

**Minutes for Thursday, October 4, 2018**

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In (Advance for Ditch Maintenance Fund)	\$40,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers absent  
Comm. Jrl. 112, Page 447

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018

For Commissioners

From...4 B 13, Contracts/ Repairs.....to.....4 A 3, Supplies for Janitor....\$5,000.00  
Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers absent  
Comm. Jrl. 112, Page, 448

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 035, Solid Waste District Disposal Fees  
35 SA, Salaries.....\$ 20,000.00  
35 FR, Fringes.....\$ 5,000.00  
(to cover payroll through end of year)  
Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers absent  
Comm. Jrl. 112, Page 449

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending

December 31, 2018

Fund 001, County General

From 15 A 17A, Contingencies.....to.....1 A 12, Grant Administration...\$900.00  
From 15 A 17A, Contingencies.....to.....1 A 15, IT Salaries.....\$ 6,700.00  
From 15 A 17A, Contingencies.....to.....1 A 15 B, IT PERS.....\$ 180.00  
From 15 A 17A, Contingencies..to..4 B 19A, Comp of Employees, Complex..\$2,300.00  
From 15 A 17A, Contingencies.....to.....4 B 19B, Emp Share PERS Comp.....\$30.00  
(to cover payroll through the end of the year)

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers absent  
Comm. Jrl. 112, Page 450

**Now and Then Purchase order**

**Ditch Maintenance.....**purchase order 37516

**County General.....**purchase order 37517, 37518

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers absent

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers  
Comm. Jrl. 112, Page 451

**Purchase orders and travel requests**

**EMS.....**Purchase order to Galls for Medical staff uniforms for \$6000.00.

**Capital Improvement.....**Purchase order to Duro-last Roofing for alternate bids 1, 2, &3 for Bldg 2 & 2A per TIPS 170201 for \$45, 383.37.

**Solid Waste Dist Disp. Fees.....**Purchase order to Northwest Tractor to repair skid steer for \$800.00.

Mr. Schroeder moved to approve the purchase orders and travels requests.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers absent

Exceptions: Mr. Love Capital Imp PO Mr. Schroeder Capital Imp PO Mr. Lammers  
Due to new information the purchase order for Durolast for the alternate bids was tabled. Durolast made an error in calculating the bids. Damschroder is actually the low bidder.

Mr. Schroeder called the meeting to order with Mr. Love by reciting the Pledge of Allegiance.

Troy Recker of Bockrath & Assoc. met with Commissioners Schroeder and Love to discuss the Fairgrounds waterline service project. Troy gave out copies of the estimate and showed the plans for the project. This would finish out the water service at the fairgrounds. The Fairboard wants to break up the construction into phases for each phase to be done after the fair each year. The need for meters in a few locations was discussed. Some sub meters were also proposed. Access for fire protection was discussed. The plans and maps were reviewed and compared to the waterline project that has already been completed. The waterlines will then be a layer on the as built plans for the fairgrounds. If another hydrant is needed it will increase the price of the project. It would depend on the plans for the merchant's building. The existing meters for the horse barn and animal shelter will be added also. The phases of the project will cover three (3) years. The prevailing wage requirements were discussed also.

Troy also brought in the estimates for the O-G Road Complex parking expansion and the plans to review. If the Commissioners approve the plans the project would be ready to bid. Can it still be done yet this year or should we hold off until next construction year? The completion date would be for next year. An alternate bid for hauling dirt may need to be added. Completion date could be set for late spring.

Troy also had questions about the wetland creation plans.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder and Love; Jackson Betscher, Administrator and Cindy Landwehr, Clerk.

Commissioners Schroeder and Love attended a ditch viewing for the George Kleman Dt. #993 with Mike Lenhart, Ryan Moran and Jeremy Gerding of the Engineer's office.

The minutes from Tuesday October 2, 2018 were reviewed and approved.

Mr. Love moved to adjourn for lunch

Mr. Schroeder seconded the motion.

Vote Love yes Schroeder yes Lammers absent.

Commissioners Schroeder and Love returned from lunch.

Commissioners Schroeder and Love and the Administrator met with Toledo Elevator representatives Jason Gwin and Bob to discuss their bid for the elevator replacement. Martin Verni, Putnam County Sentinel was also present. The bid has been reviewed by the Commissioners, it will be a turnkey project. The elevator will be down for a couple weeks. The ground beneath the courthouse will make a difference in how long the project will take. If it is bedrock then it could go faster. A drilling truck may be needed also. The items in the bid were reviewed and explained. The cylinder work was discussed, the removal and the new installation. Coordination with the maintenance staff would be needed for this project. Electrician and HVAC is included with the bid. It was asked what do they think they will encounter with our building? It is not known. Coordination with the courts will also be needed for elevator use during the project time. If the drilling company is needed there would be at least 4 week additional wait on the project. The new cylinder will go in through the elevator doors not through the basement. Worst case scenario would be more than 12 weeks up to 5 months without an elevator. This company has done 50-75 cylinder replacements in the last year. Of those 2 have been the worst case scenario. The alternate bid was inquired regarding the new cab. With original bid only the

control panel within the cab would be replaced. The existing platform will remain only the finished floor would be replaced with new cab. Increased lighting and code compliance with the machine room were also reviewed. The speed of the elevator was discussed. There should be no further additional maintenance needed. The same State inspection schedule will be followed. With some time 1-2 days they could give us the time frame of the elevator being out of service the best and worst case scenarios. If the project is bid by end of November they could order all parts and be able to start by the end of February after tax season. All the possibilities are not known so the definite time frame is not known. The Commissioners are trying to be proactive before there is a problem with the elevator. Jason explained the construction of the bottom of the cylinder and the problems that are created when the cylinder leaks. The projection for the next elevator replacement needed would be the technology, the cylinder replacement would be beyond our lifetime.

Commissioners Schroeder and Love and the Administrator met with representative from Davis-Newcomer, Terry Whitaker to discuss their bid for the elevator replacement. Martin Verni was also present. Terry provided some samples for the Commissioners to review for selecting new cab interior. Davis & Newcomer currently maintains the courthouse elevator. Mr. Betscher confirmed that it is a full turnkey project. He questioned what will be replaced. The whole cab enclosure will be replaced the frame will remain. Mr. Love asked about the time frame for the project. Mr. Whitaker said with no problems it would be 8 weeks. Mr. Whitaker provided picture of a similar project. The cylinder is as deep as the height that the elevator goes. It is hoped that there is a steel casing around the cylinder and filled in with sand and not concrete. The courthouse plans do not show if there is a casing. Mr. Betscher asked about some of their other projects. They have done 5-6 in the last year. If re-drilling is needed it will extend the project another 2 weeks. Building code compliance was asked about, it will have to meet 2016 code. All code compliance is included in the bid. The safety features were reviewed. The new button panel will included emergency lighting. The controller was reviewed. A control room will not be needed just a designated area. A phone line will be needed and will be provided by the IT department. No storage will be needed for parts just parking area for project trailer. Mr. Whitaker explained the piston and the cylinder installation. There is a one year warranty. The current elevator is in need of replacement it is from 1962. New elevator should last 40-50 years, the technology would need updated. Mr. Whitaker provided some other projects that they have done for the Commissioners to review. When a start date is given a completion date can be provided. They would not need more than 4 months, worst case is 12 weeks. Start date could be third week of February the project should be done by end of May. The request of 20% payment when signed, 20 % when started then 60% when complete. They have 1,200 elevators under maintenance in Ohio. Modern contemporary were the selections included in the bid for the interior of the elevator. The handrail selections were reviewed. Mr. Whitaker asked if the project was definitely going to happen. The Commissioners stated that it had to be done and they are trying plan around tax collection season. The bid will be awarded by the first week of November.

Mr. Schroeder moved to adjourn for the day.

Mr. Love seconded the motion.

Vote: Love yes Schroeder yes Lammers absent

Mr. Love moved to approve the minutes as read from Thursday, October 4, 2018.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes

Mr. Schroeder yes

Mr. Lammers