

## Minutes for Tuesday, December 18, 2018

Mr. Schroeder moved for the adoption of the following resolution:

WHEREAS the Board of Putnam County Commissioners, Putnam County, Ohio has determined that upon the advice of counsel and with full understanding of the terms of the settlement it would be in the County's best interest to settle the County Road 5 cases noted below; and

WHEREAS, the property owners of the County Road 5 cases have also indicated their acceptance to settle these matters in accordance with the terms mutually agreed to; and

WHEREAS upon the advice of Counsel and a with a full understanding of the terms of settlement, the Board of Putnam County Commissioners does hereby resolve and approve the settlement of the County Road 5 cases noted below; and

WHEREAS

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUTNAM COUNTY COMMISSIONERS, PUTNAM COUNTY, OHIO THAT:

The Board of Commissioners hereby direct the Putnam County Auditor to pay and deposit with the Putnam County Clerk of Courts in the County Road 5 cases noted below the additional sums as noted herein as follows:

2018 CV 20	Buckeye Stave	\$ 18,156.00
2018CV 25	Terry & Lisa Stainbrook	\$ 2,262.00
2018CV 27	Scott & Cheryl Rhoad	\$ 2,628.00
2018 CV 30	Albert J. Nienberg (Deceased),et. al	\$ 2,012.00
2018 CV 31	Robert & Cynthia Niese	\$ 13,722.00

The total amounts deposited and paid in the above noted cases shall be an amount equal to three (3) times the appraised amount as determined by Putnam County's appraiser, Kevin Schroeder.

The Board of Commissioners further agree to settle the following County Road 5 cases noted below at the appraised amounts as currently on deposit with the Putnam County Clerk of Courts as noted below:

2018 CV 19	Patrick Bros, General Partnerhip	\$ 833.00
2018 CV 21	Patrick Holdings, Inc.	\$ 3,657.00
2018 CV 22	Thomas M. Patrick	\$ 918.00
2018 CV 24	Mary Lou Patrick (Deceased)	\$ 5,186.00
2018 CV 28	Mary Lou Patrick (Deceased)	\$ 8,000.00

The Board of Commissioners further direct that upon receipt of funds noted herein and upon the execution of all the necessary easements, releases and dismissals connected with the terms of the settlements, the Putnam County Clerk of Courts shall pay the total amounts deposited in the above noted County Road 5 cases to the respective property owners.

The Board of Commissioners further direct their counsel to prepare any and all other documents necessary to effectuate the settlement of the within cases as soon as practicable and to present them to this Board for review and execution as necessary.

Mr. Love seconded the motion

Vote: Mr. Love YES Mr. Schroeder YES Mr. Lammers YES  
Comm. Jrl. 113, Page 118-119

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018

Fund 001, County General  
For Commissioners  
From...1 A 8, Travel Exp Comm...to...15 A 17A, Contingencies.....\$ 700.00  
From...14 C 1, Taxes, Levies Assess..to...15 A 17A, Contingencies..\$5,000.00  
From...14 A 5, Official Bonds.....to....15 A 17A, Contingencies...\$1,000.00  
From....15 A 14, Attorney Fees.....to....15 A 17A, Contingencies...\$ 2,080.00  
From...15 A 15A Advance Out ...to... 15 A 17A, Contingencies .....\$ 5,000.00  
From...14 B1, Accrued Vacation.....to....15 A 17A, Contingencies...\$ 21,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 113, Page 120

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of December 2018. now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 113, Page 121-122

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Clerk of Courts, Teresa Lammers will be retiring, December 31, 2018.  
and

**WHEREAS**, To keep the continuity of office operations in the Putnam County Clerk of Courts, it is necessary to temporarily fill the position of Clerk of Courts until the Democratic party appoints a successor by the 3<sup>rd</sup> week of January 2019.  
and

**WHEREAS**, Kim Redman has worked in the Clerk of Courts office for the past 11 years, and is qualified to assume the duties of Clerk of Courts.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby appoint Kim Redman to the temporary position of clerk of the Putnam County Clerk of Courts effective January 1, 2019.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 113, Page 123

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**  
**Fund 058, HAVA Grant**  
**58 TR, Education & Training.....\$ 1,600.00**

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 113, Page 124

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Airport.....

From.....5 A 2, Salaries, Airport.....to.....5 A 10 E, Utilities....\$406.39  
From.....5 A 3, Supplies.....to.....5 A 10 E, Utilities....\$66.50

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 113, Page 125

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, Section 307.12(E) of the Ohio Revised Code authorizes the Board of County Commissioners to sell personal property, including motor vehicles acquired for the use of county offices and departments, and road machinery, equipment tools or supplies that is not needed for public use, is obsolete, or in unfit for the use for which it was acquired, by internet auction:

**WHEREAS**, the County Engineer has expressed an interest in utilizing internet auction to sell unneeded and obsolete County equipment: and now, therefore

**BE IT RESOLVED**, that the Board of Commissioners authorizes the County Engineer to sell personal property owned by the County which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired by internet auction; and

**BE IT FURTHER RESOLVED**, that each auction listing on GOV Deals.com shall continue for no less that ten days, including Saturdays and Sundays and legal holidays during which time bidders may make bids; and

**BE IT FURTHER RESOLVED**, that the general terms and conditions of sale shall be for cash, no trade or barter, without warranty of fitness or merchantability, on as "as is, where is" condition basis with delivery to take place at the property's present Putnam County location; and

**BE IT FURTHER RESOLVED**, that upon adoption of the Resolution the County Engineer of his designee(s) shall take such actions as are necessary to comply with the notice and procedural requirements described in section 307.12(E) of the Ohio Revised Code.

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 113, Page 126

Mr. Love moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 006, Public Assistance  
H 15, Other Expense.....to.....H 35, Transfer Out.....\$1,300.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From Fund 006, Public Assistance (H 35, Transfer Out).....to..... Fund 003, Childrens Service SS 13, Transfer In).....\$ 1,300.00  
Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 113, Page 127

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Juvenile  
From....2 D 6, Probate Juror Fees.....to...2 D 2P, PERS.....\$ 221.14  
Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 113, Page 128

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Auditor...

From....1 B 13H, Fringes ....to....1 B 13P, PERS.....\$128.01  
From....1 B 13H, Fringes.....to.....1 D 1P, PERS.....\$ 138.63  
From....1 B 13H , Fringes ...to.....1 J 1P PERS.....\$ 228.98

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 113, Page 129

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2018.

For IT

From...1 A 15, Salaries.....to.....1 A 15B, PERS.....\$ 1,992.41

From...1 A 12F, Fringes.....to.....1 A 12P, PERS.....\$433.36

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Comm. Jrl. 113, Page 130

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General ..Sheriff

4 B11MP, Prisoner Medical.....\$ 3,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Comm. Jrl. 113, Page 131

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Engineer/County

From ...12 A 9C, Tax Map Supplies.....to...12 A 9A, Tax Map PERS...\$ 262.98

For Engineer...

From...K 36, Emergency Bridge Fund.....to....K 24, Other Expenses.....\$5,000.00

From...K 36, Emergency Bridge Fund.....to....K 25, Comp Of Employees-Bridge..\$25,000.00

From...k 36, Emergency Bridge Fund.....to K 34, Employer share PERS....\$ 7,170.89

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 113, Page 132

Mr. Lammers moved the adoption of the following Resolution:  
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 052, Title Administration  
52 TS, Transfer Out.....\$1,300.00

and also  
that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 052, Title Administration (52 TS, Transfer Out).....to.....Fund 001, County General ( A 26, Transfer In).....\$1,300.00

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For County General  
2 G 2, Compensation of Employees.....\$750.00  
2 G 2P, Employer Share PERS.....\$ 550.00  
Mr. Love    seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Comm. Jrl. 113, Page 133

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Sewer Dist #2 Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	Q 57A, Advance In	\$ 1,000.00

And  
BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the

following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2  
Q 35, Contracts Sewer.....\$ 1,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Comm. Jrl. 113, Page 134

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Prosecutor  
From.....1 E 9, Contracts/Services.....to...1 E 2P, PERS....\$500.00  
From.....1 E 4, Supplies...to....1 E 2P, PERS....\$ 27.36  
Mr. Love seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Comm. Jrl. 113, Page 135

Mr. Love moved to approve the agreement between Putnam County Commissioners and Lucas County Board of Commissioners for Lucas County Coroner to perform necessary autopsies for Putnam County effective January 1, 2019 and terminating December 31, 2019.

Mr. Lammers seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Comm. Jrl. 113, Page 136-137

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, Dr. Anna Horstman has informed the Board of County Commissioners that she will resign her position as Coroner of Putnam County on January 4, 2019.  
and

**WHEREAS**, The Board of County Commissioners deems it necessary to temporarily fill the position of Putnam County Coroner until the Putnam County Republican Party Central Committee appoints a successor.  
and



**WHEREAS**, Anna Horstman M.D. has recommended that Dr. Jennifer Maag of Ottawa be appointed to the position for the remainder of the term.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby appoint Dr. Jennifer Maag, Ottawa, to the temporary position of Putnam County Coroner effective January 5, 2019.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 113, Page 138

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Soil and Water  
From.....L 13, Other Expenses.....to.....L 11, PERS .....\$ 700.00  
Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 113, Page 139

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 081, EMA**

<b>W 1, Salaries.....</b>	<b>\$ 4,211.00</b>
<b>W 2, Supplies.....</b>	<b>\$1,200.00</b>
<b>W 3, Equipment.....</b>	<b>\$8,000.00</b>
<b>W 4, Contracts, repairs.....</b>	<b>\$ 1,408.18</b>
<b>W 6, PERS.....</b>	<b>\$ 304.00</b>
<b>W 6A, EMA Hospital Insurance.....</b>	<b>\$6,000.00</b>
<b>W 7, Worker's Comp &amp; Medicare.....</b>	<b>\$ 300.00</b>
<b>W 8, Cost Allocation.....</b>	<b>\$ 12,090.98</b>
<b>W 9, Other Expenses.....</b>	<b>\$6,811.00</b>
<b>W 9A, HAZMAT Team.....</b>	<b>\$ 5,000.00</b>

Mr. Love seconded the motion

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 113, Page 140

**Now and Then Purchase order**

**County General**.....purchase order 37897  
**County Airport**.....purchase orders 37895, 37896  
**Public Assistance**.....purchase orders 60266-60268  
**Childrens Service**.....purchase orders 80183-80186  
**Dog & Kennel**.....purchase order 37899  
**Airport Operations**.....purchase order 37898  
**EMS**.....purchase order 3244  
**Sewer Dist #2**.....purchase order 38000

Mr. Love      moved to approve the then and now purchase orders.  
Mr. Schroeder      seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Lammers yes

Exceptions: Mr. Love none      Mr. Schroeder none      Mr. Lammers none  
Comm. Jrl. 113, Page 141

**Purchase orders and travel requests**

**County General**.....Purchase order to Putnam County Clerk of Courts for settlements for Road 5 cases  
2018 CV 20 Buckeye Stave \$ 18,156.00  
2018CV 25 Terry & Lisa Stainbrook \$ 2,262.00  
2018CV 27 Scott & Cheryl Rhoad \$ 2,628.00  
2018 CV 30 Albert J. Nienberg (Deceased), et. al \$ 2,012.00  
2018 CV 31 Robert & Cynthia Niese \$ 13,722.00  
totaling \$38,780.00.

**Engineer**.....Travel request for Derek Heitzman to attend Bridge Rating Training in Columbus Dec 19-20, 2018 with expense for lodging, meals and parking for \$341.00.

**Solid Waste Dist Disposal Fees**.....Purchase order to McDaniel's Trophies for science fair trophy-recycling for \$15.00.

**County General**....purchase order to Erie Insurance for sheriff bond renewal for \$174.00.

**Board of Elections**.....Travel request for Karen, Becky, Kurt, Carla, Kathy & Tony to attend the 2019 winter conference in Columbus Jan 7-11, 2019 with expense for mileage, lodging, meals, registration and parking for \$4709.20

**Capital Imp**.....Purchase order to Technicon Design Group for courthouse improvements for \$51,500.00.

**Dog & Kennel.....**Purchase order to 4 imprint for business card magnets & handouts for \$97.58. Purchase order to 4 imprint for power clips handouts for \$ 180.30.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Exceptions: Mr. Love none            Mr. Schroeder none            Mr. Lammers none

Mr. Love called the meeting to order with Mr. Schroeder by reciting the Pledge of Allegiance.

Mr. Lammers joined the meeting.

The Board of Elections Kathy Miller, Kurt Sahloff, Tony Schroeder, and Carla Tooman, Becky Hermiller, Karen Lammers and WLIO met with Commissioners Schroeder, Love and Lammers concerning the voting equipment. A proposal for reducing voting equipment was presented and reviewed. The reduction is due to early voting by absentee ballot or in person at the Board of Elections, the Board of Elections is looking at reducing the voting locations also. The turnout for early voting is high over 20%. There is legislation to get voting equipment set in the Board of Elections office for the early voting to reduce the use of the absentee ballots. The office has been uniform in the decision of keeping the paper ballots. Some of the combined precincts were discussed and reviewed as well as the newly combined precincts. The costs of these changes were presented and reviewed with the reduction in the equipment. Some backup machines were needed in the last election. There will be signage needed for the combined precincts as well. New signage and transport totes for the ballots will be needed. The training session schedule was reviewed. The legislation will not cover all the necessary expenses. The expenses and maintenance costs were reviewed. The old equipment will go to the State unless they can be recycled. All the States are getting new voting equipment. The new equipment will be leased initially then the County will own it. Could the Commissioners set aside the chargeback money for the old machines and let the Board of Elections use it. This process could happen again in 10 years. The machines may not contain much material that can be recycled. The costs of the ballots were reviewed. The supplies costs will be reduced due to the use of smaller envelopes, the larger more expensive envelopes will no longer be needed. The requests will be submitted to the Secretary of State and all the levels will need to approve. The new equipment would be installed before the May 2019 elections. It would be good to use the new equipment in a smaller election first "to get our feet wet" before having to use them in a big election in November. The poll workers get frustrated when the equipment does not work since they only use them twice a year. The new equipment will cut down on the processing due to taking images of the ballots. The voting must be available and ready to start by 6:30am on election day so many early morning hours are spent prepping the equipment. Putnam County should stay within the allocation from the state so the County should not have to pay anything. The proposal is not final yet so any changes can still be submitted.

The business agenda was held with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator; Cindy Landwehr, Clerk and Steve Coburn-Griffis, Putnam County Sentinel.

A pre-construction meeting for the O-G Road Complex parking addition project was held with Commissioners Schroeder, Love and Lammers; Jackson Betscher; Troy Recker and Greg

Bockrath of Bockrath & Assoc., Nick Hohenbrink of Hohenbrink Excavating and Tim Schnipke. The contracts have been signed. The specs books were distributed. Could the storm tile sections be installed during the January holiday weekend with President's day be the backup date. The neighboring landowner is ok with the work and just wants to property to be restored when finished. There is buried electric power OUPS will be called. The shed will be removed from the property and the fence. The signage for the Village may have to be moved temporarily. The plans were reviewed to confirm the tile placements. Bockrath's will do the staking. Some coordination with AEP may be needed for access. No contacts have been made yet. The contractor would like to start before the spring because wet conditions may cause more damage. If the topsoil is removed first then the stone can be stockpiled without damaging existing paved area. An agreement or mem of understanding will be written up for the neighboring landowner agreement. Bockrath will review the pay requests first must have three copies. Bockrath will do inspections as well as Putnam County Maintenance.

The minutes from Tuesday December 11, 2018 and Thursday December 13, 2018 were reviewed and approved.

Mr. Lammers moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Commissioners resumed session.

Commissioners Schroeder, Love and Lammers attended a presentation in the Assembly Room by Citizens for a Better Blanchard inviting Soil & Water and surrounding County Commissioners Allen, Hancock, Wyandot, Hardin and other water conservation groups.

Mr. Lammers moved to adjourn for the day.

Mr. Love seconded the motion.

Vote; Love yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, December 18, 2018.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes