

**Minutes for Tuesday, September 4, 2018**

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 151, Pre-Sentence Investigation Grant -PSI  
151 MISC, Miscellaneous.....\$ 2,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 398

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG  
T 8 Home Repair.....\$50,000.00

Mr. Lammers seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 399

Mr. Love moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2018, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 084, HOME  
84 PR, HOME Private Rehab.....\$36,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 400

Commissioner \_\_\_Lammers\_\_\_\_\_ moved for the adoption of the following resolution:

**WHEREAS**, the Blanchard River Stream Enhancement Project Joint Board of Commissioners hereinafter referred to as BRSEP, met in special session on Thursday, August 30, 2018 to discuss maintenance collection for the BRSEP. After discussion, Commissioner Beaman, Hardin County, made the motion recommending the necessity of a \$1.00/parcel maintenance assessment for the BRSEP. Commissioner Gazarek, Hancock County, seconded the motion. A vote was taken and resulted in a unanimous vote (13-0) of the necessity of a maintenance assessment; and

**WHEREAS**, each individual county must assess the maintenance fee to the effected parcels within its jurisdiction; now therefore

**BE IT RESOLVED**, that the Board of County Commissioners, Putnam County, Ohio, hereby approves the need of a \$1.00/parcel maintenance assessment for all the parcels within the Putnam County BRSEP, to be collected over a one (1) year period and placed on the tax duplicate for tax year 2018, for collection in calendar year 2019; and be it further

**RESOLVED**, that the Clerk of the Board of Putnam County, Ohio, is hereby authorized and directed to send a certified copy of this resolution to each of the Boards of County Commissioners comprising a part of the BRSEP; and be it further

**RESOLVED**, that the Clerk of the Board of Putnam County, Ohio, is hereby authorized and directed to send a certified copy of this resolution to the Putnam County Auditor's office to certify assessments.

Mr. Love seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 401

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, Sealed bids for the Tom Duling Single County Ditch Project #977 were opened and tabled on the 28th day of August, 2018.  
and

**WHEREAS**, Bids were received from the following:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Bid Amount</u>
Panning Excavating, Deshler, OH	10% check	\$43,010.41
Sandridge Excavating, Continental	bond included	\$43,791.11
Fenson Contracting, Fort Jennings, OH	bond included	\$35,672.15
Turf Concepts, Elida, OH	bond included	\$42,535.05

now therefore, be it

**RESOLVED**, After a review of the bids by the engineers for the project, the Putnam County Engineering Department, and upon their recommendation, the Board of County

Commissioners does hereby award the bid to Fenson Contracting, St Rt 190, Fort Jennings, Ohio 45844, in the amount of \$35,672.15.  
and be it further

**RESOLVED**, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schroeder seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Ditch. Jrl.6, Page 13

Mr. Lammers the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2018.

For Commissioners

From.....15 A 17A, Contingencies/ Misc.....to....14 B 1, Accrued Vacation & Sick Leave ...\$60,000.00

(to cover retirement payout expenses)

Mr. Love seconded the motion

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes  
Comm. Jrl. 112, Page 402

**Now and Then Purchase order**

**Youth Subsidy.....purchase order 36713**

**Muni Court.....purchase order 35703, 36951**

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Love seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Exceptions: Mr. Love none Mr. Schroeder none    Mr. Lammers none  
Comm. Jrl. 112, Page 403

## **Purchase orders and travel requests**

**Dog & Kennel**....Travel request for Mike Schroth to attend the NW Ohio Dog Warden Assoc. meeting in Henry Co on September 12, 2018 no expenses listed.

**EMS**.....Purchase order to Sound Tree Medical LLC for Auto Vents for \$4200.00.

**HOME Funds**.....Purchase order to JT Homes Services for Fuerst Private Rehab for \$38,500.00. Purchase order to JT Home Services for Strahm Private Rehab for \$37,220.00. Purchase order to JT Home Services for Bowers Private Rehab for \$41,800.00.

**CDBG**....Purchase order to Hillard Craft for Warnecke Home Repair for \$12,000.00. Purchase order to Bebout & Houg for Breckler Home Repair for \$10,765.00.

**Airport Operations**.....Purchase order to Superior Petroleum Equipment for repairs to fuel system for \$411.92

Mr. Schroeder moved to approve the purchase orders and travels requests.

Mr. Lammers seconded the motion.

Vote: Mr. Love yes            Mr. Schroeder yes            Mr. Lammers yes

Exceptions: Mr. Love none            Mr. Schroeder none            Mr. Lammers none

Mr. Lammers called the meeting to order with Mr. Love and Mr. Schroeder by reciting the Pledge of Allegiance.

The Commissioners attended the Elected Officials meeting in the Lunch Room.

The business agenda was held at 10:00 a.m. with Commissioners Schroeder, Love and Lammers; Jackson Betscher, Administrator and Cindy Landwehr, Clerk.

Cathy Recker, Recorder met with Commissioners Schroeder, Love and Lammers to discuss her employees. Mrs. Recker was questioning the raises given to the maintenance department. Mr. Lammers justified those raises to her due to a person retiring and not being replaced. Mrs. Recker explained her personnel and the work load. Mrs. Recker has an employee that is possibly retiring and would like to get a new person in her office. Mr. Lammers said the employees in Putnam County are hard workers compared to other areas. Mrs. Recker wanted to confirm that the Commissioners will be giving raises across the board again. Mr. Schroeder confirmed that she is wanting to hire a full time person to replace a part time position. The original proposal to Mrs. Recker was to add another part time position rather than full time. Mrs. Recker mentioned another office that is expanding and hiring new employees at a higher rate than some of the existing employees are getting in other offices. This office has other funds for payroll rather than County General. Mr. Love explained that if the part time position is eliminated it would be replaced by a full time position. Mrs. Recker does not have the time needed to do all the Recorder responsibilities that she feels needs to be done, the way they should be done. The Commissioners explained that a job description would be needed for the position, part time and full time. The Commissioners said they do have assistance available through CORSA to help Mrs. Recker through this process. The Commissioners also explained that this situation was

also present in another office. Mrs. Recker does have the ability to change the schedules and have part time come in to help out when other employees are taking time off.

The minutes from Thursday August 30 were reviewed and approved.

Mr. Lammers moved to adjourn for lunch at 12:00p.m.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

The Commissioners returned from lunch at 1:00p.m.

The Preconstruction meeting was held at 1:00 p.m. for the Continental CDBG/NRG project of sidewalks, park improvements and street improvements with Commissioners Schroeder, Love and Lammers, Ashley Siefker, Grant Coordinator, Lee Rausch, Poggemeyer Design Group and John Schimmoeller, Schimmoeller Construction.

A Record's Commission meeting was held at 2:00 p.m. with Cathy Recker, Bob Benroth Gary Lammers and Commissioner Lammers. Cathy presented an RC-2 from the Health Dept. for approval. The Auditor also submitted a form for approval. Cathy thinks we should have another training session for newer employees and to continue the retention process. Mr. Gary Lammers agreed that more training is good. He also asked about employing a records custodian to keep track of those records and keep them in order. Another training session could be set up in the Assembly Room during work hours. Bob suggested a log to show what information is stored in what room at the Record's Center for each office. Cathy said that some areas should be more secure than they are. The scheduling of the training was discussed. It was recommended to not do it while the elevator work is being done. December and January were suggested for the training. Mr. Gary Lammers motioned to adjourn. Mr. Mike Lammers seconded the motion. Vote: all in favor motion carried. The next meeting will be Dec 11 at 2:00 p.m.

Jim & Sherry Webb of Serenity Living met with Commissioners Schroeder, Love and Lammers to discuss their residents working at the recycling sorting center. The Commissioners are in need of workers for the recycling sorting center. Mrs. Webb asked about the compensation of how workers would be getting paid. Any residents receiving RSS benefits they would have to return part of the money. There are some people that just want something to do with no pay, but maybe some other kind of reward like a pop. Mr. Webb asked about getting Walmart cards instead of paychecks, which would not be possible. The workers would be needed for four days per week for sorting. Sorting is the major job but other jobs are available also such as sweeping and cleaning up. Transportation could be provided with set hours. There could be some other jobs in the future also. The sorting jobs can be done by men or women. And it would provide a step to help get some of the people to be self-sufficient again to get them back out on their own. Jim asked about the work hours per day, a work day would be 8 a.m. to 2 p.m. Alaina Siefker joined the meeting and answered some of the questions. Personal safety equipment will also be provided. Mr. Lammers suggested bringing the people out to check it out for a tour to see if it is something they would want to do and meet Joe and Karl. The Commissioners will discuss in more details next week.

Mr. Lammers moved to adjourn for the day at 4:15 p.m.

Mr. Schroeder seconded the motion.

Vote: Love yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, September 4, 2018.

Mr. Schroeder seconded the motion.

Vote: Mr. Love yes      Mr. Schroeder yes      Mr. Lammers yes