

**Minutes for Tuesday, January 9, 2018**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Sheriff/Jail  
From...6 A 2, Sheriff's Union Salary....to..6 A 2E, Courthouse Security Salaries .....\$95,722.00  
From...6 A 2H, Sheriff Fringes.....to....6 A 2F, Courthouse Security Fringes..\$19,264.00  
From...6 A 2P, Sheriff PERS.....to....6 A 2G, Courthouse Security PERS..\$17,326.00

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 480

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 119, GHS DVI TASK..IDEP

119 SA2, Salaries IDEP,.....\$4,234.00  
119 FR2, Fringes IDEP.....\$1,240.00

Fund 119, GHS OVI TASK, STEP

119 SA, Salaries.....\$3,626.00  
119 FR, Fringes.....\$2,033.00

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 481

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018,

the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General-Sheriff  
6 A 18, K-9 Expenses.....\$7,000.00  
(From A 13G15)

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 482

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, Daniel Bollett served as the bee inspector since 2013, and is again interested in serving as bee inspector for Putnam County for 2018. now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby re-appoint Daniel Bollett, 6515 North River Road, Waterville, Ohio 43566 as the bee inspector for Putnam County, at a rate of \$4.00 per hive with mileage expense of \$.40 per mile. and be it further

**RESOLVED**, That the 40 cents per mile for mileage is for in the county and necessary expenses that are not to exceed the appropriation of \$1,000.00 for 2018.  
Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 483

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$10,000.00
	(Advance for Ditch Maintenance Fund)	

And also that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

R 5, Ditch Maintenance Projects.....\$10,000.00  
Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 484

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

County.....

Engineer

12 A 8D, Other Expenses.....\$ 140.00

Recorder

6 B 9D, Other Expenses.....\$ 250.00

Treasurer

1 C 2, Compensation of Employees...\$6,000.00

1 C 2H, Employee Fringes.....\$ 500.00

1 C 2P. Employee Shares PERS.....\$ 1,300.00

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroederabsent Mr. Lammers yes

Comm. Jrl. 111, Page 485

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 060, Water District No .1

Q 46, Village of Ottawa.....\$ 22,000.00

Q 45, Other Expenses.....\$ 3,300.00

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes

Comm. Jrl. 111, Page 486

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, the Putnam County Board of Developmental Disabilities has submitted letters to reappoint Board members whose terms have expired and wish to continue to serve on the Board for another term.  
now therefore be it

**RESOLVED**, The Board of County Commissioners does hereby re-appoint the members of the Putnam County Board of Developmental Disabilities who wish to serve for another four year term.  
and be it further

**RESOLVED**, The following are members of the Putnam County Board of the Developmental Disabilities Board:

NAME	TERM	APPOINTED BY	TERM EXPIRES
Greg Kamphaus 318 N. Main St. Columbus Grove, OH 45830	1st	Probate Family member requirement	12/31/2020
Gary Kohls 302 Linwood Dr. Col. Grove, Ohio 45830	3rd	Commissioners Family member requirement	12/31/2020
Kevin Bellman 113 Glenbrook Dr Ottawa, OH 45875	3rd	Commissioners	12/31/2020
Joe Fortman 120 Eastwick Dr., P.O. Box 77, Glandorf, OH 45848	3rd	Commissioners Family member requirement	12/31/2021
Sue Schroeder 20 Rush Street Leipsic, OH 45856	2nd	Commissioners	12/31/2021
Shea Nichols 113 Sophia Lane Ottawa, OH 45875	1 <sup>st</sup>	Probate	12/31/2018
Scott Mangas P.O. Box 294 Ottoville, OH 45876	1 <sup>st</sup>	Commissioners	12/31/2019

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 487-488

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 111, Youth Subsidy FDCC  
111B18, Other Expenses.....\$ 21,652.48  
111PS18, Personal Services.....\$ 32,421.50  
111FR18, Fringes.....\$ 908.21

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 489

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Auditor...  
From....1 B 1, Salary ....to....1 B 2, Compensation of Employees-Auditor..\$4,000.00  
From....1 B 1, Salary....to.....1 D 1, Compensation of Conveyance... \$ 1,000.00  
From.....1 B 1, Salary .....to....1 J 1 , Salaries, Data Processing.....\$2,835.00

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes  
Comm. Jrl. 111, Page 490

**Now and Then Purchase orders**

**County General**.....purchase orders 35829, 35831, 35833, 35845  
**Dog & Kennel**.....purchase orders 35839, 35840, 35804  
**Ditch Maintenance**.....purchase orders 35834, 35835, 35836, 35841  
**Landfill Clos/Mnt**.....purchase order 35838  
**Solid Waste Dist Disp Fees**.....purchase order 35830, 35832, 35837, 35842  
**Veteran Service Commission**...purchase order 35355  
**A L & Gas**.....purchase order 35999, 36000  
**EMS**.....purchase orders 3146,  
**EMA**.....purchase order 3147  
**Jail**.....purchase order 36027, 36031-36033  
**CSEA**.....purchase order 70078  
**Sheriff**.....purchase order 36030

Mr. Love moved to approve the now and then purchase orders

Mr. Lammers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder Mr. Lammers none  
Comm. Jrl. 111, Page 491

### **Purchase orders and travel requests**

**County General....**Travel request for Cindy Landwehr to attend the West Central Ohio Safety Council meeting in Lima on January 9, 2018 with \$15.00 for registration. Travel request for John Love to attend CEBCO meeting in Union County on January 8, 2018 no expense listed. Purchase order to Third District Court of Appeals for Putnam Co share for 2018 for \$8935.86

**EMS.....**Blanket purchase order for EMT training for \$12,000.00. Blanket purchase order for employment advertising for \$2000.00.

**Clerk of Courts.....**Travel request for Judge Chad Niese to attend the winter conference Jan 31 through Feb 2, 2018 in Columbus with purchase order for lodging and registration for \$608.00.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes

Exceptions: Mr. Lammers none Mr. Love none Mr. Schroeder

Mr. Love called the meeting to order at 8:30 a.m. with Mr. Lammers by reciting the Pledge of Allegiance.

Commissioners Love and Lammers held a discussion with Jackson Betscher Administrator regarding the Communication tower and the need for the electrical cabinets for it. Joe Burkhart was also consulted via phone call on the needs for the tower.

The business agenda was held at 10:00 a.m. with Commissioners Love and Lammers; Jackson Betscher, Administrator; and Cindy Landwehr, Clerk.

Board of Revision Organization Meeting was held at 11 a.m. attending were Commissioner Lammers, Bob Benroth, Paul Dixon and Tracy Warnecke.

Mr. Lammers moved to adjourn for lunch at 12:00 p.m.

Mr. Love seconded the motion.

Vote: Love yes Schroeder absent Lammers yes

Commissioner Lammers returned from lunch at 1:05 p.m.

Commissioner Love returned from lunch at 1:10 p.m.

The minutes from Thursday, January 4, 2018 were reviewed and approved.

Commissioners Love and Lammers and Jackson Betscher met at 1:30 p.m. with the Auditor Bob Benroth and Jeremy Maag to discuss the general fund budget. Jeremy presented charts to the Commissioners to explain the 2018 budget showing where the money is spent and where the revenue is coming from. Jeremy also explained the funds that are on fiscal year also. The mandated shares from County General were also discussed what is mandated to give versus what the Commissioners approve to give. A large percentage of the Judges' pay comes from the State and is not funded by the County. A spreadsheet will be designed by department per Commissioners' request to document the expenses. The spread sheet will be done for the Sheriff's office. Bob explained the revenue from the conveyance fees (\$4 per \$1000 on the sale of property) and where it is distributed to be spent. The transfer to Trilogy helped to boost the numbers for 2017. Bob explained the LLCs that own properties and they are selling shares to transfer ownership rather than outright selling the property to avoid paying the conveyance fees. Mr. Lammers asked about the outside funds and who has fiduciary responsibility over them. Each elected officials has responsibility over their funds. The Commissioners have to give the approval to move any money within any fund and between funds with the appropriation and transfer resolutions on the agendas. The Commissioners have to approve policies also. The Boards of Developmental Disabilities, Health and Elections have to initially approve their transactions and policies but the Commissioners have final approval. Those board can also present levies to be put on the ballot but the Commissioners must approve them to be presented. Mr. Lammers wants revenue & expense figures from all departments. Jeremy explained the existing reports that show that information. The state match funds such as Soil & Water was also discussed. The budget is given to spend as each department wishes when the department spends more than what is allocated per year they need to be held accountable for managing their budgeted money more wisely. It also goes the opposite way for departments that do not spend all of their budget and when they do need extra money it can be given more freely when it is known excess will be given back. The Auditor's office maintains the examination of all of the County funds.

Mr. Lammers moved to adjourn for the day at 4:30 p.m.

Mr. Love seconded the motion.

Vote: Love yes Schroeder absent Love yes

Mr. Lammers moved to approve the minutes as read from Tuesday, January 9, 2018.

Mr. Love seconded the motion.

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Love yes