is no change in value or if the value has increased then the new appraisal would be needed. The appeals process is still in play if needed. The call was finished at 3:22 p.m. Mr. Lenhart does not want to hurt the landowners if the new appraisals are lower and does not want to waste the money. Mr. Lenhart said he has not reviewed the appraisals. Matt asked if this was all that was going to be discussed today. The next discussion will be posted and notifications will be sent out. Some of the appraisers to get quotes from were discussed.

Mayor Dean Meyer stopped in 3:50 p.m. to talk to Commissioners Schroeder, Love and Lammers to discuss recycling. Dean asked if the County could get EPS foam he could get is recycled. A densifier is needed to recycle foam. If the County could buy a Densifier (\$15,000-\$16,000) they could get a stream started and cover a few counties. No Solid Waste districts have a Densifier. There is a company in Lancaster that Dean deals with that has one. The densifier would condense or compact the styrofoam. John asked if cleanliness is an issue. If it is densified it can be reused. It can be made into plastic silverware or other products. Dean is unsure of the supply that is available. Dean is paying to get rid of it currently. If it is not getting recycled it would go to the landfill. Jack explained that it could save him save money if he would just landfill it. Dean does not want to be part of the solid waste problem. Dean is using warehouse space to keep until he has a load haul. A large amount would be needed to make it worthwhile. Other solid waste districts could be asked if they would be willing to direct their supply to us to start a public private partnership to process the foam product. Jack will check into it. Dean said he has about 40,000 lbs right now. Jack asked if a used machine would work. Dean still has a hydraulic cylinder that could be made into a densifier.

Mr. Schroeder moved to adjourn for the day at 4:20 p.m.

Mr. Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Tuesday, May 23, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes