

**Minutes for Thursday, September 20, 2018**

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General-Sheriff  
6 A 19, 911 Utility Expenses.....\$5,000.00  
(From A 13G16)

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 418

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Sheriff/Jail  
From 6 A 12, Travel Acct....to.....6 A 9, Marine Patrol acct .....\$900.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 419

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001  
For Board of Elections:  
3 A 5, Part time Compensation.....\$ 3,000.00  
3 A 2, Compensation of Employees.....\$6,000.00  
(per August 2, 2018 meeting)

Mr. Love seconded the motion

Vote: Mr. Love yes                      Mr. Schroeder yes                      Mr. Lammers yes  
Comm. Jrl. 112, Page 420

Exception of the 3 A 2, Compensation of Employees ...\$6,000.00 Mr. Betscher is doing further research to verify the need for this appropriation.

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, Manufacturing is an integral component of the economy of Putnam County;  
and

**WHEREAS**, The Commissioners recognize the importance of the manufacturing sector and how it assists in building a better future for our citizens;  
and

**WHEREAS**, Innovation in manufacturing helps drive economic growth allowing workers and management, alike, to attain and maintain a higher standard of living;  
and

**WHEREAS**, The Commissioners realize employment in manufacturing contributes to the local community's growth and well-being,  
and

**WHEREAS**, The Commissioners recognize the alignment of vocational opportunities and educational curriculum to job opportunities which correspond to the skilled labor needs of Putnam County manufacturers.  
now therefore, be it

**RESOLVED**, The Putnam County Commissioners join with Rhodes Community College in recognizing Friday, October 5, 2018, as Ohio Manufacturing Day AND THE MONTH OF October as Manufacturing Month in Putnam County, Ohio.

Mr. Love seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 421

Mr. Love moved the adoption of the following Resolution:

**BE IT RESOLVED**, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For Engineer  
K 2, Compensation of Employees.....\$35,000.00  
K 12, Materials-Roads.....\$200,000.00  
K 15, Contracts-Services-Roads...\$15,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
 Comm. Jrl. 112, Page 422

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For ADAMHS  
 AA 5, Contracts.....\$ 240,000.00  
 AA 7, Travel.....\$ 1,500.00

Mr. Love seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
 Comm. Jrl. 112, Page 423

Mr. Love moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners on September 22, 2016 signed a participation agreement with the County Employee Benefit Consortium of Ohio (CEBCO) which was formed by the County Commissioners Association of Ohio.  
 and

**WHEREAS**, Said agreement is effective thru the 31<sup>st</sup> day of December, 2019.  
 and

**WHEREAS**, The Board of County Commissioners has accepted the rates received from Anthem.  
 Now therefore, be it

**RESOLVED**, The Board of Commissioners does hereby approve the following approved health insurance rates:

	<b>Same</b>		<b>Monthly Total</b>		
	<b>Medical High Ded.</b>	<b>Medical Low Ded.</b>	<b>High &amp; Low Prescription</b>	<b>High Ded.</b>	<b>Low Ded.</b>
Employee	\$ 426.56	\$ 499.92	\$ 145.46	\$ 572.02	\$ 645.38
Employee+Sp	\$ 939.64	\$1,101.30	\$ 320.46	\$ 1,260.10	\$1,421.76
Employee+Ch	\$ 766.50	\$ 898.34	\$ 261.40	\$ 1,027.90	\$1,159.74
Family	\$1,279.62	\$1,499.72	\$ 436.38	\$ 1,716.00	\$1,936.10

	<b>Same High &amp; Low Monthly</b>
<b>Vision:</b>	
Employee	\$ 8.78
Employee+Spouse	\$12.69
Employee+child(ren)	\$12.69



BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Office of Public Safety  
From....120 OFF, Office Lease ...to....120 BIL, Billing Expenses.....\$25,000.00  
From....120 LIA, Liability Insurance....to....120 BIL, Billing Expenses.....\$3,000.00.

For EMA  
From....W9, Other Expenses.....to.....W8, Cost Allocation.....\$1,942.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 426

Mr. Lammers moved the adoption of the following Resolution:  
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 052, Title Administration  
52 TS, Transfer Out.....\$ 3,840.00

and also  
that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 052, Title Administration (52 TS, Transfer Out).....to.....Fund 001, County General ( A 26, Transfer In).....\$3,840.00

and also  
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, Common Pleas  
2 B 12D, Other Expenses.....\$3,840.00

Mr. Love seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 427

**Now and Then Purchase order**

**Sewer Dist #2**.....purchase order 37408  
**ADAMHS Bd**.....purchase order 37132  
**Solid Waste Dist Disp Fees**...purchase order 37066  
**Landfill Clos/Mnt**.....purchase order 37067  
**Muni Court**.....purchase order 36955  
**County General**.....purchase order 37411

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none  
Comm. Jrl. 112, Page 428

### **Purchase orders and travel requests**

**Board of Elections**....Blanket purchase orders  
Travel 4th quarter for \$1000.00  
Supplies 4th quarter for \$6000.00  
Advertising for \$1785.27  
Part Time Election Support 4th quarter for \$300.00  
Compensation of judges & clerks for \$16,000.00

**Sheriff/Jail**.....Travel request for Theresa Korte, Clint Friemoth, Cody Hanneman, and Travis Mangas to attend the Jail Administrator conference in Shelby, OH Oct 2-4, 2018 with purchase order for lodging for \$637.32. Travel request for Richard Emry and Sierra Ickes to attend the Wood CO Basic Correction officer Academy in Bowling Green, OH October 8-31, 2018 with purchase order for registration and meals \$1740.00.

**Public Assistance**.....purchase order to Dominion Energy for \$400.00. Purchase order to Verizon for \$300.00. Purchase order to Knippen Chrysler for medicaid lease pymts for \$2700.00. Purchase order to Put CO Commissioners for utilities for \$4000.00.

**P Childrens Service A**.....Purchase order to Community Teaching Homes for \$25,000.00. Purchase order to Keeping Kids Safe for \$22,000.00. Purchase order to Mohican Youth Academy for \$31,500.00.

**County General**....purchase order to Powerhouse Electric for light bulbs for courthouse for \$333.50. Travel request for Tim Schnipke to attend the HPS meeting in Middleville MI on September 17, 2018 no expenses listed. Travel request for Jackson Betscher to attend the CCAO Wellness meeting in Columbus on September 28, 2018 \$10 for parking. Purchase order to Kahle Feed & Supply for spray for county buildings and fairgrounds for \$1040.00.

**Capital Imprvmt**...purchase order to Matijevich Floor Covering for new stair tread at Health Dept for \$1109.85.

**EMS....**Purchase order to Great Lakers Billing Assoc for contractual billing services for \$28000.00. Blanket purchase order for ambulance fuel for \$1100.00.

**Water District #1.....**Purchase order to Ottawa Water Works for October & November Usage for \$4000.00.

**Landfill Closure/Mnt.....**Purchase order to Kahle Feed & Supply for spray for the landfill for \$1065.00.

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Exceptions: Mr. Love none            Mr. Schroeder none            Mr. Lammers none

Mr. Lammers called the meeting to order with Mr. Schroeder and Mr. Love by reciting the Pledge of Allegiance.

Mr. Betscher talked to the Commissioners about additional expenses that will be incurred from the parking lot repaving due to some large pieces of concrete being found. He also talked about the Elevator bids that could come in today. He said a metal tile look roof could be done through TIPS. There will be some kick back from the public if the metal is used, but the cost is the issue for tile.

The Commissioners made some calls to Village of Ottoville regarding the sewer tap request that was received. An inquiry was made as to who would be doing the tap in and any other costs involved. A meter would be needed also to determine usage.

John Schlumbohm joined the meeting.

The post audit with the State Auditor's office was held with Commissioners Schroeder, Love and Lammers, Jackson Betscher, Brenda Troyer, Elizabeth Sudlow, Tracy Warnecke, Bob Benroth, Angie Heitmeyer, Jeremy Maag and Kim Nordhaus and Martin Verni, Putnam County Sentinel. Brenda reviewed the Audit report. The audit report is not public record until it is released in about two-three weeks. The County files under a cash basis rather than a GAAP basis on accounting to have a cost savings. The Airport is going to be audited on their own other than being included under the County. Mr. Betscher asked about any land purchases regarding the Airport would the Commissioners be responsible or the Airport Board. The land will still be deeded to the Commissioners. The change is more a reporting change rather than a procedural change. Any audit adjustments have been reviewed with the appropriate staff. It was discussed to have the Airport pay for the separate audit. Bob shared the report from the PERS audit which was also found to be in compliance.

The bid opening of the Elevator replacement/repair was held at 10:00 a.m. Terry Whitaker of Davis Newcomer, Tim Schnipke Bob Benroth and Commissioners Schroeder, Love and Lammers, John Schlumbohm and Martin Verni, Putnam County Sentinel.

The bids were received as follows:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Repair Bid amount</u>	<u>Replacement Bid amount</u>
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Toledo Elevator	included	\$178,750.00
Davis-Newcomer	included	\$178,800.00

Mr. Love moved to table the bids for further review.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes and Lammers yes

The business agenda was held at 10:10 a.m. with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator; Cindy Landwehr, Clerk; John Schlumbohm and Martin Verni, Putnam County Sentinel.

The minutes from Thursday September 13, 2018 were reviewed and approved.

Commissioners Schroeder, Love and Lammers met with Tim Schnipke and Denny Kuhlman at the Ag Complex regarding Fair Board space.

Mr. Lammers moved to adjourn for lunch

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Commissioners returned from lunch at 1:15 p.m.

Commissioner Lammers attended the Board of Revision meeting in the Assembly Room at 1:30 p.m.

Gary Lammers met with Commissioners Schroeder, Love and Lammers, John Schlumbohm, Bob Benroth and Martin Verni to discuss the Communication Tower.

Frank Reed stopped in to give the Commissioners an update on the litigation of Road 5 and also pending the potential litigation involving the Village of Ottawa.

Mr. Lammers moved to go into executive session to discuss the litigation of Road 5 and also the pending potential litigation involving the Village of Ottawa with Commissioners Schroeder Love and Lammers, Frank Reed, Gary Lammers, John Schlumbohm and Bob Benroth.

Mr. Love seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

The Commissioners went back on record at 3:45 p.m.

Gary Lammers stated that he spoke with the solicitor of the Village of Ottawa regarding the communication tower. The Commissioners' then discussed the tower. The Village has the potential to pursue legal action against the County to remove the Communication tower. The Prosecutor wants to know how to respond. The Commissioners want the Prosecutor to inform Metalink the owner of the tower of the Village's actions and also respond to the Village's legal counsel to let them know they are contacting Metalink as the County leases the land and has not owned the tower for over six months.



Cathy Recker stopped in to talk to the Commissioners regarding a new employee. Mr. Lammers suggested forgoing the raises for the other girls to have money to hire a new full time person. Cathy asked about the status of the raises for the year. If a new person is hired then the work load of the other girls would be reduced. The options are giving raises to the current staff or hiring another person. Cathy said there are other offices in the Courthouse that have access to additional money, she said her office does not have access to other money. Cathy does have technology money but it is not used for wages. Mr. Schroeder said Cathy should offer the current part time person the full time hours and to see if they would take the hours. Cathy tried to explain to the Commissioners that there are still full time services that need to be provided. Mr. Lammers is trying to limit the portions of the budget that each department increases. Cathy stated that her office is one of the lower paid offices within the County. Mr. Lammers asked for justification like increased work load and duties for hiring another person.

Mr. Love moved to adjourn for the day at 4:30 p.m.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Mr. Schroeder moved to approve the minutes as read from Thursday, September 20, 2018.

Mr. Love seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes