

Minutes for Thursday, October 19, 2017

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Dog and Kennel...

From...B 7, Veterinary Servicesto...B 2, Salaries\$ 500.00

From...B 3A, Gasoline & Oil.....to...B 2 Salaries.....\$1,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 255

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Solid Waste District Disposal Fees

From...35 FU, Fuel.....to....35 SA, Salaries.....\$ 5,000.00

From...35 SU, Supplies.....to.....35 SA, Salaries.....\$ 3,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 256

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Office of Public Safety

From....120 LIA, Liability Insurance...to....120 VRP, Vehicle Replacement.....\$2,500.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 257

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For PutCo Water/Sewer

From...113 MISC, Miscellaneous....to....113 ES-PO Sewer Usage Pohl Rd...\$28.50

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 258

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2017.

For Water District No. 1

From.....Q 45, Other expenses...to...Q 46, Village of Ottawa\$ 2,105.55

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 259

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2017:

For Clerk of Courts

From....2 E 7, Travel –Clk of Courts...to... 2 E 3, Supplies-Clk of Courts...\$950.00

From.2 E9D, Other Expenses-Clk of Court....to 2 E 3, Supplies-Clk or Courts..\$850.00

For Equip-Title Admin

From ...52 OT, Other Expenses.....to.....52 FR, Fringe Benefits.....\$2,000.00

From....52 OT, Other Expenses.....to.....52 SA, Salaries.....\$2,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 260

Mr. Love moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 052, Title Administration

52 TS, Transfer Out.....\$7,500.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2017, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 052, Title Administration (52 TS, Transfer Out).....to.....Fund 001, County General (A 26, Transfer In).....\$7,500.00

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2017, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, Municipal Court

2 G 2, Compensation of Employees\$1,150.00

2 G 2H, Employee Fringes.....\$6,000.00

2 G 2P, Employer Share PERS.....\$350.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 261

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of October 2017.

now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Love seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 262-263

Now and Then Purchase Orders.....

Airport Operations.....purchase order 35188
Clerk of Courts.....purchase order 34925
County General.....purchase order 35189
Board of D/D.....purchase orders 34873-34875
Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Exceptions: Mr. Lammers none Mr. Schroeder none Mr. Love none
Comm. Jrl. 111, Page 261

Purchase orders and Travel Requests.....

County Airport.....Blanket purchase order to Century Link for Nov & Dec service for \$300.00.

County General.....Purchase order to Friends for 35 boxes of 8 1/2 x 11 copy paper for \$979.65. Purchase order to Staples for 10 boxes of 8 1/2 x 14 copy paper for \$518.90.

Water Dist #1.....Blanket purchase order to Ottawa Water Works for October & November Usage for \$4500.00.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion
Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Mr. Love moved to approve the amendment to the minutes from Tuesday, September 26, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes
Mr. Love moved to approve the amended minutes as read from Tuesday, September 26, 2017.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes

Mr. Love moved to approve signing the purchase agreement with Oak Haven Residential Care, LLC for the dale of the former Putnam Acres Care Center building.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes
Comm. Jrl. 111, Page 262-272

Mr. Love called the meeting to order at 8:30 a.m. with Mr. Lammers and Schroeder by reciting the Pledge of Allegiance.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jack Betscher, Administrator; Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

Frank Miller stopped in the office at 10:15 a.m.

Commissioners Schroeder, Love and Lammers held a joint county conference call with Van Wert County Commissioners at 10:30 a.m. to discuss the resolution for the collection of the Leo Kortokrax Dt # 757 the Van Wert County Commissioners have not received a legal opinion from their Prosecutor yet. Putnam County Engineer Mike Lenhart will send Putnam County Prosecutor's opinion for them to submit to their Prosecutor for review. After the phone call Mr. Lenhart and the Commissioners discussed the ORC regarding petitioned ditches and the requirements.

The minutes from Tuesday October 17, 2017 were read and approved at 10:45 a.m.

The amended minutes from Tuesday September 26, 2017 were reviewed and approved at 10:45 a.m.

Commissioners Schroeder, Love and Lammers attended a luncheon meeting at the Schnipke Inn at 11:30 a.m. for Putnam County Local Corrections Planning Board.

Commissioners Love and Lammers returned to the office at 12:30 p.m.

Joe Hohlbein stopped in at 12:40 p.m. to ask about using some of the items he found in the Ag Complex if it belongs to the County. The hopper on the baler is too small for the skid steer bucket so items are always getting dumped on the floor, it needs to have wings on it to make it larger for dumping cardboard. Joe said if the items go on sale the County should look into purchasing some of the items for the recycling center. Joe also gave an update on the working situation of the sorters and that Cecil no longer helps to tie bales and will only supervise the sorters, and if there are no sorters he is not there to help nor supervise. The break room is cleaned out and usable now. A meeting may be set up with Suzy to see how things are going to be handled. Karl and Duke have been very helpful to Joe. Bob would like more hours but is not willing to do any extra work. Joe also suggested to rotate the drivers to different days either weekly or monthly. Joe also suggested cross training so others can fill in when people need days off.

Commissioners Love and Lammers approved to sign the purchase agreement for the Putnam Acres property at 12:45 p.m. The Warranty Deed and financing rules were also reviewed and executed.

Jason Hedrick and Beth Scheckelhoff met with Commissioners Love and Lammers and Jack Betscher at 1:00 p.m. to discuss the 2018 budget for OSU Extension. Jason and Beth presented the programs that they provide. Jason shared a map of the County showing where they are working. Jason explained the office staff, the full and part time positions. Jason also does work in Allen County. The past performance and funding needs for that performance was reviewed.

Jason also explained some grant opportunities for additional programs. Jason explained the cost recovery opportunities also. Jason said it is helpful that the Commissioners are visible at the programs that are provided. Any retirements would be included in the budget planning for the year of the event.

Tim Schnipke, Head of Maintenance met with Commissioners Love and Lammers and Jack Betscher at 2:00 p.m. to discuss personnel. Tim brought up his staff and the upcoming changes. Tim is not planning on refiling the position that will opening due to a retirement. Tim would like to reallocate the funds for the remaining employees in the department. The 1.5% increases that have been given in the past are not enticing to retain employees. Tim would like to give Deb an increase due to her job performance there have been no complaints. Tim also talked about his other employees and the need to give them a raise or they will be seeking other employment. Brady has built up the experience and knowledge that is needed for this job. Tim said his people are willing to help and do extra whenever needed. Tim also asked about stipends for the use of personal cell phones. Tim has a county cell phone and so does Rich. Tim said that he and his department is willing to learn more about the County's sewer pump stations also. Tim said if another person would be hired in the future he would recommend someone with current HVAC skills. John asked about equipment and what would be needed yet. Tim said a concrete saw would be something that could be needed. Vehicles are in good shape for now. The red truck that came from Putnam Acres will be replaced next and will last another year. The salt spreader is hard on vehicles. Rich's truck will become available after his retirement also. The snow plow for the red truck will last with the truck. The other tools are good. Jack brought up the a/c in the server room in the courthouse attic, the a/c at the Sheriff's office automation room and adding a/c to the small room in the Auditor's office. Jack asked for a ballpark figure for the a/c units. Jack also asked about any upgrades needed at the Sheriff's department. Tim listed the logic controller and the computer for the lock system. There are quotes coming for roofs for the Ag Complex in November. The tile on the courthouse roof is going bad but the under roof is ok. There were guys here on Tuesday to evaluate the roof on behalf of Technicon. Maintenance department takes care of 20 buildings. Bob Benroth joined the meeting at 2:50 p.m. The fencing for the recycling site will be in next week and needs to be picked up in Stryker. Tim has trailers lined up to pick it up. And the fence will be put in before the frost.

Bob presented sales tax figures, which are higher than the normal trend. The projection and budget figures were discussed. Bob told about the measures that were taken in the past (2009), to correct when shortages came up in sales tax and budget figures.

Mr. Lammers moved to adjourn for the day at 4:10 p.m.

Mr. Love seconded the motion.

Vote : Schroeder absent Lammers yes Love yes

Mr. Lammers moved to approve the minutes as read from Thursday, October 19, 2017.
Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes