

## Minutes for Tuesday, April 10, 2018

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Clerk gave notice to the Board this date of the Engineer's completed survey and estimate of the construction area for the John Niese Single Ditch #978 project. and

**WHEREAS**, The proposed project commences at an open ditch on the North side on Township Road E approximately 30 feet West of Southeast corner of Section 35, Palmer Township, Putnam County, Ohio. Thence West along the line of said ditch where it turns North along the East side of Township Road 15-C to North Powell Creek #849 to a point where a sufficient outlet can be obtained.

now therefore, be it

**RESOLVED**, That the 3rd day of May, 2018, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the final hearing on the proposed improvement. and be it further

**RESOLVED**, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers absent  
Ditch. Jrl. 6, Page 131

Mr. Love moved to sign the grant agreement for Targeted Community Alternatives to Prison between the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions and Putnam County to award grant funds to assist local governments under the T-CAP program, that is designed to reduce or divert the number of persons committed to state penal institutions and/or detained in and/or committed to local corrections agencies.

Whereas, the purpose of this grant is to provide funds to Ohio Counties to effectively supervise, treat and hold accountable low-level, non-violent offenders, and at the same time safely reduce Ohio's prison population. The grant awards a total amount up to seventy-five thousand dollars. Payable in one payment of \$15,000 during FY 2018 and four payments totaling \$60,000.00 in FY 2019 with grant term ending September 30, 2020.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers absent

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG  
T 5, Formula Expenses.....\$10,030.00

Mr. Lammers seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 138

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2018.

For Commissioners

From....15 A 17A, Contingencies/Misc.....to....14 A 1, Insurance County  
Bldgs.....\$1,722.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 139

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners has received a request from Robert Benroth, auditor, to establish a revenue line and an appropriation line for Cooper Hatchery, Inc. in Fund 106, Tax Equivalent.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree to have the Putnam County Auditor create the following revenue line in Fund 106, Tax Equivalent:  
106 COOP2, Cooper Farms TIF

and be it further

**RESOLVED**, The Board of County Commissioners does hereby agree to have the Putnam County Auditor to create the following appropriation line:

106 COOP2, Cooper Farms TIF

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 140

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of April 2018. now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 141-142

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, the Putnam County Auditor brought to the attention of the Commissioners a discrepancy in the county Policy Handbook regarding payment of **Sick Leave Upon Retirement** of an employee of the county, and

**WHEREAS**, the Auditor and the Commissioners conferred in a public meeting regarding this matter, and

**WHEREAS**, the Commissioners are in agreement with the Auditor that confusion exists regarding this matter of **Sick Leave Payout Upon Retirement**, and

**BE IT FURTHER RESOLVED**, Page 43, sub paragraph H of the current Policy Handbook regarding **Sick Leave Upon Retirement** shall read as follow:

**A. Sick Leave Upon Retirement.**

Upon retirement from active service with the County, an employee who was employed by the county on or before March 15, 2002 and who has accumulated ten or more years of service with the State of Ohio, other political subdivision (school, law enforcement, etc.) shall be paid for one hundred percent (100%) of the value of the employee's accrued unused sick leave. The maximum aggregate payment to the employee shall not exceed the value of nine hundred and sixty (960) hours of accrued but unused sick leave. The payment shall be based on the employee's rate of pay at the time of retirement.

Upon retirement from active service with the County, an employee who was employed after March 15, 2002 but has ten years or more of service with the State of Ohio, other political subdivision or combination thereof will be paid in cash for up to one-fourth (1/4) the value of the employee's accrued but unused sick leave credit. The maximum aggregate payment to the employee shall not exceed the value of thirty (30) days (240) hours accrued, unused sick leave. The payment shall be based on the employee's rate of pay at the time of retirement. Payment will be made the first pay period of the third month following employee's retirement date. A payout under this provision will eliminate all of the retiring employee's sick leave balance.

Mr. Lammers seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 143

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Airport.....

From.....5 A 10E, Utilities.....to.....5 A 5, Repairs....\$1,700.00

Mr. Love seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 144

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 084, HOME

84 PR, HOME Private Rehab.....\$50,000.00

Mr. Lammers seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes

**Now and Then Purchase order**

**Landfill Closure/Maintenance**...purchase order 36554  
**Board of D/D**.....purchase order 36021

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none  
Comm. Jrl. 112, Page 146

**Purchase orders and travel requests**

**Commissioners**.....Travel request for John Love to attend the CEBCO meeting in Columbus on April 13, 2018 no expenses listed. Travel request Michael Lammers to attend the West Central Ohio Safety Council meeting in Lima on Apr.10 with \$30 for registration. Travel request for J Betscher to attend the Water Quality CCAO meeting in Allen County on April 30, 2018 no expenses listed. Purchase order to CORSA for 2018/2019 renewal for \$164,970.00.

**Sheriff K-9**.....Purchase order to Elite K-9 Inc for K-9 training supplies for \$1005.70.

**Sheriff**.....Travel request for Tim Kramer & Noah Gerschutz to transport inmate Stafford Mitchel from Florida to Putnam County Jail on Apr 9-10, 2018 with purchase order for airline tickets, lodging , meals and other for \$1144.90. Travel request for Brian Siefker to attend the BSSA Spring Conference in Columbus May 15-17, 2018 with expenses for registration and meals for \$456.00.

**CDBG**....Purchase order to Putnam County Council on Aging for 2018 Senior Expo registration for \$30.00.

**Dog & Kennel**....Travel request for Mike Schroth to attend the Shelter/Rescue Training in Perrysburg on April 17, 2018 no expenses listed. Travel request for Mike Schroth to attend the NW Ohio Dog Warden Assoc meeting in Wood County on April 11, 2018 no expenses listed.

**Ditch Maintenance**....Purchase order to Kent Bryne Excavating for work on Adolph Miller Dt #837 for \$5000.00. Purchase order to Buckeye Pool & Trucking for work on Richard Kohls #911 Lat 3A for \$2717.02.

**Solid Waste Dist Disp Fees**.....Purchase order to Putnam County Sentinel for Earth Day Ad 2018 for \$50.00. Purchase order to Putnam County Council on Aging for Senior Expo Exhibitor Fee for \$30.00.

**Veteran Service Commission**....Travel request for Joe Moenter and Kristi Powell to attend the OSACVSO Spring School in Columbus, OH May 8- 11, 2018 with purchase order for mileage, lodging, meals and registration for \$1463.20.

**Job & Family**.....Travel request for Mary Ricker to attend the OACCA Spring Conference April 30 through May 2, 2018 with expenses for mileage, lodging, meals and registration for \$730.55. Travel request for Carie Dotson to attend the OACCA Spring Conference on May 1-2, 2018 with expense for mileage, lodging, meals and registration for \$545.98. Travel request for Tami Yount to attend the OJFSDA Annual Training Conference May 7-9, 2018 with expenses for mileage, lodging, and meals for \$460.90. Travel request for Kelly Schroeder to attend the OJFSDA Annual training conference on May 7-9, 2018 with expenses for mileage, lodging, meals and parking for \$611.30. Travel request for Traci Kohls to attend the Victim Assistance conference May 13-15, 2018 with expenses for mileage, lodging, meals, registration and parking for \$634.90.

**County General**.....Purchase order to Kahle Supply & Feed Mill for spray and fertilizer for yards & grounds for \$1622.00.

**HOME Funds**....Purchase order to Bebout & Houg for Allen Co Private Rehab - McClellan for \$34700.00. Purchase order to Hillard Craft & Sons for Allen Co Private Rehab -Youngblood for \$32965.00. Purchase order to JT Home Services for Allen Co Private Rehab -Wright for \$33750.00.

**County Airport**....Purchase order to Sarka Electric for door motor & LED light for \$2000.00

**Law Library**.....Purchase order to Putnam Co Commissioner for cost allocation for \$9734.00.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Exceptions: Mr. Love none            Mr. Schroeder none            Mr. Lammers none

Mr. Lammers attended the West Central Ohio Safety Council meeting in Lima.

The meeting was called to order by Mr. Love with Mr. Schroeder at 8:30 a.m. by reciting the Pledge of Allegiance.

Greg Luersman stopped into discuss the more frequent requests he is getting to put up towers to measure wind in Van Buren and Blanchard townships. There is some talk about a wind farm also. The legislation was also discussed.

Mr. Lammers returned from the Safety meeting.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator and Cindy Landwehr, Clerk.

The bid opening for Job & Family Services lease vehicles was held at 10:30 a.m. with Commissioners Schroeder, Love and Lammers and Suzy Wischmeyer JFS, Director.

The bid were received as follows:

<u>Bidder</u>	<u>Bid Bond</u>	<u>Vehicle Type</u>	<u>Bid</u>
Knippen Chrysler	bond included for	2018 Chrysler 300	36 mo lease \$399.57
Delphos, OH			48 mo lease \$346.00
			Purchase price \$25,836.00

Mr. Love moved to table the bid for review.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Mr. Betscher brought up non-emergency medical transportation. Suzy said there are vehicles already leased for that service. When the service is discontinued two part-time employees will be let go. The people using this service will be left without options. All of these runs are for medical purposes only. There is no other transportation available for people under 62 on Medicaid. All of these services are reimbursed through Medicaid currently. If the program discontinues prior to the end of the vehicle lease the vehicles will become shared until the end of the lease. Suzy gave an operational update to the Commissioners also. The shared services process was discussed. There could be some additional help available to work at the recycling center also. Mr. Lammers asked about a process checking on people who are on complete disability. Suzy said yes and awards were received regarding that process. Elevate 2018 was very successful. High school students were invited and there were part time and after school job available for them.

Commissioners Schroeder, Love and Lammers held a conference call with Mr. Carl Westrick of Ottawa at 11:30 a.m. regarding right of ways along the river. Mr. Westrick does not believe the public should not have access to the river. There was an 80-200 foot right if way that is mentioned in a wildlife conservation class the Mr. Westrick had taken. If the Commissioners are going to use eminent domain it should be used properly. The Commissioners are not using eminent domain. Mr. Westrick does not believe the farmers should be paid. This is a preliminary plan proposed to the Commissioners, all exploratory, nothing has been decided yet.

The minutes from Thursday April 5, 2018 were reviewed and approved.

Mr. Lammers moved to adjourn for lunch at 12:15 p.m.

Mr. Love seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Commissioners returned to the office at 1:15 p.m.

Commissioners Schroeder, Love and Lammers held discussions regarding a request for engine brake signage for County Roads. This is basically a noise ordinance. ORC 505.17A and 4513.221E are the codes determined by the Attorney General that allow for the Board of Commissioners or Township trustees to enact a regulation prohibiting the use of engine brakes

on vehicles within the unincorporated area of the County or Township. This does include ODOT maintained highways within the boundary of the County or Township, as well as County and Township Roads. The Commissioners would like to have the Engineer submit a resolution to give authority to put up signage to restrict the use of engine brakes. The Engineer was asked to provide guidance for the prohibition of the engine brake use. The Engineer thought cost would be an issue depending on how many signs will be needed. Putting them on all county bordering roads is not necessary but on heavier traveled roads. A specific number should be listed to determine the need for a sign. The road could be monitored for use to determine the need. Commissioner Lammers proposed the number of a minimum 50 semi-trucks traveling a road within a 24 hour period to be the target number. Commissioner Schroeder proposed a minimum of 45 semis, to be determined by a counter. Mr. Love agreed to 45 trucks on a County Road. The Engineer would have to conduct the study for the number of trucks when a request comes in. All Commissioners agreed to the 45 trucks minimum in a 24 hour period determined by a counter test performed by the Engineer.

Tim Schnipke stopped in to give a maintenance update and asked about repairing the concrete inside the recycling area of the building. The Recycling Center may get moved to a different part of the building so do they still want to repair it. They do not, if the purpose of the area is going to change. A dump area with a pit was discussed for the recycling area, and something added to keep the materials from blowing around in the building when the door is open. A conveyor would also be needed. A plan will have to be made. A review of the courthouse roof was done today as to the moving of the a/c units. The Ag Complex roofs will not be started for two weeks now due to the weather. The showing of the Old JFS building for the pro-life group will be this evening. The area of the building for them to occupy was verified.

Commissioners Schroeder, Love and Lammers held a conference call with Pejmaan Fallah from EPA regarding leachate disposal and the wetland creation. Pejmaan explained he is from the financial division, and could help with WPCLF funding for the wetland creation. An application will have to be submitted to qualify for the funding. OWDA could assist if, this is an immediate issue. The approx. cost is \$75,000. Mr. Love asked what information will be needed. Send him email of needs, problems that will be alleviated, cost savings and cost of the project. Identify a contact person from our office. Mr. Betscher will be our contact person [Pejmaan.fallah@epa.ohio.gov](mailto:Pejmaan.fallah@epa.ohio.gov) is the email Mr. Betscher can send our needs to. 614-644-3666 is his direct number. After the call the Commissioners considered calling a local engineer to see if they could handle the request.

A MAN Unit employee had to complete required medical testing and did not confirm insurance coverage for the tests and now has a large medical bill. CEBCO will be asked for guidance this with situation.

Mr. Lammers moved to adjourn for the day at 4:30p.m.

Mr. Schroeder seconded the motion.

Vote: Love yes, Schroeder yes, Lammers yes



Mr. Lammers moved to approve the minutes as read from Tuesday, April 10, 2018.

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder absent      Mr. Lammers yes