

Minutes for Tuesday, February 13, 2018

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of February 2018. now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be it further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 112, Page 54-55

Mr. Love moved the adoption of the following Resolution:

WHEREAS, This 14th day of December, 2017, the Clerk of this Board gave notice to the Board of County Commissioners of Putnam County, Ohio, on the filing with her of a petition signed by Larry Jones and others to reconstruct a surface drain to adequate size and depth.
and

WHEREAS, It appears to the Board that the proper bond has been filed with the Clerk, approved, conditioned for the payment of costs of notices, plus any other incidental expenses, except the costs incurred by the Engineer in making his preliminary reports, if the prayer of the petition is not granted, or if the petition is for any cause dismissed, unless the Board decides to pay the Engineer's costs from the bond in accordance with Section 6131.09 of the Ohio Revised Code.
now therefore, be it

RESOLVED, By the Board of County Commissioners that the 8th day of March, 2018, at 11:00 a.m. at the upper terminus of the improvement in Monroe Township be and the same is hereby fixed as the time and place for the view thereon;
and be it further

RESOLVED, That the 22nd day of March 2018, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the first hearing on the petition.
and be it further

RESOLVED, That notice of said view and hearing be given, as required by law.
and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schroeder seconded the motion
Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Ditch. Jrl. 6, Page 26

Mr. Love moved the adoption of the following Resolution:

WHEREAS, The Board of Putnam County Commissioners received a request from Michael Lenhart, Putnam County Engineer to authorize him to prepare and submit applications for financial assistance and enter into any agreement required for State Planning and Research funding for SHV (Special Haul Vehicle) load ratings of bridges in Group B, administered by the CEAO, and to execute contracts as required for SHV load ratings.
now therefore be it,

RESOLVED, by the Board of County Commissioners of Putnam, Ohio, Michael Lenhart is authorized to prepare and submit applications for financial assistance and enter into any agreement and execute contracts as required for State Planning and Research funding for SHV Load Ratings of bridges.

Mr. Schroeder seconded the motion
Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 56

Mr. Love moved to approved the contract between Putnam County and Mastermind, LLC a consultant to perform all professional services authorized for a No-Passing Zone Safety Study project in Putnam County for \$28,400.00.

Mr. Lammers seconded the motion
Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 57-59

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

Fund 021, Putnam Acres Care Center
From 7341-0-1, Maintenance-Grounds-Contr ...to.....9999-0-1, General Misc.....\$ 2,000.00
From 7350-0-1, Maintenance-Minor Equip.....to.....9999-0-1, General Misc.....\$ 583.00
Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 60

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001
For Common Pleas
2 B 8, Witness Fees.....\$ 25,000.00
Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 61

Now and Then Purchase orders

Law Library.....purchase order 36179
Solid Waste Dist Disposal Fees.....purchase order 36191
Landfill Clos/Mnt.....purchase order 36198

Mr. Lammers moved to approve the now and then purchase orders

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none
Comm. Jrl. 112, Page 62

Purchase orders and travel requests

Law Library.... Purchase order payable to Putnam County Mayor's Association for a basic code book for \$110.00.

County General.....Purchase order to Bohl Equipment for forklift repair for \$275.00. Purchase order to Leipsic Village Hardware for 2 pallets of ice melt for \$880.12.

Solid Waste Dist Disposal Fees.....Purchase order to Putnam Agricultural Society for 2018 Fair booth for \$125.00.

Putnam Acres.....Purchase order to Putnam County Commissioners for cost allocation for \$7583.00

Airport Operations....Purchase order to Putnam County Commissioners for cost allocation for \$2629.00

Board of ElectionsPurchase order to Source Code Corp. for 24" monitor for \$174.00.

Common Pleas.....Purchase order for Witness fees for Dr. Peter Breggin for Luebrecht case for \$25,000.00.

Sewer Dist #1....Purchase order to Putnam County Commissioners for cost allocation for \$2197.00

Sewer Dist #2....Purchase order to Putnam County Commissioners for cost allocation for \$520.00.

Safe Communities.....Travel request for Bryan Hoover to attend NIBRS Training in North Royalton May 14-16, 2018 with purchase order for lodging and meals for \$389.08.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Mr. Betscher stated that the county is still paying 14% of the past Putnam Acres employees that are still working.

Mr. Lammers called the meeting to order at 8:30 a.m. with Mr. Love and Mr. Schroeder by reciting the Pledge of Allegiance.

Ashley Siefker gave an update on the CDBG CHIP FY 15 monitoring that happened on Thursday and Friday Feb 8-9, the monitoring went well.

Bid opening was held at 9:30 a.m. for the Board of Developmental Disabilities parking lot resurfacing. Mike Boaz said it is for the whole Brookhill Center and Industries parking lot. Mr. Boaz opened the bids with Commissioners Schroeder, Love and Lammers, and bidders.

The bids were received as follows:

<u>Contractor</u>	<u>Bid bond</u>	<u>Bid amount</u>
Henry W. Bergman Inc. Genoa OH	included	\$31,750.00-Truck dock \$51,115.00-Front portion
Gerken Paving Napoleon, OH	included	\$10,724.00-Truck dock \$53,978.00-Front portion
ExperCom Exc. & Con Toledo, OH	included	\$99,980.00 Total bid
Helms & Sons Excavating	no bid bond	\$23,022.38 –Truck dock \$43,751.50--Front portion
Ward Construction	included	\$71,600.00-Total bid

Leipsic, OH

Morlock Asphalt cashier ck included \$64,950.00-Total bid

Mr. Love moved to table the bids for further review.
Mr. Schroeder seconded the motion.

Vote: Love yes; Schroeder yes; Lammers yes

Mr. Lammers asked if Mr. Boaz was in need of any board members, he knew someone who would be interested. The housing for Rescare was also discussed. The program is downsizing to 6 people per house due to lack of care givers. Brookhill does provide transportation to residents.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator; Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

The bid opening was held at 10:30 a.m. for the Columbus Grove CDBG Allocation Sidewalk project for Broadway Street. Lee Rausch from Poggemeyer Design Group, Jeff Vance Administrator for Columbus Grove assisted in opening the bids \$57,400.00 was the estimate for the project.

The bids received were as follows:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Bid Amount</u>
Helms & Sons	included	\$48,000.00
Smith Paving & Excavating	included	\$48,495.00
Quinn Concrete	not included	\$53,315.00
Schimmoeller Construction	included	\$57,777.77

Mr. Love moved to table the bids for further review.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Alaina Siefker and Jackson Betscher held discussions at 11:00 a.m. with Commissioners Schroeder, Love and Lammers regarding recycling employees. Mr. Betscher said since a new driver has been hired it will be a relief for the existing employees in their hours. Mr. Grogg is in the training process and of getting his CDL. The worker's comp issue with Bob Lammers was also discussed. The timing of Bob's return was discussed along with the creation of a light duty position for him on his return. A release from a physician will be required for any return to work.

Frank Miller stopped in to talk about the Health Department O & M meeting regarding the septic letters that went out.

The minutes from Thursday February 15, 2018 were reviewed and approved.

Mr. Schroeder moved to adjourn for lunch at 12:15 p.m.

Mr. Lammers seconded the motion.

Vote: Love yes; Schroeder yes; Lammers yes

Commissioners returned from lunch at 1:15 p.m.

Mike Lenhart, Engineer and Ryan Moran met with Commissioners Schroeder, Love and Lammers, Martin Verni, Putnam County Sentinel at 1:30 p.m. to discuss the progress of the ditch program and the facilitation. Mr. Love will be presenting the ditch process live on WLIO on Wednesday February 14, 2018. A spreadsheet showing the ditches in progress and the new ditches was reviewed. The process for getting quotes versus bidding was discussed based on the size of the projects. Dipping out a ditch is a different project due to the need for materials versus bank work or reconstruction. Ryan reviewed each maintenance project on the list individually and gave an update on each ditches progress. The final hearings for several ditches need to be scheduled, some are done and ready to go. Vince asked about an update on maintenance ditches that maintenance funds were not set up. Mr. Lenhart did meet with the Attorney General's office on Friday and a formal letter has not been issued yet. Mr. Lenhart feels they were in agreement when he left the meeting. An evaluation will be done on each of these ditches as well as having an informational meeting for all the landowners. This outcome would affect the joint county ditch with Van Wert County that was denied previously. Hopefully the letter will be issued soon. The letter will be needed to help facilitate the progress of other ditch projects. The Village of Ottawa petitioned ditch project is waiting on a decision from the Village regarding who will pay for the lots within the village. The amounts allowed to be collected on petitioned ditches was discussed. The amount is 2-20% of the construction estimate is allowed to be collected on each ditch. The six year evaluations will help to provide values for the collections needed. Mr. Love asked about collecting more ditches more often to help alleviate the advances of funds needed. The six year evaluations have never been done. Mr. Lenhart explained why the balances on the ditches are being allowed to go negative, which then triggers the need for the advances. There are approximately 240 ditches in the maintenance program. Starting a cycle of evaluating 40 ditches per year to get them on a set schedule of every six years. Mr. Love asked about change in the collections process to get the money collected faster. Mr. Love asked if the collections on the ditches could be done along with the evaluations. Mr. Lenhart hopes to have the ditch maintenance fund to be self-sustaining which may not happened until after 5-6 years. Maintenance ditches can only be assessed through the tax bills. Newly petitioned ditches can be collected on a cash basis if it is a large project to get a quicker return on the money spent. If a ditch in the maintenance program is worked on the landowner would pay their prorated portion. There are a few ditches where different sections were petitioned separately and under ORC they can be combined into one ditch for assessments. Maintenance affects the ditch from top to bottom all landowners involved are assessed when funds are needed. Mr. Verni asked why is the 20% not assessed even when the funds are not negative? Some ditch project are large in dollar amount and will not need maintenance again for several years, so they do not want to charge the landowners for amounts that will not be needed yet. In about six years hopefully the program will be self-sustaining with the new evaluations and collection schedules. A resolution would be required to combine the separately petitioned sections of ditches, which would cut down on the ditches in the program. The Plum Creek project was discussed due to size what would happen if they run over the estimate. Sometimes the bidders do not want to bid on large projects so they may be divided up into smaller sections to get more bidders. The grass strips on the banks of the ditches are not included with the

evaluations. Mr. Verni left the meeting at 2:40 p.m. The scenario of paying farmers for loss of land was discussed. The need for a grass filter strip is included with the petitioning of a ditch. For construction they have up to 75 feet along the ditch. Would the phosphorus numbers in Lake Erie be less if all the ditches had the required 10 ft. grass berms on them? The processes from the past have created some of these problems today. We are the only county in the area that advances money into the ditch maintenance fund, those Counties also have ditch maintenance personnel. Mr. Schroeder also asked about the other hours worked on ditches being charged to the ditch maintenance fund.

Commissioners Schroeder, Love and Lammers and the Administrator held discussions regarding the courthouse improvements. Mr. Lammers believes a local company could be hired to do the engineering for the project. The timing for the need of work of the façade was discussed. The condition of the cement roof under the tiles is unsure. The Commissioners are in agreement to get quotes for replacing the flat part of the Courthouse roof. Will Technicon provide the permits that will be needed also? An engineering quote and materials list will be requested. Will flat part of roof be warrantied after tile work is done if the flat part is damaged? How hard would it be to get an architecture bid? The questions for Technicon were discussed and compiled.

Mr. Love moved to adjourn for the day at 4:30 p.m.

Mr. Lammers seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, February13, 2018.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes