

Minutes for Tuesday, September 25, 2018

Mr. Love moved the adoption of the following Resolution:
that the following appropriation modification be made for the year ending December 31, 2018:

From....39 ADM, Administration.....to.....39 TO, Transfer Out.....\$ 3,786.00

and also

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2018, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 039, Workforce Investment Act (39 TO, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$ 3,786.00

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 006, Public Assistance
H 8, Food Stamps.....\$ 3,786.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 429

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio,
that the following appropriation modification be made for the year ending December 31, 2018.

For Sheriff

From....4 B11FN, Jail F/T Non Union Salary...to...4 B 11PE, Jail P/T Salary..\$13,000.00
From ...6 A 12, Travel Acct....to.....4 B 11FLW, Jail Utilities acct\$1,000.00
From....6 A 12A, Trans of Prisoners...to..4 B 11FLW, Jail Utilities.....\$1,000.00
From...6 A 14D3, Uniform Allowance..to..4 B 11FLW, Jail Utilities.....\$2,000.00
From...6 A 14 D3, Uniform Allowance..to..6 A 5, Contracts/Repairs....\$3,000.00
From...4 B 11GR, Groceries.....to...6 A 14D1, Maint Cont-Non Auto...\$1.000.00

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 430

Mr. Love moved to table the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001
For Board of Elections:
3 A 2, Compensation of Employees.....\$6,000.00

Mr. Lammers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
The Commissioners want a breakdown on the expenses for comp time and salaries and fringes.
The Commissioners will be requesting an additional appropriation line for Comp time payout.

Mr. Lammers the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Commissioners

From.....14 C 1, Taxes, Levies & Assessments.....to....4 A 7, Fairgrounds Maintenance ...\$15,000.00
(to cover engineering for waterline projects)

Mr. Love seconded the motion

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 112, Page 431

Now and Then Purchase order

Veteran Services.....purchase order 37308
Landfill Clos/Mnt.....purchase order 37415
E 911.....purchase order 37032
Juvenile Court.....purchase order 36715, 37364
Youth Subsidy.....purchase order 36714
County General.....purchase order 37510

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none

Comm. Jrl. 112, Page 432

Purchase orders and travel requests

County General....Travel request for Tim Schnipke to attend the Putnam County Safety Council Meeting at the Office of Public Safety on Sept 26, 2018 no expenses listed. Purchase order to Centra Comm for Juniper renewal for \$2536.99. Purchase order to Bockrath & Assoc. for engineering for waterline project for \$16,500.00.

Capital Improvement.....Purchase order to Durolast Roofing for replace roof on buildings 2 & 2A through TIPS 170201 for \$182913.10.

PSI Grant.....Travel request for Courtney Von Sossan to attend the Ohio Risk Assessment System Course in Columbus On September 27-28, 2018 with expenses for mileage, lodging, meals, registration and misc totaling \$443.60 and purchase order for lodging for \$238.00. Purchase order to Source Code for PSI writer C VonSossan Laptop for \$1425.00.

Dog & Kennel.....Blanket purchase order for supplies, utilities and cellphone for \$2000.00. Purchase order to vet services for \$500.00. Purchase order to Put Co Engineer for fuel Oct-Dec for \$750.00.

Quarterly blanket purchase orders Oct- Dec

County General- Supplies Commissioners \$800.00

Contracts/Repairs Vehicles \$800.00

Travel Exp Commissioners-\$2000.00

Advertising & Printing-\$700.00

Legal Counsel-\$400.00

Supplies- Janitor _\$5000.00

Contracts/ Services-\$3000.00

Dominion Energy-County Bldgs-\$6000.00

AEP-County Bldgs- \$22,000.00

Ottawa Water Works -\$3000.00

Century Link-\$ 750.00

Put Co Engineer-Janitor fuel -\$1500.00

Postage supplies \$600.00

Contracts/Repairs-\$2500.00

O-G Rd building

Glandorf Telephone - \$1000.00

Dominion Energy -\$4000.00

AEP _\$6000.00

Misc Expenses-\$1500.00

Ag Complex

Ottawa Water Works -\$1500.00

Dominion Energy- \$1500.00

Misc Expenses \$3000.00

AEP -\$10,500.00

Ditch Maintenance

ditch maintenance projects -\$7000.00

Solid Waste Dist Disp Fees

Cherry's Propane-\$250.00

Recycling Exp-\$2500.00

Put Co Engineer- recycling fuel-\$4500.00

Repairs-\$2000.00

Sewer Dist #2-

Ottawa Water works-monthly usage -\$9000.00

Sewer Dist #1-

Ottawa Water Works-monthly usage \$30,000.00

AEP-\$1300.00

PutCo Water/Sewer

Ottawa Water Works-monthly usage \$4282.20

Landfill Closure/Maintenance

Put Co Engineer- Leachate fuel \$650.00

Mr. Love moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none Mr. Lammers none

Mr. Lammers called the meeting to order with Mr. Love and Mr. Schroeder by reciting the Pledge of Allegiance.

Mr. Betscher held discussions with Commissioners Schroeder, Love and Lammers regarding the Board of Elections budget and compensation. Mr. Betscher asked about creating a line for comp time pay out to differentiate the pay outs from the salaries. This would help to differentiate how much is being paid out for each. Mr. Love would like to also see a security line item for the courthouse. The Auditor thought it should've been included with the Sheriff's numbers. There was some controversy with the Board of Elections and the raises that were given without consent of the Commissioners. The Commissioners are under the thinking that the wages are still frozen at the Board of Elections. The Commissioners were not aware that raises were given. The Commissioners are wanting to add another year for the frozen wages. What power does the Commissioners have to enforce the budgets? Can they enforce fiscal responsibility? The Commissioners need to enforce and inform the departments about fiscal responsibility. If they run out of money will someone get laid off at the end of the year? The Commissioners are responsible for the budget. The Board of Elections budget will be short this year. The Commissioners would like to meet with the Board of Elections members to discuss the budget and the wage freeze. The budget for Board of Elections is not consistent due to the changes in the elections each year from Presidential to gubernatorial to local. The Board of Elections has been asked to take the comp time during slower seasons rather than paying it all out. A 3% raise was figured for the Sheriff's office. Mr. Lammers proposed a set amount of a raise, an average such as \$.60 across the board. Mr. Love agrees with the set amount raises. The Maintenance department will not be getting another raise since they just got one for decreasing the workforce. The Commissioners want the departments to know they are watching the budget. Mr. Schroeder explained that \$4800 was taken out of BOE compensation for advertising so he

said \$4800 should be put back in not more. The extra needed for employee fringes is still needed which is due to an employment status change within the family.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator and Cindy Landwehr, Clerk.

Brad Brubaker and Joe Burkhart, met with Commissioners Schroder, Love and Lammers to discuss a software upgrade. Brad explained the current system. The Sheriff's department currently uses Emergitech in the Dispatch area. Emergitech will be at the end of its useful life in Sept of 2019 and no upgrades will be available. Sheriff's office has used it for 19 years. Reports for training histories are needed and are useful for sharing between agencies. Brad explained the new Zuercher Tri-tech 911 system and all the features that will be available. Zuercher 911 is compliant with the Next Generation 911. Zuercher 911 will retain stability and redundancy and call status it will provide statistical reports, a network clock and expansion of current 911 system and backup. Some additional features is upgrading and sharing services CAD core services, mobile CAD, mobil mapping, playback, civil care services and financial services. Another additional feature is Jail services for personal care and any other records. Maintenance and Support is also available for Zuercher as backups, remote services and software updates. The cost breakdowns were viewed for the Zuercher system along with all the options that could also be purchased. The agency breakout pricing was also reviewed. The services that other Counties use were discussed. Brad also covered the timelines of implementing the new equipment and software which would be about 8-12 months. The advantages and benefits to the new system were discussed in relation to each department and entity (Village). The Commissioners are in favor of the purchase of the new system. This can be used in the budget planning for next year. The Commissioners told Brad to tell Zuercher to prepare the contracts and the Prosecutor will have to review them prior to approval.

The minutes from Thursday September 20, 2018 were reviewed and approved.

Mr. Schroeder moved to adjourn for lunch at 12:15 p.m.

Mr. Lammers seconded the motion.

Vote Love yes Schroeder yes Lammers yes

Commissioners returned from lunch at 1:10 p.m.

Commissioners Schroeder, Love and Lammers went with Engineer Mike Lenhart to view current Engineer projects.

The Commissioners returned to the office at 3:45 p.m.

The Commissioners left to attend the open house at the Heartbeat office located in the Old JFS building at 4:00 p.m.

Mr. Love moved to approve the minutes as read from Tuesday, September 25, 2018.

Mr. Lammers seconded the motion.

Vote: Mr. Love yes Mr. Schroeder absent Mr. Lammers yes

