

**Minutes for Tuesday May 16, 2017**

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

County.....

14 A 5, Official Bonds.....\$ 19.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 421

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County has been granted \$67,300.00 for the CDBG FY '16 Formula project, and

**WHEREAS**, Putnam County Commissioners advertised for said bids for the Belmore Main Street Pavement project and received said bids on the 4th day of May, 2017 at which time the bids were opened, publicly read, and tabled for further study,

**WHEREAS**, after review of the bids received it is recommended that the contract for the Belmore Main Street Pavement Improvement be awarded to Ward Construction, 385 Oak Street, Leipsic, Ohio 45856, based on their total bid of \$39,669.00.

now therefore, be it

**RESOLVED**, That after review of bids received and preparation of bid tabulation by Bockrath & Associates, the Board of County Commissioners does hereby award the contract for the Belmore Main Street Pavement Improvement be awarded to Ward Construction, 385 Oak Street, Leipsic, Ohio 45856, based on their total bid of \$39,669.00.

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 422  
Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For E-911, Fund 100

100 UPG, Upgrade System.....\$10,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 423  
Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General-Sheriff

6 A 18, K-9 Expenses.....\$8,000.00

(From A 13G15)

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes  
Comm. Jrl. 110, Page 424

Mr. Love moved the adoption of the following Resolution:

**WHEREAS,** The Board of County Commissioners are the owners of a 1996 Ford E-350 and a 2007 Ford E-350 used by the Putnam County EMS as ambulances. and

**WHEREAS,** The Putnam County EMS is trading in the 1996 Ford for a 2016 Braun Chief XL Prestige remounted on a 2017 Ford E-450 Gas and trading in the 2007 Ford for a Braun Chief XL on a 2016 Ford E-450 Gas engine through Penn Care Inc.

now therefore, be it

**RESOLVED,** The Board of County Commissioners does hereby agree to permit the Putnam County EMS to trade-in the 1996 Ford VIN #1FDKE30F5THB62546 for a 2016 Braun Chief XL Prestige remounted on a 2017 Ford E-450 Gas for a total cost of \$111,663.00 and trading in the 2007 Ford VIN # 1FDWE35P87DA94582 for a Braun Chief XL on a 2016 Ford E-450 Gas engine for a total cost of \$145,364.00 through Penn Care Inc.

Mr. Schroeder                      seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes              Mr. Love    yes  
Comm. Jrl. 110, Page 425

**Now and Then Purchase Orders.....**

**County General**.....purchase order 34273, 34276, 34282, 34280, 34279  
**Juvenile Crt**.....purchase order 33363  
**Computerization Juv. Crt**...purchase order 33364  
**Computerization Probate Crt**.....purchase order 33365  
**Landfill Clos/ Mnt**.....purchase order 34275  
**Bd of D/D**.....purchase order 34193

Mr. Schroeder      moved to approve the now and then purchase orders

Mr. Love              seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes              Mr. Love    yes  
Exceptions: Mr. Lammers none      Mr. Schroeder none      Mr. Love    none  
Comm. Jrl. 110, Page 426

**Purchase orders and Travel Requests.....**

**Dog & Kennel** .....Purchase order to Perk's Home Maintenance to install & replace part of fence damaged by snow removal and dogs for \$500.00.  
**Recorder**.....Travel request for Cathy Recker to attend continuing ed in Marietta OH Jun 11-14, 2017 with \$50.00 expense for meals. Blanket purchase order for May-Dec for \$1150.00.  
**WIA** .....Blanket purchase order to Put Co Educational Service Center for \$5,000.00.

**County General**..... Purchase order to State of Ohio UST Fund for 2017-2018 certificate of Coverage for 2 UST \$1200.00. Purchase order to Centra Comm for 10 hrs of consulting regarding routers for \$2100.00.

**Solid Waste Dist Disp Fees** .....Purchase order to Recycling Promotions/Amerimark Direct for Senior Fair Expo handouts for \$390.28 Purchase order to 4 imprint -senior expo handouts for \$655.21

**EMS** ..... Blanket Purchase order for open house supplies for \$500.00.

**Landfill Closure/Maintenance** .....Purchase order to Morman's Lawn Care for moving dirt to landfill, repair pond drainage and erosion control for \$4000.00.

**Bd of D/D**.....Purchase order Buckeye Pool for additional fees for ditch excavation for \$1006.37.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Commissioner Love called the meeting to order at 8:30 a.m. with Commissioners Schroeder and Lammers.

Tony Schroeder stopped in at 8:30 a.m. to drop off some budget request info for the Board of Elections, so the Commissioners can review when making decisions on the budget requests. Equipment needs will be discussed next week. The equipment is coming to the end of useful life. Tony said they are hoping to trade in the current equipment for new equipment. DRE machines is not the preferred system for the state. After Tony left the Commissioners questioned the status of the current voting equipment, it is still being services and is not obsolete so why can we not keep using it for a few more years. The Commissioners don't want to be the first to jump to a new system before anyone else in the area.

Brad Brubaker, Brian Siefker and Verl Warnimont met with Commissioners Schroeder, Love and Lammers and Jack Betscher at 8:45 a.m. to discuss the budget and of using 911 funds for purchasing equipment. Brad brought up the paying of the utilities, he said 911 paying for one of the phone lines coming in. The water usage is minimal. Setting a percentage for paying utilities would be considered, not calling it rent. The building is paid for due to having a levy for the payment. The operations costs were discussed, utilities, maintenance etc. John understands the feelings of the 911 board that they are not in favor of paying rent to the Sheriff's office since they do pay some of the other costs involved in operation. Brad confirmed that 911 does pay the cost allocation. Mr. Lammers mentioned the tour of the jail and the upgrading to the HVAC system that is needed. 911 is paying for the additional of a/c in the server room. UPS system for building was paid for by 911 also. Brad stated the concern is the equipment for the Sheriff, since the funding for 911 is from a levy for communication equipment. The Commissioners are looking for a way to make the jobs of the Sheriff's office including 911 safer. If 911 helps to pay utilities it will help the Sheriff to free up some funds for equipment. Vince talked about the square footage that is use by 911. Verl suggested having the 911 section metered separately. Jack talked about the number of people that are employed by each area then base the charges on that. Jack explained the tax levy that was set up for the jail construction and the sales tax. Mr. Lammers suggested increasing the cost allocation amount for 911 and using the increase to fund the

equipment for the Sheriff. Brad said they should not deplete the fund, funds are still going to be needed. The County has been lucky to get grants and assistance from local entities for funding as well. Brad understands the costs like utilities and there are other "real costs" involved also and we need to provide support to the local EMS and fire departments, this could also provide upgrades to the Sheriff's radios. The original language in the levy was not reviewed to verify the term of residency for all offices involved. Other counties methods of funding 911 was discussed. Brad just wanted to remind the Commissioners that this is a levy that is voted on by the people and it is for Communications. There has been grant funding for most of the communication upgrades and 911 has paid the match, all the pagers for fire departments. Brian said we do have to come up with something to come up with more funds for equipment. The Health Department was brought up and there is a statute that states the Health Department must be provided a building by the County. John explained that no one wants to pay for other peoples' expenses. Home Health and Hospice do pay rent for their space. Brad looked at the cost allocation figures and the increases. Total utility costs at the Sheriff's office were discussed. Mr. Lammers figured approx. 21% of the utility costs. Verl said there is more equipment that is needed. For now it will be based on utilities not maintenance. Approx \$2,500 per month was proposed and agreed upon by all to help defray utility costs. A new revenue line would have to be setup. Getting Narcan from the Health department was discussed due to low supply. Could the recipient be charged for the Narcan? Can it be added to the run sheet and get cost recovery through the transport costs? They need to be replenished immediately and not have to wait for a supply to come in. The Sheriff's office only has four kits, one stays in jail. Every unit should have a kit. The Sheriff will have to contact Sherri at the Health Dept to get more kits.

The business agenda was held at 10:00 with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk; and Martin Verni, Putnam County Sentinel.

The minutes were read and approved for Thursday May 11, 2017 at 11:30 a.m.

Mr. Schroeder moved to adjourn for lunch at 12:20 p.m.

Mr. Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Love, Lammers and Schroeder returned from lunch at 1:25 p.m.

Mr. Love moved to resume session at 1:30 p.m.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Tim Schnipke stopped in at 1:45 p.m. to give the Commissioners an update on the roof materials that was found when the maintenance guys removed a few tiles. He said it was tile, tar paper, and concrete. Each tile has two nail holes and most only have one nail in them. No wood, no copper. The nails are done and the tar paper is shot. A new moisture barrier is needed. Garland Roofing will be contacting Tim this afternoon to verify the materials. Tim confirmed that Perfection would be needed to be the "engineer" for the project.

Jack Betscher, Administrator met with Commissioners Schroeder, Love and Lammers at 2:10 p.m. to hold discussions

- Landfill-250 more trees were planted at the Landfill, Bowser Morner has set up a meeting with the EPA regarding the wetland. The leachate system installed may not be working as well as it should have been, since when we have a rain event there is more leachate. The dirt received from the Brookhill ditch project already has cat tails growing in it maybe it will help in the pond area. Morman's Lawn Care will start on repairing the drainage tile in the sediment pond. The ditch will be dug out and lower the drain tile to drain into the pond to eliminate the water damming up. Clean up the mound of dirt and spread it around on the thin spots on the cap. The dirt will also be used to fill in the puddling areas on the cap.
- Road 5-it was paid to have the title searches completed, now the appraisals need to be done. The Engineer needs to contact the Prosecutor regarding bidding out the appraisal service. The Engineer should be paying for this and the Commissioners would need to approve. Previously grant funds paid for those services. Commissioner Love talked to Mike Lenhart about the appraisals being needed. Another appraisal will be needed and if the landowners do not agree they can have one done themselves. The appeals court ruled that the first appraisal was not done properly. The free holder petition was passed unanimously. The landowners that did not agree to the appraisal and did not claim their offer, did have the option to have their own appraisal done. The Engineer, Prosecutor, Commissioners and Frank Reed need to have a discussion. Do we need to start over again? The Commissioners were not told during the process that the decision had to be unanimous until after it was done. Commissioners feel they need to do what their attorney says they should do. Mr. Love would like to come to a settlement.
- Courthouse Security-the security code for the back door has been shared and people are using it that should not be.

Jack brought up the use of Courtview by non-law enforcement personnel. And unauthorized use

John brought up the Communication tower, Jack asked if the Commissioners would be interested in selling .5 acres. Mike asked about what kind of amount we would ask for. The exact parcel is not known yet.

The old tower still has equipment on it so the bid process is not ready yet.

The surveys for the parcels have not been done yet by Bockrath & Assoc. The parcel for the Airport to acquire can be purchased with grant funds and the grant agreement needs to be signed by all including the Prosecutor.

- New Vehicle-an additional vehicle is needed by the Commissioners for employees to use. A new Cruz would be ideal and it could be bought through state pricing. Ottawa Chevy will match the state purchasing. Vince could talk to Duffer at Ottawa Chevy to make a deal.

Teresa Grigsby, CORSA Attorney; Gary Lammers, Prosecutor; and Chief Deputy Verl Warimont met with Commissioners Schroeder, Love and Lammers and Jack Betscher at 3:00 p.m. to discuss the Rodriguez case and legal issues at the Sheriff's department.

Mr. Schroeder moved to go into executive session at 3:00 p.m. to discuss pending or imminent court action as it related to the Sheriff's office and John Rodriguez case with Gary Lammers, Teresa Grigsby, and Verl Warnimont.

Mr. Love seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Commissioners went back on record at 3:05 p.m. out of executive session.

Mr. Love moved to move forward and accept the terms of settlement and authorize Teresa Grigsby to formalize the settlement and have the Commissioners appropriate the funds to satisfy the settlement as related to the Rodriguez complaint.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Verl explained the status of the Sheriff's vehicles new and in use. Jack asked if the Sheriff's budget was sufficient to outfit the new cars also. The parking lot will be paved starting the end of May. There are still three personnel on administrative leave, one has signed off on the last chance agreement and is back to work. BCI has contacted Verl and they are investigating back a couple years for any other violations. The progress of the other cases was discussed. Gary stated there are citizen concerns regarding the Sheriff's office. Verl explained new upcoming grant opportunities that are program oriented.

Mr. Schroeder moved to adjourn for the day at 4:30 p.m.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Tuesday, May 16, 2017.

Mr. Love seconded the motion.

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes