

**Minutes for Tuesday, July 17, 2018**

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, Sealed bids for the John Niese Single County Ditch Project #978 were opened and tabled on the 7th day of July, 2018.  
and

**WHEREAS**, The bids received were as follows:

<u>Contractor</u>	<u>bid bond</u>	<u>bid amount</u>
Precision Ag Drainage Scott Deitering	10% check included	\$29,929.00
Forester Trucking & Exc GL Lloyd Earthmoving	10% check included bond included	\$31,596.10 \$32,000.00

now therefore, be it

**RESOLVED**, After a review of the bids by the engineers for the project, the Putnam County Engineering Department, and upon their recommendation, the Board of County Commissioners does hereby award the bid to Precision Ag Drainage, 1511 Converse Rose-Elm Road, Grover Hill, Ohio 45849, in the amount of \$29,929.00.  
and be it further

**RESOLVED**, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.  
Mr. Love seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 297

Mr. Love moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 006, Public Assistance  
H 15, Other Expense.....to.....H 35, Transfer Out.....\$1,300.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set

aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From Fund 006, Public Assistance (H 35, Transfer Out).....to..... Fund 003, Childrens Services (SS13, Transfer In).....\$ 1,300.00

And also

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 005, Childrens Services  
SS 5D, 3<sup>rd</sup> Party Misc.....\$1,300.00  
Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 298

Mr. Schroeder moved the adoption of the following Resolution:  
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General  
15 A 15A, Advance Out....\$ 12,000.00  
(PSI Grant

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the PSI Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out (Advance for PSI Grant)	151 AI, Advance In	\$ 12,000.00

RESOLVED, The recipient agrees that upon receipt of the grant money, the money advanced will be returned to the appropriate fund.

Mr. Love seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 299

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2018.

For Commissioners

From....1 A 3, Commissioner Supplies.....to....1 A 10, Legal Counsel...\$120.00  
Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 300

Mr. Love moved the adoption of the following Resolution:  
that to provide for the unanticipated expenditures of said County during fiscal year ending  
December 31, 2018, the following sums be and the same are hereby transferred, set  
aside and appropriated for the purpose for which expenditures are to be made during the  
fiscal year as follows:

From.....Fund 004, Child Support Enforcement (2 B 35, Transfer Out).....to.....Fund  
006, Job & Family Services (H 11, Transfer In).....\$25,120.46

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 301

Mr. Lammers moved the adoption of the following Resolution:  
that to provide for the unanticipated expenditures of said County during fiscal year ending  
December 31, 2018, the following sums be and the same are hereby transferred, set  
aside and appropriated for the purpose for which expenditures are to be made during the  
fiscal year as follows:

Fund 003, Children's Services  
From SS 6, Administration..... to SS 13, Transfer Out.....\$35,479.52

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 003, Children Services

From.....Fund 003, Children Services (SS 13, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$35,479.52

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 302

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 039, Workforce Investment Act (39 TO, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$ 8,786.64

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 303

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

H 35, Transfer Out.....\$ 42,063.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 006, Job & Family Services (H35, Transfer Out).....to.....Fund 003, Children Services (SS 13, Transfer In).....\$ 42,063.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Sheriff/Jail

From ...4 B 11FLW, Utilities....to.....6 A 14D1, Sheriff Maintenance acct .....\$6,827.00

From...4 B 11FLW, Utilities.....to.....4 B 11MTR, Jail Maintenance acct.....\$6,293.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes

Comm. Jrl. 112, Page 305

**Now and Then Purchase order**

**County General**.....purchase order 36946

**Youth Subsidy**.....purchase order 36704, 36708

**ADAMHS Board**....purchase order 36160

Mr. Lammers moved to approve the now and then purchase orders

Mr. Love seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Lammers yes

Exceptions: Mr. Love none      Mr. Schroeder none      Mr. Lammers none

Comm. Jrl. 112, Page 306

**Purchase orders and travel requests**

**County General**.....Purchase order to CCAO Service Corp for 2018 CCAOSC Worker's Comp Group Retro Program Admin fee for \$2722.00. Purchase order to Lima Fire Equipment for Extinguisher maintenance for \$2500.00.

**EMS**.....Purchase order to Transition Products Inc. for 1 yr Netcloud essentials for mobile routers for \$1600.00.

**Real Estate Assessment**....Travel request for Auditor's office staff, Commissioners and Administrator to attend the Northwest County Auditor's meeting in Leipsic, July 26, 2018 with \$240.00 for registrations.

**County Airport**.....Blanket purchase order for supplies July- Sept for \$400.00.

**Capital Improvement**....Purchase order to Ward Construction to repave courthouse parking lot for \$82,650.00

**Sheriff Office**.....Purchase order to Zuercher Emergi-Tech for Inter-Badge software maintenance contract 9-1-18 to 8-31-19 for \$6,827.12. Purchase order to Emergi-Tech for Inter-Slam software maintenance contract 9-1-18 to 8-31-19 for \$6,293.57.

□

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Love seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Exceptions: Mr. Love none            Mr. Schroeder none            Mr. Lammers none

Mr. Lammers called the meeting to order with Mr. Love and Mr. Schroeder by reciting the Pledge of Allegiance.

Joe Hohlbein met with Commissioners Schroeder, Love and Lammers at 8:30 a.m. to discuss recycling. The Commissioners informed Joe of their intentions with recycling. They are not going to move any of the equipment at this time, due to the costs increasing and the decrease in the markets. Joe said it is just like farming there are highs and lows. Joe said there have been some shifts in the markets but the products are still going out. Mr. Lammers is concerned about national market and the decline that is happening right now. It is useful to the Community. Joe said there is too much expense for what is getting done now. The efficiency cannot be improved at this point. We are not getting enough people helping to sort to make it cost efficient. A request for more rental space was received by the Commissioners. If Cecil is not available there are no sorters from Job & Family. Mr. Lammers asked about getting the trucks repaired in Miller City, it is farther to drive. If coming from the Landfill it is closer to go to Kuhlman's according to Joe. Mr. Lammers is looking at the personnel time on the road. Joe said Kuhlman's are available on Holidays and give immediate service when needed. Kuhlman's will give priority when at Niese Leasing we have had to wait 2-3 days to get a truck running. John asked about having trash barrels available, Joe said we do not have them available any more due to it inviting more trash at the County's expense. The use of probationers as sorters was discussed. The efficiencies of loading the bins was discussed. The dumping area should be enclosed to keep things from blowing around and making a bigger mess. The Commissioners have a request for more rental space in the higher clearance area. Joe said only dock door #3 is ever used. He is looking to use the area from door #4 on down. More dump area is needed due to dumping different materials which need to keep separated. The conveyor would be in the last dock door. Pits are the best choice for dumping materials to keep it together. Mr. Lammers will talk to Carl Brown if another area would work for them. Joe said there is equipment from Van Wert that is going to be available to purchase in about a week. Joe explained the layout to the Commissioners from a drawing that was submitted.

Jack Williams, Doug Schroeder and Russ Bales from Village of Ottawa met with Commissioners Schroeder, Love and Lammers at 9:10 a.m. to discuss water & sewer. Jack explained some new requirements that are coming down that will add expenses to providing water. Jack said there are some necessary upgrades to the water plant that are being done to update the water plan. The changes needed at the waste water plant were also discussed. Jack explained that principle forgiveness money (HAB) is available for areas within the Great Lakes. A backup water source is needed which could be done by a pipeline from Lima or a new reservoir. The pipeline is a much cheaper option. Ottawa could provide Cairo with water since they are having DTHM issues. So Ottawa can provide water to Cairo and then get water from Lima. The line from Bluffton could also be used. The water would be metered at the County line. Jack said they are looking into the options. The operator of record services would be discontinued to the County due to liability by the Village, or the Village would have to charge for the services. The County

purchases water like Glandorf and Bluffton. Those communities already have operators of record and do not have Ottawa perform those services for them. The County would be a Class 1. The County does not have an operator, Mr. Love asked about the cost for the services. Mr. Lammers asked about annexing the sewer districts. The areas would need to have storm sewers put in to comply with the annexation. The drainage issue in Sewer Dist #2 is having a drainage project done through the Engineer's office to alleviate the storm drainage. A pre-annexation agreement would be needed and complied with to have the area annexed into the Village of Ottawa. The residents would have to agree to with the annexation agreement and the compliance needed, storm sewers and sidewalks. Mr. Lammers said the Commissioners do not want to be in the water/sewer business. An annexation agreement was presented to the residents and was not agreed upon. Jack Williams stated that the water lines could be added under the Village. The sewer lines would have to be inspected before the Village would consider taking them on. The EPA is willing to work with the County. The inspection of the sewer lines could be done again. The drainage issue is being addressed, the inspection could be done when that is complete. The Village is willing to work with the County and has not charged the County for all the services they have performed. The drainage and infiltration is being addressed. At one time the whole area had the opportunity to annex some did not agree. Village will offer cameraing and smoke & dye testing of the sewer lines. If the residents are willing to agree to the pre-annexation agreement then the testing will be done. The Commissioners want to give the residents a choice either fix the issues or keep the issues they have. If the storm drains are hooked in to the sewer system the residents will have to pay to fix the issues. The residents will also have to pay to put in storm drainage. The billing on Sewer Dist 2 was discussed. The plans for the drainage project were discussed and will need to be verified as to what the State is putting in. The line from Sewer Dist #1 will have to be inspected as well. Mr. Bales asked if the pump station B was repaired from last year, the Village still has the parts and it has not been repaired. The funding for the drainage repairs on Third Street were not completed due to the Village not getting the funds from the County. The County was told by the Village that it was not a priority so the funding went a different direction. The Village said the storm drainage had to be repaired first. Mr. Lammers brought up the TID board and the drainage issue being an eligible project. The estimate on the storm drainage will be retrieved. The Commissioners would like to see the estimates. Mr. Lammers informed the Village of the opening of the Heartbeat office.

Louis Bellomi stopped in to talk to the Commissioners about the movie he had done "A New Leash on Life" for the K-9 for Warriors project and thank them.

The business agenda was held at 10:20 a.m. with Commissioners Schroeder, Love and Lammers and Cindy Landwehr, Clerk.

Melissa Bodey, CEBCO, Deanna Aversch and Adam Cupp from FLR and Jonathon Fortman from Fortman Insurance met with Commissioners Schroeder, Love and Lammers at 10:30 a.m. to discuss the 1<sup>st</sup> quarter insurance reports. The insurance renewal will be voted on in September. Second quarter will be available August 15. Melissa reviewed the reports for the insurance usage, including prescriptions. Some needed changes to the insurance program were also discussed. Insurance costs were discussed along with the use of HSA plans. It was also discussed how lifestyle changes would affect the attitude toward insurance costs. Once the renewal for 2019 is voted on in September the information will be shared to start the process. The current plan runs through 2019. Melissa reviewed the prescription costs brand name versus

generic. There will be drug use rebates available with the new renewal also. . Melissa had more information on the use of Express Scripts for the County. Those numbers were reviewed. Melissa presented the Live Help online reports and reviewed the usage numbers. Adam talked about an enrollment drive to get people to sign up prior to being sick. There was a large enrollment in January.

The minutes from Thursday July 12, 2018 were reviewed and approved.

Tim Brickner from Silgan called in to discuss the rental rates for space at the Ag Complex building. The Commissioners agreed to \$.13 per square foot since a new roof has been put on the building. Mr. Brickner also agreed with \$.13 for a three year contract.

Mr. moved to adjourn for lunch at

Mr. seconded the motion.

Vote Love yes Schroeder yes Lammers yes

Commissioners resumed session after lunch at

Lora Dickey came into discuss building permits with Commissioners Schroeder, Love and Lammers at 1:00 p.m. Lora said she doubts if they can help her but she wants to tell them her story. She bought a place in Belmore. The original house burnt down 3 years ago. She bought it a little over a year ago and cleaned it all up. Talked to the mayor along with 4 of her brothers and had a mobile home that they cut in half and put it in for the new home since the mayor said he did not see any problem with it. They got it moved in and put some siding on outside. Going through Habitat for Humanity. Now they are putting her application on hold. The power was put in temporarily for almost a year and said let us know when ready for permanent hookup. Her son does electric work and hooked it up. Power company said have to have an inspection and gave her a number to a place in Reynoldsburg but they will only do commercial. She said Ashley in our office gave her a number of someone to try to call for an inspection. She talked to Engineer Lenhart said there is no inspector in Putnam County. Lenhart told her to go to the Mayor and ask him to Mayor says he knows nothing about electricity and will not do it. She said she could have went to Duane Tooman. Mr. Lammers said an electrician needs to be hired to do an inspection. Rich Bender was another name she got and called him. By this time she is frustrated. \$650 for him to do it. From Lima and says it sounds like she put it in illegally. He said you can't move a mobile home in the state of Ohio on residential property without a permit. She said anyone she talked to in Putnam County could not give Ashley gave her Greg Luersman in Planning Commission's name and Punky McDaniel. Van Buren Punky is away for the summer. She said Bender got nasty with her and called the lady at AEP that under no circumstances would he touch that property. She currently lives there while working on it every day. She is unable to find anyone to do it for her. John Love said 1<sup>st</sup> you need a foundation. She said she is working on that. 2<sup>nd</sup> John said the mayor told him they have a permit system. What if you go to the council and get a permit. Mayor told him it is \$5.00. No zoning issue. John said this permit to move one of these would need to be done to get the foundation issue taken care of. County Electric is here in town. They do work on residential and commercial, maybe they could give you something to give to AEP. First it sounds like you need to get the foundation taken care of. Or even Kahle Electric. She said it is already on the old house foundation. Her son Brett walked in. Sewer hookup was brought up. Mr. Love said the mayor had mentioned it to him. Someone is supposed to watch them hook it up. Lora said she was

told the issue on it was she had everything ready to hook it up. She asked the contractors how to hook it up. He went down and showed her how to do it so she did it. The mayor told John he just needs to see it. Lora said her great-grandchildren and great-great-grandchildren will be very disappointed because they are the ones who filled the hole in. Mr. Love said he will call her when he follows up on the permit.

Mike Klear & Dave Hunt met with Commissioners Schroeder, Love and Lammers at 1:30 p.m. to discuss the possible purchase of the House on O-G Road. The Commissioners asked Mr. Klear about his thoughts on sharing the house. Neither party's interest is being restricted to only the basement. The funds for the County to build a new building are not ready at this time. The other option of Glandorf Telephone purchasing land was brought up if they want to get moving right away. \$35,000 per acre for 2 acres was proposed to Mr. Hunt for a purchase of land. The plan of expanding the current PCOPS building with sleeping quarters was discussed.

Rod Nuveman, Eric Scheckelhoff, Mark Vandemark, Dean Williamson, Chris Horton and Tony Lotz, ODOT, Mike Lenhart, Putnam Co Engineer, Dean Meyer and Jack Williams, Village of Ottawa and Don Croy and Jim Leopold Ottawa Township Trustees, Jeremy Maag, Put Co Auditor, and Bryan Reynolds Lima News met with Commissioners Schroeder, Love and Lammers at 2:00 p.m. to discuss a property purchase for new ODOT garage. Any government entities, County, Township or Village interested in cohabitating with ODOT. A meeting agenda and site plan was distributed for viewing. The property is located off of 109 north of Putnam Heritage outside of Ottawa. Construction will begin in 2020 with designing starting in 2019, with an estimate of \$10,406,150. ODOT is interested in sharing entrance, land, fuel and salt. ODOT will retain 12 acres, no designs yet they need to know who will be involved for multiple needs. The Village is interested, ODOT needs to know for future plans. ODOT is willing to include any entity that is interested. Old site will be available also once vacated to government entities, like Hicksville site. Mr. Nuveman explained that the trucks no longer fit inside the building and they need a wash bay. The plans for the Paulding site were viewed. Mr. Williams asked about the environmental reviews and the costs which can be negotiated between the purchaser and seller. Shared facilities are a newer option by the State. Security features were discussed with the use of badges for entrance and fuel. Entrance placement was discussed and noise and sight invasion on neighbors was discussed. The side streets would not be able to handle the truck traffic. Another meeting can be scheduled after the entities have had a chance to think about joining in. The County supplies fuel to the Sheriff's office and EMS could that still continue? All options can be discussed. Ohio State Patrol are adjacent to other sites. ODOT based fuel tank size on annual fuel usage, so a meeting will be scheduled in late August to see who it in.

Jeremy Holly of AEP called to talk to the Commissioners regarding the easement for the land along O-G Road. The Commissioners are concerned about the flight path of the emergency helicopter to the Ambulatory Care Center. Mr. Love explained the situation of a wind turbine being erected in the flight approach path for the County Airport, the ODOT Aviation was in objection of. The Commissioners was requested a site plan for the easements that are being requested. \$8,000-\$12,000 per acre was presented by AEP for purchasing. Approx. \$2,200 would be the amount the County would be receiving for the easement. Jeremy will be coming on Thursday to show the area in question.

Gary Lammers stopped in to talk to the Commissioners regarding the records request that was received from the Village of Ottawa.

Mr. Lammers moved to adjourn for the day at 4:15 p.m.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Mr. Love moved to approve the minutes as read from Tuesday, July 17, 2018.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes