

**Minutes for Tuesday, January 30, 2018**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In (Advance for Ditch Maintenance Fund)	\$40,000.00
Mr. Schroeder	seconded the motion	

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 112, Page 35

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 055, Indigent Guardianship	
55 SER, Services.....	\$ 5,000.00
Mr. Schroeder	seconded the motion

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 112, Page 36

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Commissioners deems it necessary to establish an appropriation line and a revenue line for Fund 106, Tax Equivalent Fund. now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to add the following appropriation line:

106 ROB, Robert Niese TIF

and be it further

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to establish the following revenue line:

106 ROB, Robert Niese TIF

Mr. Schroeder      seconded the motion

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Lammers yes  
Comm. Jrl. 112, Page 37

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Blanchard River Watershed Partnership has worked with Putnam County to maintain and care for the Blanchard River and other waterways in Putnam County.  
and

**WHEREAS**, The Blanchard River Watershed Partnership will continue to work toward seeking grant funding to aid in the maintenance and prevention of contamination of the rivers and waterways of Putnam County.  
and

**WHEREAS**, The Blanchard River Watershed Partnership is seeking financial support from the Putnam County Commissioners to continue their work at a rate of \$2,000.00 per year for three years.  
now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby agree to give monetary assistance of \$2,000.00 a year for three (3) years, namely 2018, 2019 and 2020 for the support and wages paid from Blanchard River Watershed Partnership.  
and be it further

**RESOLVED**, The Board of County Commissioners will review the monetary assistance project following the conclusion of the three years.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 38

Mr. Schroeder moved to rescind the amended motion to pay the Blanchard River Watershed Partnership \$1500 per year for three years.

Mr. Love Seconded the motion.  
Vote : Love yes Schroeder yes Lammers yes

Mr. Love moved to approve the contract between the Putnam County Commissioners and Crime Victim Services for the 2018 year to provide assistance to domestic violence victims for the amount of \$46,500.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes  
Comm. Jrl. 112, Page 39

**Now and Then Purchase orders**

**Sheriff.....**purchase order 36055  
**Computerization Probate...** purchase order 35952  
**Youth Subsidy.....** purchase order 34671  
**Indigent Guardianship.....**purchase order 35951  
**Clerk of Courts.....**purchase order 35527  
**Sewer Dist #1.....** purchase order 35890  
**County .....** purchase order 35888, 35891  
**Sewer Dist #2.....**purchase order 35889  
**County Airport.....**purchase order 35887.

Mr. Love moved to approve the now and then purchase orders

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none  
Comm. Jrl. 112, Page 40

### **Purchase orders and travel requests**

**Veteran Service Commission....**Travel requests for Joe Moenter and Bob Kroeger to attend the OSACVSO Winter Quarterly meeting in Columbus March 2, 2018 with purchase order for mileage meals and registration for \$181.60.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder none

Mr. Lammers called the meeting to order at 8:30 a.m. with Mr. Love and Mr. Schroeder by reciting the Pledge of Allegiance.

Teresa Lammers and Kim Redman met with Commissioners Schroeder, Love and Lammers at 8:30 a.m. to give an update on the Clerk of Courts and Title Office. Teresa provided information for each department. Starting with Municipal Court, the special funds that have money generated from courts costs were reviewed. The actual revenue is up from the estimated revenue. The separate division of revenue were reviewed as were the types of cases per year. The village revenue is down based on the tickets that are issued by village. There are no mayor's courts operating any longer. The amount of traffic cases has greatly increased and the amount of traffic ticket issuance is up. Half of the traffic fines/moving violations go to the Law Library and there is no cap for them in Muni court. The caps are based on how Ohio Revised Code is written. Teresa explained the "pecking order" for collecting judgements. A large amount of tickets are aid by PayPal online. A list of monthly pay-ins to all the court accounts and other county funds were reviewed. The fees paid to the Sheriff's funds for work release and jail

housing were also reviewed. Vince asked about having prisoners help with sorting recycling, which the Sheriff and Judge would have to approve. Funds paid to the State from Muni Court costs were reviewed. Common Pleas funds were also reviewed. Teresa explained the mediation services that area used in the County. Teresa explained the licensing for Court View for all the employees and the funds that were needed to cover those costs. The revenue generated from County Court was reviewed. The pay-ins for Common Pleas court were reviewed. The Title Department revenue was reviewed showing titles issued, fees collected and passports issued. The County collects 1% of sales tax on the sale of a vehicle, this may change in the future since there is legislature being presented to change. The breakdown of fees were reviewed. Mr. Lammers liked the reports and wants to see reports like this from every office, showing all revenue streams and expenses. The title funds are used when needed to cover any computerization needs also.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator and Cindy Landwehr, Clerk.

Brian Gottrn of Durolast met with Commissioners Schroeder, Love and Lammers, Tim Schnipke, Head of Maintenance and Jackson Betscher at 10:30 a.m. to discuss the Courthouse renovations. Mr. Betscher explained that the County has worked with Durolast for the roof replacements at the Ag Complex and they have been very pleased with their work and the outcomes. Brian has looked at the courthouse roof and is familiar with many roofing materials. Brian explained they do have a relationship with a Wasco skylight company so they do have the capabilities to work on all aspects of the courthouse roof including the skylights. Durolast is also under the TIPS cooperative purchasing program. Tile replacement would not be done under a Durolast project nor under TIPS. A local contractor could still be hired to do the labor portion of the project under Durolast. Durolast would write up the scope of work and any bidders could be invited to bid on the project. Mr. Betscher asked if Durolast would be able to bid out the tile portion of the project. The interior pipework of the roof drainage is only able to be viewed in the attic and crawlspace, so any inspection would be limited. Tim explained the drainage pipes that are in the attic and how they could be replaced. The different warranties on the different materials available were discussed. Brian explained how the roof tiles are made which have the longest warranty of approx. 75 years. An ice and water shield would be needed under the tile. The way to fasten the tiles was discussed. The tile would be an increased price but would require less cutting. When using a special material a single source warranty which require the contractor be certified to install the materials used, is recommended. The warranty goes back to the manufacturer. The installation supplies would have to match the quality of the roofing materials also to uphold the warranty. The fastening on the tiles was discussed compared to when the building was built. An option of liquid adhesion rather than nails was also discussed. Tim explained that there was damage to the courthouse roof in the 2015 derecho, where some tiles actually blew off the roof. The roof replacement on the Allen County Courthouse was also discussed and some photo were viewed. Brian is not a design professional and is not a licensed architect but would be happy to draw up anything he is able to do. Mr. Lammers asked about the warranty term forth skylights. Brian explained the materials-polycarbonates for the skylights and the durability. The idea of not replacing all of the skylights and sealing off the ones that are not needed. The attic vents were also discussed. Brian showed pictures of different types and sizes of skylights. Tim asked about the slope needed for the drains. Brian explained it depends on if the materials are torn off down to the decking or not. It depends on the problems they are creating by how far down the materials are taken off. Mr. Lammers asked about the price

difference on the skylights sectioned versus continuous. The flat area of the roof was discussed if the area would be used as a staging area for the tile work, which part would be done first.

The scope of work for replacing the roof and repairing the skylights could be \$325,000-\$365,000. And if the skylights aren't all replaced it could reduce the costs. The design of the skylights was discussed. The Commissioners would have final say so on any plans that are drawn up by Brian. All of the Commissioners are in favor of getting a quote from Durolast through the TIPS cooperative purchasing program for the roof replacement of the Courthouse.

The minutes from Thursday January 25, 2018 were reviewed and approved at 11:45 a.m.

Mr. Lammers moved to adjourn for lunch at 12:30 p.m.

Mr. Love seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Commissioners Schroeder, Love and Lammers returned from lunch at 1:30 p.m.

Mr. Schroeder left the office to attend the Blanchard River meeting in Findlay at 1:45 p.m.

Gary Lammers held a teleconference call with Commissioners Love and Lammers at 2:20 p.m. informing the Commissioners of the update on the Road 5 case. Lindy Webb requested an extension of 30 days.

Jerry Maag stopped in to see Commissioners Love and Lammers at 2:25 p.m. to discuss some drainage improvements to be done on land adjacent to the Airport. The Commissioners will pay for the materials on their portion.

Mr. Love moved to adjourn for the day at 4:30 p.m.

Mr. Lammers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, January 30, 2018.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Love yes