

## Minutes for Tuesday May 30, 2017

Mr. Love moved the adoption of the following Resolution:

the Engineer, Michael L. Lenhart, has deemed necessary to advertise for sealed bids for the OPWC Round 31 Road Improvement Project;

Now therefore, be it

**RESOLVED**, The Board of Commissioners will receive sealed bids for the OPWC Round 31 Road Improvement Project until Thursday, June 15, 2017 at 10:30 a.m.;

And be it further

**RESOLVED**, specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m. Monday through Friday, or by logging onto <http://www.putnamcountyohio.gov/ElectedOfficials/Engineer/BidOpportunities.aspx> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured;

And be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 437

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of May 2017.

now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with**

Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 438

Mr. Lammers moved to approve John Love, Chairman Board of Putnam County Commissioners to sign the

Participation Agreement regarding the Usage of the Agreement between the County Commissioners Association of Ohio Service Corporation and West Publishing Corporation. Agreement for location service for Non-Custodial Parents through public records to be performed by West Publishing Corp through Consolidated Lead Evaluation and Reporting database (CLEAR) as of June 1, 2017 through May 31, 2019 between County Commissioners Association of Ohio Service Corporation ( CCAOSC) and Putnam County Board of Commissioners under State of Ohio and Ohio CSEA Director's Association (OCDA).

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 439-445

Mr. Love moved to approve the Putnam County Board of Commissioners to sign the

Sub-grant agreement between Ohio Department of Job & Family Services ODJFS and Ohio Department of Medicaid and Putnam County Board of Commissioners for the State Fiscal Years 2018 and 2019 for July 1, 2017 through June 30, 2019 biennium.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 446-454

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Commissioners received a request from the Community Corrections Department to establish an appropriation line for Fund 103, Community Corrections for the grant money from the Department of Rehabilitation & Corrections for fiscal year 2018.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to add the following appropriation line:

103 SAPSI-18 – Salaries & Fringes

**WHEREAS**, The Board of County Commissioners received a request from the Community Corrections Department to establish a new revenue line in Fund 103, Community Corrections to receive the grant money.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to establish the following revenue line in Fund 103, Community Corrections:

103 PSI18 – Revenue

Mr. Love seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 455

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 103, Community Corrections

103 SA-18, Salaries & Fringes.....\$48,000.00

103 TRN18 - Transportation & Training.....\$2,000.00

103 SU-18, Supplies.....\$1,760.00

103 CS 18, Contract Services.....\$3,240.00

103 SAPSI-18, Salaries & Fringes.....\$43,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 456

Mr. Schroeder moved to approve the purchase and sale agreement between Putnam County Board of Commissioners and St. Rita's Medical Center LLC for the purchase of land located at 117 Dr. W. Thayte Drive, Glandorf, OH 45848 for the price of \$225,200.00.

Mr. Love seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 457-467

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Emergency Medical Services  
120 OTH, Other Expenses.....\$230,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 468

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Sheriff/Jail

From..6 A 2, Sheriff Salary..to....6 A 2E, CH Security Salary.....\$46,500.00

From..6 A 2H, Sheriff Fringes .to.....6 A 2F, CH Security Fringes.....\$3,000.00

From..6 A 2P, Sheriff PERS...to....6 A 2G, CH Security PERS.....\$8,300.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 469

Mr. Love approved for John Love to sign the Juvenile Court Grant Agreement and Funding Application between the State of Ohio, Department of Youth Services and Putnam County Board of Commissioners on behalf of the Putnam County Juvenile Court for the period of July 1, 2017 through June 30, 2019.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 470-476

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Commissioners

From....15 A 17A Contingencies/Miscellaneous.....to.....1 A 6, Motor Vehicles....\$18,906.64

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 477

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For E-911, Fund 100

100 UL, Utilities.....\$15,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Comm. Jrl. 110, Page 478

**Now and Then Purchase Orders.....**

**Solid Waste Dist Disp Fees.....**purchase order 34290  
**Sewer Dist #1.....**purchase order 34291, 34292  
**Airport Operations.....**purchase order 34294  
**County General.....**purchase order 34293

Mr. Love moved to approve the now and then purchase orders

Mr. Lammers seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y  
Exceptions: Mr. Lammers N Mr. Schroeder N Mr. Love N  
Comm. Jrl. 110, Page 479

**Purchase orders and Travel Requests.....**

**JFS.....**Travel request for Michele Weihrauch to attend the SNAP Education & Training June 22 and 23, 2017 with expenses for lodging, meals and parking for \$247.00.

**Sheriff.....**purchase order to Dash Medical Inc for 3 cases for nitrile gloves for \$212.70.

**EMS.....**purchase order to Central Land Title Agency for earnest money for the purchase of public safety building for \$5000.00..Purchase order to St. Rita's Medical Center for purchase of PCOPC building at 117 Thatye Dr. Glandorf. for \$220,200.00.

**Probation Supervision.....**Travel request for Ryan Verhoff to attend the OCCA Training in Columbus on June 21, 2017 with purchase order for mileage and registration for \$155.60. Travel request for Ryan Verhoff to attend 18<sup>th</sup> Annual Line Staff Training Institute and an accompanying purchase order for \$436.80.

**911.....**Travel request for Heather Cole to attend the Dispatcher in service in Celina, OH on May 23, 2017 no expenses listed. Travel request for Laura Ford to attend Dispatcher In-service in Celina on May 23, 2017 no expenses listed. Travel request for Katie Hadsell to attend the Dispatcher In service in Celina, OH on May 24, 2017 no expenses listed.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder Y Mr. Lammers Y Mr. Love Y

Exceptions: Mr. Lammers N Mr. Love N Mr. Schroeder N

Mr. Love called the meeting to order with Commissioner Lammers and Schroeder. Mr. Lammers seconded the motion and had a unanimous 'yes' vote at 8:25 a.m.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; and Ashley Siefker, Asst. Clerk.

10:30 Tim Schnipke Maintenance came in to talk to the commissioners about a new change from Damschroder Roofing. They are the contractor through Duro-Last. They messed up their bid. As guys are putting insulation on roof, they are coming up short and is how they found it. \$99,292 & \$107,348 original bids. The total for the additional is Insulation \$3,503.70 and the installation of \$7,898.77 with a total of \$11,402.47. Jamy works for Damschroder and said it was a keystroke that was missed. They did not give Tim a heads up that this change request was coming over either. It was a letter mailed from Chenelle Sauer with Duro-Last that carbon copied Jamy Leonetti with Damschroder Roofing. Jamy said he admits it was his screw up. Hoping commissioners will understand. Vince said when it happens to him on the farm, he pays it or sometimes he says let's do half and half. Tim said he would pay for the insulation but not labor. John thinks he can stay on the recommendation of the materials also. John doesn't want to ruin the relationship with the business either. Vince says half and half. Mike agrees pay for materials not the labor. Vince said it is 2-1 so paying for the materials is what the guys told Tim.

Rich moved some filing cabinets around for Jill Siefker. On rainy days, they help move things around upstairs for Teresa Lammers. Mike just asked if maintenance can keep an eye on mold in the building for record storage. Tim said the moldy stuff the ladies upstairs are hoping not to transfer that it is old enough to get rid of it. Tim said they are looking at getting a few dehumidifiers. Mike said Jim Webb (renter of Putnam Acres building) came in to say they surveyed out at old nursing home building and a few of the flags are inside the fence and maybe maintenance can help with moving that fence. Just check it out when you have time and we will have Jack get back with you on it. Vince said to Tim that we will have to bid Putnam Acres out and we will have you do the walk through for it. Tim said Jim Webb is cleaning out the basement. John said that a public project has to be bid out. Tim said you have been very honest with him from the beginning that it needs to be bid out.

Steven from SmartProcure met with Commissioners Schroeder, Love and Lammers at 11:05 a.m. to show a demo with the Commissioners about their services regarding government purchasing. They list who is buying what from whom and at what price. This allows agencies to save money and get the products they need at the lowest prices. Their system allows clients to search a data base that allows them to see what those lowest numbers are. The searches allow customization on what the clients are looking for and what options they want such as shipping options and requesting quotes. A digital demo was provided and the Commissioners were able to see the process on their computer. The hope would be to encourage more bidding for the Commissioner's needs. Costs for this service is an annual license. \$5,000 for 5 licenses for a three year agreement is the most popular option they offer. Another option is \$2,000 for one license for three years. The Commissioners agreed to talk things over.

Mr. Lammers moved to adjourn for lunch at 12:25 p.m.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioners returned from lunch at 1:30 p.m.

At 1:45 pm Ashley talked about the Allocation (Formula) Grant project selections. The State has changed the format of the Allocation grant and there will now be a floor of \$150,000 for applicants and a 24 month time frame to do the projects. Half of the state will be funded this program year 2017 and the other for 2018. Eligibility for projects still remain the same. This year three applications came in. Columbus Grove is looking to improve an intersection curb and make it ADA accessible. Leipsic is looking to add a dock to their reservoir and get equipment for the fire department in case of a rescue. Continental is looking to do street improvements. The commissioners are possibly looking to add an application on behalf of the County if possible to make sure all the money gets spent. Ashley will be looking into the possibility along with other options since there is such a quick turnaround.

Pending or imminent court action executive session with Jack Betscher at 2:55 p.m. Vince motioned and John seconded with all voting yes to go into session.

The Commissioners came out of executive session at 3:50 p.m. with Mr. Love motioning and Mr. Schroeder seconding and all voting 'yes'.

Mr. Schroeder moved to adjourn for the day at 4:30 p.m.

Mr. Lammers seconded the motion.

Vote: Schroeder yes, Lammers yes, Love yes

Mr. Lammers moved to approve the minutes as read from Tuesday, May 30, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Love yes