

Minutes for Thursday, October 18, 2018

Mr. Love moved the adoption of the following Resolution:
that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 004, Child Support Enforcement (2 B 35, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$21,491.18

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 475

Mr. Lammers moved the adoption of the following Resolution:
that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 003, Children Services

From.....Fund 003, Children Services (SS 13, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$29,250.58

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 476

Mr. Lammers moved to agree to sign the agreement between the Maximus Consulting Services and the Putnam County Commissioners from January 1, 2019 through June 30, 2022 for the development of the County's cost allocation plan for a fee of \$7300 per year.

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 477-482

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of October 2018. now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 483-484

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 039, WIA
39 TO, Transfer Out.....\$ 3,834.08
and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 039, WIA (39 TO, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$ 17,261.44

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 485

Now and Then Purchase order

- Sewer Dist #2.....purchase order 37638**
- County General.....purchase order 37639**
- Auto License & Gas.....purchase order 37582**
- E 911.....purchase order 37042**
- Recorder Equip.....purchase order 37621**

Mr. Love moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none

Comm. Jrl. 112, Page 486

Purchase orders and travel requests

OHTF.....Purchase order to Quality Mechanical for partial Home repair for Brotherhood for \$3535.00.

County General....Travel request for Jackson Betscher to attend the CCAO winter conference in Columbus on Dec 9-11, 2018 with expenses for lodging, registration and parking for \$646.70.

Solid Waste Dist. Disp. Fees....Travel request for Jackson Betscher to attend the Ohio EPA Solid Waste Mgmt District meeting in COlumbus on Nov 1, 2018 no expenses listed.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none

Mr. Lammers called the meeting to order with Mr. Love and Mr. Schroeder by reciting the Pledge of Allegiance.

Tim Schnipke came in to give a maintenance update. The skylights on the roof are partially replaced the small ones are done the large ones are started. The crane is coming again today. Tim asked the Commissioners if he could purchase a trailer so he did not have to borrow from the Fair grounds and repair their equipment.

Board of Elections members Kurt Sahloff, Carla Tooman, Tony Schroeder, and Kathy Miller met with Commissioners Schroeder, Love and Lammers to discuss the 2019 budget. Mr. Sahloff called the meeting to order at 9:00 a.m. Kathy Lammers and Becky Hermiller have stayed at the office due to the early voting having started. Mr. Lammers shared a resolution showing a wage freeze for the Board of Elections. There was also some documentation showing a wage increase for three BOE employees Mary Sybert, Kathy Lammers and Becky Hermiller. Mr. Sahloff said the wage increase is based on a 1.5% increase, the increase for this year was a 2% increase, the wage increases were for the additional .5%. Mr. Sahloff shared some information on pay history for the employees also. Mrs. Tooman added that the hours of pay changed also from 36 to 40 hours per week. The Commissioners are concerned with fiscal responsibility. The Board of Elections only gave a .5% increase this year since the overall increase was 2%. Mr. Tony Schroeder said that the employees have upgraded their job skills since they have taken the positions. The workload has increased as well as hours through the State mandates that have come through. The Board of Elections is afraid that their employees may be more than willing to move on other positions even with other Counties if their pay is not comparable. Mr. Tony Schroeder said the BOE employees are not being paid in the same levels that other county employees are either. Mr. Vince Schroeder said it is difficult to budget for expenses within the year although the payroll should be a consistent expense. The Commissioners have the decision of appropriating money through resolutions. Mr. Sahloff talked about a request for an advertising line item in the BOE budget which was initially denied. Since the request was denied the money was moved from the compensation line to cover the advertising expense. Mr. Tony Schroeder had minutes from a previous meeting where the Commissioners suggested they transfer the money from another line item. The transfer was taken from the compensation line. A request for funds to be put back into the compensation line to refill the funds that were transferred at that time. The increased request in refunds to replace the original transfer was explained and verified as increase in wages for a part time employee and a change in fringes for another employee. The history of expenses for the Board of Elections was shared and the amount of money that was returned to County General each year. The Board of Elections said the pay for their employees is not consistent with a 1.5% over the last 10 years. The Commissioners explained that there were years with no increases given in wages for any employees. Or the increases were below 1.5%. Mr. Tony Schroeder said he feels that the employees are not being paid enough. The Board of Elections is not asking for

additional funds. Most employees do work some part of their lunch so the paid hours were increased to 40 hours. Mrs. Carla Tooman

Mr. Sahloff made a motion to go into executive session to discuss employee compensation.

Mr. Lammers move to go into executive session to discuss employee compensation for Board of Elections employees.

Mr. Schroeder seconded the motion.

Vote Love yes Schroeder yes Lammers yes

The Commissioners went back on the record.

No decisions were made.

A discussion will be held at a later date regarding this subject.

The business agenda was held at 10:25 a.m. with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator and Cindy Landwehr, Clerk.

The minutes from Tuesday October 16, 2018 were reviewed and approved.

Mr. Schroeder left for the day.

Mr. Love and Mr. Lammers attended the Community Corrections Board meeting at the Schnipke Inn for lunch.

Commissioners Love and Lammers returned to the office.

Bob Benroth and Greg Luersman met with Commissioners Love and Lammers to discuss sales tax figures and the State Auditor report. Mr. Benroth said the numbers look really good for the sales tax amounts coming in. It looks good for the county for the courthouse projects. May possibly need to move a little bit more to the capital improvements line. He made sure the commissioners had a copy of the financial indicators brochure. Bob reviewed the comments on the Airport audit. The Airport audit will now be completed separately every year. Bob had information on the solar field project also. Ohio Power Citing Board has jurisdiction over the project. Dale Arnold is checking on the procedure options for creating this project and who would be the benefiter. The real estate taxes would be abated through a CRA or TIF. The utility taxes were not included. It was found that one of the parcels included in the solar project is actually in O-G school district so that involves another entity. Can a CRA or TIF knock out personal property public utility taxes? No it cannot. The Alternative Energy Zone is in place for the County. The PILOT money cannot be put in to a TIF.

Commissioners Love and Lammers attend the first ditch hearing for the George Kleman Dt. # 993 in the Assembly Room at 2:00 p.m.

Commissioners Love and Lammers met with Mike Leis to discuss Water Operator of Record requirements for the County. It was explained to Mr. Leis that his name was given to the Commissioners by the Village of Ottawa. The County waterlines were explained to Mr. Leis. There are two water districts and three sewer districts in discussion here. Mr. Leis asked what his scope would be, maintenance and repairs? Mr. Love explained that there are compliance issues. Contingency plans and asset management plan were the items listed. The

Commissioners would like a quote from Mr. Leis for being the Operator of Record and the reporting to become compliant with the EPA. The Village of Ottawa has gotten these systems into these compliance issues and are not willing/able to help resolve them. The preparation of an asset management was inquired. There is no governing over the EPA. There are no finalized rules for requirements from the EPA. Maintenance of the logs, valves and meters is recommended to have a good start in the asset management plan. Mr. Leis would like to know what the work load will be, but the Commissioners do not know. Mr. Leis suggested asking the EPA about having a village take over the lines. The log books from the Village should have been done separate but were not until recently. Mr. Leis gave contact from the EPA that the Commissioners could talk to, to get some answers. Mr. Leis feels he will pass on this at this time.

Bob Benroth and Greg Luersman came back to continue the conversation with Commissioners Love and Lammers about the solar field. The personal property utility tax is set by the State. The taxes can be requested to be lowered by the utility company. The Alternate Energy Zone is a better deal than paying utility taxes for the utility company. If any increase in the real estate taxes the solar company will pay them. If the County is not involved with the plan the taxes cannot be wiped out. If annexed and a CRA of TIF it could be dropped. The Utility taxes cannot be exempted. Bricker & Eckler may inform the company that leaving the County out may not be allowed. If this project does happen the County Engineer will have to make sure the condition of the roads are maintained back to original condition. The State agencies for the project are surprised that the Commissioners have not been informed about the project directly. The energy company may not know how this is being set up to keep out all of the other entities involved Brookhill, Health, 911 etc. The Siting Board will be reviewing this project yet this month. How will the Commissioners know if the project will be moving forward? Ohio Air Quality Development Agency Authority is another option for proceeding with this project by bypassing the Commissioners. The Air Quality has to do with bonds and funding. The Siting Board will contact the utility companies to verify the capacity that will be created can be handled by the lines that are present. The public meetings requirement for the project was discussed. Some other County energy projects were discussed.

Mr. Love moved to adjourn for the day at 4:15 p.m.

Mr. Lammers seconded the motion.

Vote Love yes Schroeder absent Lammers yes

Mr. Schroeder moved to approve the minutes as read from Thursday, October 18, 2018.

Mr. Lammers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes