

Minutes for Thursday, December 6, 2018

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018 General Ditch
Q 50, Advance Out.....\$40,000.00

and be it
RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|---|-------------------|---------------|
| Q 50, Advance Out (Repay County General for Advance in October, 2018) | A 25A, Advance In | \$40,000.00 |

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 113, Page 91

Mr.Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General
1 A 42H, Wellness Grant.....\$ 13,450.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 113, Page 92

Mr. Love moved to sign the participation agreement regarding Energy Purchasing Programs of the CCAO Service Corporation including natural gas, electricity, electric aggregation, natural gas aggregation, and solar PV purchasing.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 113, Page 93-104C

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio,
that the following appropriation modification be made for the year ending December 31, 2018.

For Auditor...

From....1 J 3, Equipmentto....1 B 9D, Other Expense\$622.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 113, Page 106

Now and Then Purchase order

Airport Construction Grant.....purchase order 37882, 37883

Airport Operations.....purchase order 37884

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none
Comm. Jrl. 113, Page 105

Purchase orders and travel requests

County General....Purchase order to SPPS Boosters Knights Care for Kids for gas cards for
wellness incentive 2018-2019 for \$ 21,700.00.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none

Mr. Lammers called the meeting to order with Mr. Love and Mr. Schroeder by reciting the
Pledge of Allegiance.

The Commissioners discussed the possibility of taking over the old ODOT garage property. It
was thought that Ottawa Township has the most interest in it to get out of the flood zone.

Commissioner Lammers attended a meeting with ODOT and the County Engineer in the
Assembly Room.

Administrator Jackson Betscher held discussions with Commissioners Schroeder and Love
regarding his meeting with Jeff Reinkemeyer of Avangrid and the AEZ (Alternative Energy
Zone). The services provided by the County must be considered before the money is taken
away from the County.

The business agenda was held with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator; Cindy Landwehr, Clerk and Martin Verni Putnam County Sentinel.

Jack Williams, Barb Hermiller, Dean Meyer, Tim Maag, Russ Bales and Doug Schroeder met with Commissioners Schroeder, Love and Lammers, Alaina Siefker and Jackson Betscher to discuss the Ottawa Water and Sewer services. Martin Verni sat in on the meeting also. Mr. Lammers asked about the Village taking over the existing county districts. Mr. Williams said there are regulations and requirements in place that need to be met. Mr. Williams said the water would be no problem since the County was included in the contingency plan already. The Village is ready to take the water today. Why wouldn't the water and sewer go together? Mr. Williams explained that there was a difference in the specs on the sewer systems and did not meet the specifications of the Village at the time the sewer system was put in. The County will not do water without the sewer. The County will have to get an operator of record in place by the end of the year. The sewer requirements that would be needed an assessment of the assets would be needed, the sewers may need to be lined. A commitment of the lines would be needed. Ottawa had their sewers camered and lined in 1986. Storm sewers would be needed in the unannexed areas. The contingency is that the sewers must be fixed prior to the Village taking them over. Grant funding was looked at for storm sewers in Sewer Dist #1 but not received. If the County could get storm sewers proposed then the Village would consider taking the sewer lines. The storm sewer currently goes to about Eastown Drive. ODOT could be involved with the storm drainage also. A list was requested from the Village for the requirements needed for them to take over the sewer systems. If a memorandum or commitment is received from the County then the Village could include the County lines in with the Village plans. The County would like to have a starting point to get the Village to take over the water and sewer lines to get the County out of the water and sewer business. A study was done in the past on the Sewer Dist #2 area for drainage and the study proposed a very expensive plan. The County Engineer looked at the area and found smaller tiles would work for the area just as well. Sewer meters would also be needed in the area that is not annexed. The meters could save the homeowners some money compared to what they are paying now. Commissioners Schroeder brought up the I & I issues with the sewer areas. The issue of storm sewers for Sewer Dist #2 is not new and has been discussed many times in the past. Mr. Williams said they do not look at the area as a "cash cow". The Village Council would have the final vote on accepting the water and sewer lines. If a memorandum of understanding exist then the Village can include the County lines in their contingency plans. The people in Sewer Dist #2 recently received an increase in their bill to \$180 per month. The County needs their checklist in order to draft a memorandum of understanding. The Village has two meetings before the end of the year. A decision needs to be made before the end of the year. The time frame on the checklist completion is not known until the County knows what needs to be done. Once the County is separated from the Village plans it will be harder to get it back together. If this agreement is put in place the customers will have a cost savings. Commissioner Schroeder asked about the THM totals, Mr. Williams explained that the numbers are down. If the County get separated out of Ottawa's plan there will be a fee unless the County stays with Ottawa's plan. A public water ID is required and currently the county lines are under Ottawa's ID and the Village will be the operator of record. The water system can remain as is the sewer system needs the memorandum of understanding. In review the Village may be interested in taking over the water system for the County as is and taking over the sewer system once the checklist items are completed or committed to be completed through a memorandum of understanding. This would

benefit everyone if an agreement can be met with the Village. The Village does not have authority over the area unless they annex. Annexation would depend on the area having storm drainage in place or a plan to complete it. The County cannot commit to the timing of completion until the requirements are known. There is possible grant funding available for this type of project also. The EPA will require the Memorandum of Understanding. If a Memorandum of Understanding is agreed upon then the Village and County will have to meet and keep everyone updated on the progress and operations.

The minutes from Tuesday December 4, 2018 were reviewed and approved.

Mr. Lammers moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Commissioners returned from lunch.

Kevin Niese of Technicon Design Group met with Commissioners Schroeder, Love and Lammers to discuss the courthouse restoration. The roof project is almost done the heating and a/c people have to finish up. Kevin presented some drawings and has talked to some restoration consultants. Kevin has some bidding questions for dates and walk throughs for contractors to come and look at the building. It was suggested by Kevin to go out to bid mid-January with a mandatory pre-bid meeting held at the Courthouse to address any questions from contractors. The drawings will need to specify the preservation of the stone exterior for the drainage. The best scenario would be to start with the roof and work down. The interior downspouts and the connections were discussed. The condition of the interior downspouts was inquired. It was thought they should be in good shape since they are not under any pressure. The order of the work was discussed start with roof, complete any core drilling for drainage, then clean the stone exterior. Moving the ramp was discussed as to where to be in the project process. No rush on the façade work. The financial status of the County was inquired. The County has the funds set aside for the whole project. The contractor participation in TIPS was inquired, a general contractor cannot participate in TIPS. The roof is the next priority and can be done through TIPS. The length of the restoration depends on the grinding of the mortar joints. If everything is done under one contract then all the contractors can share the use of the scaffolding and coordinate the steps of the project. The three roofs over entrances were also discussed if they would be included also. It was suggested to start with the east side and construct the new ramp so the handicap ramp would not have to be closed. Also to work on the same section of roof to coincide with the side of the courthouse that is being done. The new ramp should include a snowmelt system with a boiler, not electric. Start on east TIPS program for roof, then stone restoration and new ramp and work around the building, the ramp work will continue and when they get to the North side the old ramp should be able to be removed. The railings on the west side that are attached to the stone were inquired, if they could be fastened to the walk way instead of the building. The Commissioners agreed to get the project ready for bid. Since it was discovered that there is wood slats already in place on the roof the roof bids should come in lower than originally expected. The time frame can be discussed when the bid specs are prepared. Kevin showed drawing showing the problems spots on the courthouse that will be addressed through the project.

Sheriff Siefker, Brandi Anspach, Staci Schroeder and Verl Warnimont met with Commissioners Schroeder, Love and Lammers to discuss the Sheriff department's budget. Martin Verni joined

the meeting. The Sheriff is here to discuss the 2019 budget and the discrepancies that were found. Courthouse security wage lines were in question. Mr. Betscher confirmed that the courthouse security wages were included with the F/T Union compensation line (6 A 2). Originally the courthouse security was set to be funded half and half by the Sheriff and Commissioner but did not work out that way the Commissioners funded the whole thing. Since the individuals who work the security are union employees their compensation was included with the union wages. There is revenue from the courts that pay some of the wages. This revenue is distributed to all entities. It was not noticed that the compensation lines were increased when the courthouse security line is zeroed out. The comp and overtime figures are uncertain just estimates. The compensation figures were based on the contract amount that were agreed upon. Staci was not aware of the figures, since she was not in that position at the time the budget was prepared. Verl brought up that the equipment fund was shorted. The revenue stream from the 911 utilities was created to fill the equipment funding needs. Verl said the equipment line was not supposed to be decreased due to the creation of the revenue stream. The equipment has been replaced and is above 50% finished. The Commissioners have budgeted two new vehicles for next year. Verl said the union contracts will be ready to sign within two weeks, before the end of the year. The legal fees line was also decreased due to the hope of not needing them in the future. The Jail Medical line was increased. Mr. Love asked if any request for funding has ever been denied. Verl asked for \$25,000 for equipment. The Commissioners agreed to the equipment increase to \$25,000.00. An updated vehicle list and organizational chart was requested by the Commissioners. The new software that was purchased is working and making things easier. For the increase in equipment the Commissioners will pay for the equipment on the new vehicles. The MAN Unit will be paying half of the wages for the employee. The insurance payment for the repair of the damaged unit is being returned to the Commissioners since the vehicle will not be repaired. The SUV that the Commissioners are driving is being requested by the Sheriff's office so another new vehicle will not need to be purchased for the Sheriff office. The Commissioners will have to purchase a new vehicle. Verl proposed purchasing a new SUV to replace the one being requested by the Sheriff, rather than purchasing a new sedan. The new vehicles need to be ordered soon. The jail administrator Kelly Iliff has a newer car and will be switching it for an older. Iliff can fill in on the road, can respond to a call and can do transports.

Mr. Lammers moved to adjourn for the day.

Mr. Love seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Thursday, December 6, 2018.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Mr. Schroeder moved to amend the minutes from December 6, 2018.

Mr. Lammers seconded the motion.

Vote Lammers yes Schlumbohm abstain Schroeder yes

Mr. Lammers moved to approve the minutes of December 6, 2018 as amended.

Mr. Schroeder seconded the motion.

Vote Lammers yes Schlumbohm abstain Schroeder yes