

Minutes for Thursday, March 28, 2019

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Putnam County Engineer advertised for said bids for Bituminous materials and received said bids on the 21st day of March, 2019 at which time the bids were opened, publicly read, and tabled for further study,

WHEREAS, the Putnam County Engineer, Mike Lenhart sent a letter recommending that the contract for 2019 Bituminous materials be awarded to Asphalt Materials, Inc., 940 N. Wynn Rd., Oregon, OH 43616, based on their unit price bids read at the bid opening on March 21, 2019.

now therefore, be it

RESOLVED, That after review of bids received by the Putnam County Engineer, the Board of County Commissioners does hereby award the contract for the 2019 Bituminous materials, to Asphalt Materials, Inc., 940 N. Wynn Rd., Oregon, OH 43616, based on their unit price bids read at the bid opening on March 21, 2019.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 352

Mr. Schlumbohm moved to approve Vincent T. Schroeder, Chairman of Board of Commissioners to sign the Service Agreement Addendum between Woolpert, Inc. and Putnam County for 10 years of historical orthoimagery for \$ 98,614.00 to be completed by January 31, 2020.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 353-355

Mr. Lammers moved to approve the placement of the County’s Farmland (County Farm, Airport Farms) in an Agricultural District.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Mr. Lammers moved the adoption of the following Resolution: that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General
15 A 15, Transfer Out.....\$600,000.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2019, the following sums be and the same are hereby transferred, set

aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 001, County General (15 A 15, Transfer Out).....to.....Fund 008, Capital Improvements (N 4, Transfer In).....\$600,000.00
and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Improvements
N 1, Contracts/projects.....\$600,000.00
Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 356

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 104, Enterprise Zone
104 EXP, Expenses.....\$409.39
Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 357

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001
For Board of Elections:
3 A 2T, Employee Training.....\$17,000.00
(Training & Project Management)

3 A 3 Computer Fees.....\$ 4,675.00
(Election Support)

3 A 4, Equipment.....\$ 8,622.95
(Totes, Trolleys, storage boxes, table top sign/bag, & signature pads)

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 358

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 014, REA
J 3, Contract Services.....\$ 99,000.00
Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 359

Mr. Schlumbohm moved to approve signing the contracts with R & I Construction for the 2019 Design Build Bridge Replacement for the Road 19 bridge over the Blanchard River.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Mr. Schlumbohm moved to approve the signing of the CCAO Workers' Compensation Group Retrospective Rating Plan Agreement between CCAO and Putnam County.
Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 360-3640

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, Board of Commissioners of Putnam County was notified of the recommendations from the compliance review of the Tax Incentive Review Council (TIRC) for Zones #151, #157, #191 to make the following changes to the Enterprise Zone Agreements and Tax Increment Financing Agreements listed below.

Zone#	Report	Company Name	Location	TIRC Recommendation
151	151-07-01	Hirzel Canning	Ottawa	Expire 12/31/18
151	151-03-02	Whirlpool	Ottawa	Expire 12/31/18

RESOLVED, The Board of County Commissioners of Putnam County does hereby accept and approve the recommendations of the Tax Incentive Review Committee for the above listed Enterprise Zone Agreements.

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners deems it necessary to advertise for sealed bids for building alterations at the Putnam County Courthouse, Ottawa, Ohio.
now therefore, be it

RESOLVED, Sealed bids for building renovations at the Putnam County Courthouse, Ottawa will be received at the office of the Board of County Commissioners until 2:00 p.m. on the 30th day of April, 2019, at which time they will be publicly opened and read aloud.
and be it further

RESOLVED, Bidders may submit requests for consideration of a proposed substitution for a specified product, equipment or service to the architect/engineer ("A/E") no later than 10 days prior to the bid opening. Additional products, equipment and services may be accepted as approved substitutions only by written addendum.
and be it further

RESOLVED, Prevailing wage rates and equal employment opportunity requirements are applicable to this project.
and be it further

RESOLVED, Contract documents are available to interest bidders and sub-bidders for download at no charge after 2:00 p.m. Wednesday April 3, 2019 through the following link: www.technicondesigngroup.com/plan-room. All bidders registered on this site will receive notification of any issued addendum.
and be it further

RESOLVED, All bidders are required to attend the pre-bid meeting on Tuesday, April 16, 2019, at 11:00 a.m. at the following location: Putnam County Courthouse, Ottawa, Ohio.
and be it further

RESOLVED, The general contractor is the lead contractor for the project and is the contractor responsible for scheduling the project, coordinating the contractors, and providing other services identified in the contract documents. The estimated cost of the project is \$ 1,388,000.00.
and be it further

RESOLVED, Contract documents are available for download at no charge through the following link. Contractor shall receive an email notification of any addendums issued and are responsible for checking this site for the addendums prior to bid opening,
and be it further

RESOLVED, The contract documents may be reviewed for bidding purposes without charge during business hours at the following locations: Putnam County Commissioners, 245 E. Main St., Suite 101, Ottawa, Ohio 45875 and Technicon Design Group, Inc., 1800 N. Perry Street, Suite 102, Ottawa, Ohio 45875; and be it further

RESOLVED, All bidders are required to file with his bid, either a bond for the full amount of the bid or a certified check, cashier's check, or a letter of credit as per chapter 1305 of the Ohio Revised Code equal to ten percent (10%) of the bid as a guaranty that said bidder will sign the contracts for the performance of the work and the furnishing of the materials bid upon, and will furnish such bonds to the county for the performance of the contracts signed as required by law; said bonds must be drawn on a reliable company. Bonds shall be signed by an agent from a firm licensed to do business in the state of Ohio. Said firm name shall also be shown. An incomplete bond shall cause bid forfeiture. and be it further

RESOLVED, The successful bidder will be required to submit a "certificate of liability insurance" with liability and property damage limits of \$5,000,000.00 or greater and a "Workers Compensation Insurance Certificate" before the contract will be awarded. and be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any or all bids.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 366-367

Now and Then Purchase order

Equip-Title Admin.....purchase order 38688

Enterprise Zone.....purchase order 38244

County General.....purchase order 38821

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none
Comm. Jrl. 113, Page 368

Purchase orders and travel requests

County General.....Quarterly purchase orders Apr, May June

Supplies Commissioners \$ 800.00

Contract/ Repair Vehicles \$ 800.00

Travel-Commissioners \$ 2000.00

Advertising & Printing -\$700.00

Legal Counsel-\$ 800.00

Supplies- Janitor-\$ 5000.00

Contract/ Services -\$ 3000.00
Postage Supplies -\$ 600.00
Contracts/ Repairs -\$ 2500.00
Put Co Engineer-Janitor Fuel-\$ 1500.00
Dominion Energy -\$ 6000.00
AEP -\$ 22,000.00
Ottawa Water Works -\$3,000.00
Century Link -\$ 750.00
Glandorf Telephone \$2030.00
Glandorf Telephone -O-G Road \$1000.00
Dominion Energy O-G Road \$ 4000.00
AEP O-G Road \$ 6000.00
Misc Expenses - O-G Road -\$ 4000.00
AEP -Ag Complex \$ 10,500.00
Ottawa Water Works Ag Complex \$ 1500.00
Dominion Energy Ag Complex -\$ 1500.00
Misc Expenses Ag Complex \$ 3000.00

Solid Waste Dist Disp Fees-quarterly purchase orders Apr, May June Put Co Engineer
Recycling Fuel\$ 4500.00 Misc expenses -\$ 2500.00

Landfill Closure/Maintenance...quarterly purchase orders Apr May June Put Co Engineer
Leachate fuel \$ 650.00

Put Co Water/Sewer.quarterly purchase order Apr May June

Ottawa Water Works-Pohl Rd Usage for \$ 4282.20

Sewer Dist #1..Quarterly purchase orders Apr May June

AEP - monthly usage -\$ 1300.00 Ottawa Water Works- monthly usage -\$ 30,000.00

County Airport. quarterly purchase orders Apr May June

Supplies \$ 300.00 Repairs-\$ 500.00

Ditch Maintenance- projects Apr May June \$ 7000.00

Job & Family.....Travel request for Christine Alvarez to attend 2019 Annual OJFSDA
Annual Training in Columbus May 8-10, 2019 with expenses for lodging, meals and
registration for \$ 649.00.

Public Assistance.....Blanket purchase order for miscellaneous SS expenses for \$
10,000.00. Blanket purchase order for Relief allowance for\$ 6,000.00.

E-911.....Purchase order to Radio Hospital for fire pagers, equipment & freight for \$
245,749.80.

Clerk of Courts.....Travel request for Kim Redman to attend the Ohio Municipal Clerk of
Courts Assoc. Spring Conference May 22-23, 2019 in Columbus, Ohio with Purchase order
for lodging, meals, and registration for \$ 405.00.

EMS.....Blanket purchase order for employment advertising for \$ 2000.00. Purchase order to Apollo Career Center for Basic EMT tuition for \$ 1000.00.

Veteran Services.....Amended travel requests for Kristi Powell and Bob Kroeger to attend the OSACVSO winter quarterly meeting in Columbus on March 8, 2019 with expenses for meals and registration totaling \$100.00.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Schlumbohm and Mr. Lammers by reciting the Pledge of Allegiance.

State Auditors Brenda Troyer and Elizabeth Sudlow, Tracy Warnecke, Treasurer, Angie Heitmeyer, Jeremy Maag, Kim Nordhaus and Bob Benroth, Auditor met with Commissioners Schroeder, Schlumbohm and Lammers to hold the entrance conference for the County's 2019 audit. TANF, CDBG and HOME will be focused on this year. The airport audit will be separate this year. The Fair board and Board of Health audits are wrapping up. The audit should be completed by July. The letter of arrangement was signed. The cost will be lower due to testing only three federal programs rather than four this year.

Greg Bockrath of Bockrath & Assoc. and Nick Hohenbrink of Hohenbrink Excavating met with Commissioners Schroeder, Schlumbohm and Lammers and Tim Schnipke, Maintenance to discuss and review the change order that was submitted for the O-G Road Complex parking project. Greg explained that OUPS did not come out and mark the lines. A picture of the area was viewed. There were issues that the power and gas lines were not painted/marked at all. If the power line or the gas line were hit it would have created a hazardous situation. If OUPS would have done their job properly this would not have been a change order it would have been included with the project. OUPS gets paid per job. If the job is excessive feet then each address must be called in for OUPS. It is best if each utility marks their own lines. The Utilities subcontractor does not do an adequate job anymore. OUPS was called three times on this project. The Commissioners were concerned that the work was done and they are just now finding out. It was discussed at the time that the project should continue. As soon as the weather breaks the paving can be done. All the other underground is done. The Commissioners agree to pay the change order now.

Greg brought up the Sewer Dist #2 lift station The Commissioners said they would be doing it similar to the Sewer Dist 1. Greg explained the pump curve determines the size of pump and the dimensions needed.

The leachate project at the landfill was discussed with the EPA and compared to Mahoning County that has done this project also. The northwest district is changing their mind on allowing this project to proceed. They suggest a draft report proposing the project for them to review. The

leachate could contain metals and any pollutants from the decomposing process. Putnam County has a history of clean leachate. A lagoon system could be used instead. Tim explained that there are some areas on the cap that need some dirt which is there, it just needs to be moved. The landfill has a clay liner and the lagoon would be lined with clay also.

Tim said the interior of the elevator will be started next week. So approximately two more weeks of being down. Tim is getting estimates on painting the entry ways of the courthouse. The first quarter landfill inspection was done and the gas well monitoring has been completed.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers; Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

The minutes from Tuesday March 26, 2019 were reviewed and approved.

Mr. Lammers moved to adjourn for lunch.

Mr. Schlumbohm seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Commissioners returned from lunch.

Kim Redman, Clerk of Courts met with Commissioners Schroeder, Schlumbohm and Lammers to discuss a new hire and the budget to support. A starting rate of a new employee would be \$13 per hour starting in April sometime. The Commissioners' agreed to replace the lost employee from last year at the proposed rate.

Melissa Body from CEBCO stopped by since she was in the area to answer the question about chiropractic care under the insurance policy. Anthem pays the negotiated amount of about of \$28 per visit. There is a 12 visit annual limit with the policy then after that the responsibility would be on the patient. The current doctors signed the negated contracts to get them the patients. Melissa is going to reach out to more area doctors to see if they are interested in becoming members.

Commissioners Schroeder, Schlumbohm and Lammers attended the Citizens United for A Better Blanchard meeting in the Assembly Room with other County Commissioners, Engineers and Soil & Water personnel.

Mr. Schlumbohm left for the day.

Mr. Schroeder moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote Lammers yes Schlumbohm absent Schroeder yes

Mr. Lammers moved to approve the minutes as read from Thursday, March 28, 2019.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

